

Unlicensed Services Types

1. From the desktop, select the provider who needs updating. Click on the provider's name. This will open the Home Provider page.

Provider, Female (9221778)

Provider details:
 Foster Home Level 2
 License status: Active-Regular
 Des: Milwaukee

Provider address:
 123 Main Street
 Milwaukee, WI 52124 (Milwaukee County)
 (608) 266-5642

Primary worker/licensor:
 Cake, Caitlin M., III
 (123) 456-7890 Ext. 1234
caitlin.cake@wisconsin.gov

Actions:
 Please select an action ▼

[+ View provider information](#)

2. Click on the Services tab. In the Specific Services group box there are two radio buttons. By selecting the All Counties radio button, all Service Types for that provider will be shown. By selecting the other radio button and selecting a county from the drop-down list, only Services Types that are specific for that county and provider will appear. Click the [Edit Unlicensed Services](#) hyperlink in the Services Specific group box.

Note: The provider does not have to have an active license in order to update unlicensed services.

Basic

Name: Female Provider (9221778) Open Date: 03/29/2012 Type: Foster Home Status: Open

Lcns. Type: BMCW Lcns. Agency: BMCW - CSSW ☐ Restricted Provider

Services

Services Specifics

☐ All Counties ☒ Milwaukee [Edit Unlicensed Services](#)

Active Unlicensed Services

	Category	Type	Status
<input checked="" type="radio"/>	CO In-Home	Intensive In-Home Service	Active
<input type="radio"/>	KC - Court Ord	KC-Court Ordered	Active
<input type="radio"/>	Sup Ind Living	SIL: Clothing	Active
<input type="radio"/>	Sup Ind Living	SIL: Rent	Active

Options: [Go](#) [Save](#) [Close](#)

- Use the Insert button to add a new row in the Unlicensed Services group box. Use the drop down values to add specific Service Category, Type, and Status to that provider. The [Delete](#) hyperlink will allow the service row to be deleted. Click Save and Close. The record has been updated.

Edit Unlicensed Services Print Help

Provider Name: Provider, Home (9221447) Total Bed Capacity: 4 County: Milwaukee

Unlicensed Services

	Category	Type	Status		<input type="checkbox"/> View Inactive Values
<input checked="" type="radio"/>	Non-Relative Care Unlicensed ▼	Non-Relative Care - Unlicensed ▼	Inactive ▼	Delete	

[Insert](#)

[Save](#) [Close](#)

- When you return to the Home Provider page, the added services will be displayed in the Active Unlicensed Services group box.

Home Provider - Internet Explorer — □ ×

eWiSACWIS Print Help

Basic

Name: Home Provider (9221447) Open Date: 12/07/2006 Type: Foster Home ▼ Status: Open

Lcns. Type: BMCW ▼ Lcns. Agency: BMCW - CSSW ☐ Restricted Provider

[Home](#) [Members](#) [Characteristics](#) **[Services](#)** [Training](#) [License Activity](#) [Closing History](#)

Services Specifics

☐ All Counties ☒ Milwaukee ▼ [Edit Unlicensed Services](#)

Active Unlicensed Services

	Category	Type	Status
<input checked="" type="radio"/>	Non Rel Care U	Non-Relative - Unlicensed	Active

Active Licensed Services

	Category	Type	Status
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Options: ▼ [Go](#) [Save](#) [Close](#)