

# Maintaining Rates

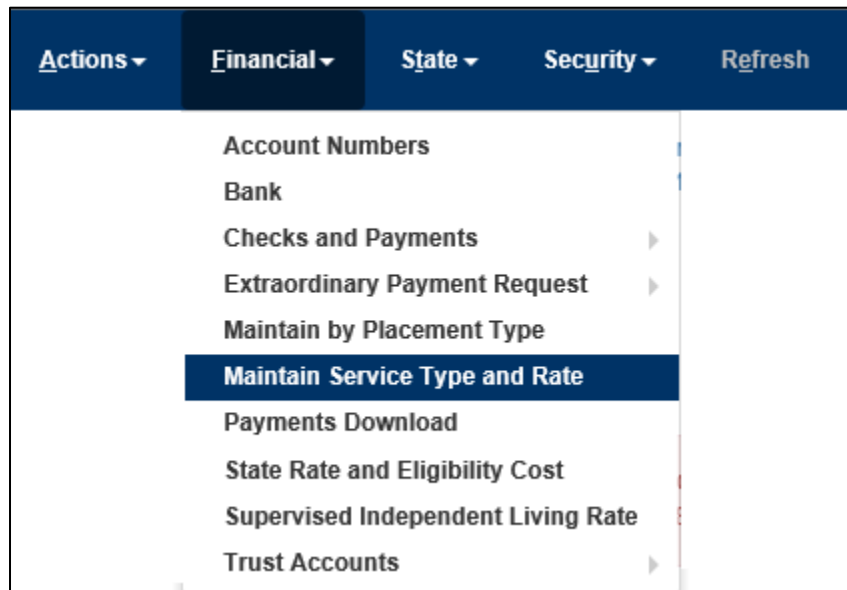
**Note:** Appropriate security is needed to be able to maintain rates.

There are three different types of rates that can be maintained: service-specific, provider-specific, and child-specific. This guide will show how to update each type of rate.

## Maintaining Service-Specific Rates

Service-specific rates are rates that all providers use for a specific service. An example is a Health Care Inpatient (OHP) rate.

1. From the desktop, go to Financial > Maintain Service Type and Rate. This will open the Maintain Service Type and Rate page.



2. On the Maintain Service Type and Rate page, select the Service Category. Once the Service Category is selected, the Service Type values will update based on the Service Category. Select the appropriate Service Type. Click the Rate button to go to the Service Rate page.

**Note:** You can only maintain service-specific rates when the Rate Edit box is checked. If the box is unchecked, this means the State maintains the rate. Counties do not have access to check or uncheck this box.

eWiSACWIS

PrintHelp

Search Criteria

View Inactive☐

County:

Dane

Service Category:

Health Care Inpatient (OHP)

ID:(58248)Category Type:Placement

Service Type:

Health Care Inpatient

ID:(10056195)

Statewide Reporting Group:Health Care Inpatient

Name

Long:Health Care InpatientMedium:Health Care InpatientShort:Health

Service Information

Service Type Status:Active

Reporting Category:

SW Reporting Group:Health Care Inpatient

SPC Code:

Service Category:Health Care Inpatient (OHP)

Service Enabled By:No Existing License Type

Service Group:Health Care

License Type Required:No Existing License Type

Subgroup:Regular

Approval Level (1 X Payment):

Class:No Level

☐ Enable Placement (1 X Payment)

Age Range:None

☐ Clothing Allowance (1 X Payment)

IV-E Eligibility:Non-Title IV-E

☐ Extraordinary Payment (1 x Payment)

☐ Prefill into Templates

Payment Information

☒ Payments Allowed

By AgeBy ChildBy ProviderBy Service

Date Last Paid:

Rate Type:

Fixed Monthly Amount☐ Yes☒ NoUpdated on:By:

Pay In Advance☐ Yes☒ NoUpdated on:By:

Require Release☐ Yes☒ NoUpdated on:By:

☐ Non-System-Disbursed Payment☐ Override Management/Staffing Agency Rule

☐ Override Parent Agency Rule☐ Exception to Admin Payment Only Rule

☐ Rate EditUpdated on:04/20/2012By:Conversion, Service Type 3

Rate

Spending Limit

Type:

Period:

Amount:\$0.00



Approval Level for Override:

Save

Close

3. On the Service Rate page, click Insert to insert a new rate. The Effective Date is only a month and year date. Choose between a daily and monthly rate from the Rate Period drop-down. Enter your rate. The [Delete](#) hyperlink allows you to delete the rate row. The [Delete](#) hyperlink disappears once you save. Select Continue to return to the Maintain Service Type and Rate page. On the Maintain Service Type and Rate page, click Save.


Service Rate

Print  Help 

Service

Type: Health Care InpatientCode: 10056195

Service Rates

Effective Date	Last Updated Date	Rate Period	Rate	Class	
02/2022		Daily 	\$100.00	No Level	<a href="#">Delete</a>

Insert

Continue

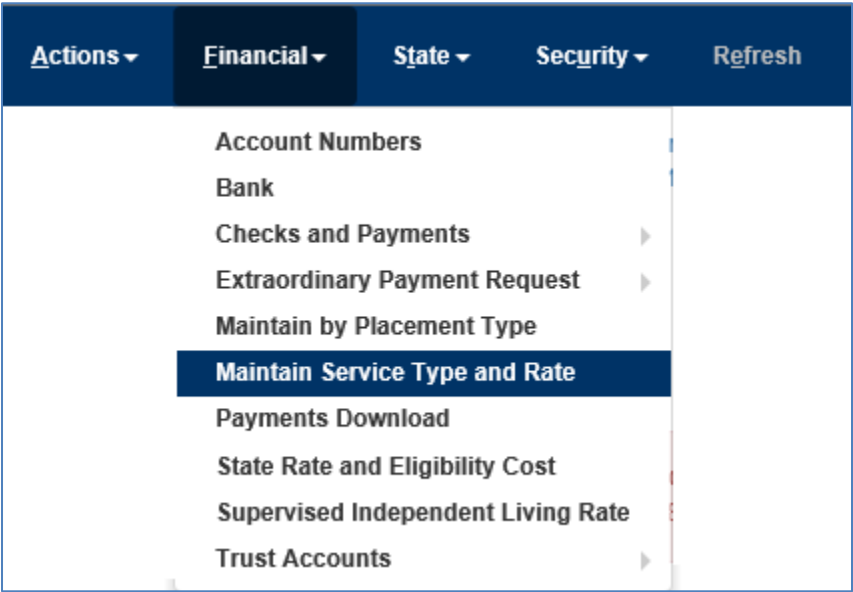
Close

# Maintaining Provider-Specific Rates

Provider-specific rates are rates that are governed and maintained at the provider level. For a specific service type, each provider carrying that service type can have a different rate. However, only some providers have maintainable rates. Shelter care facilities are always maintainable, but only a few Residential Care Center (RCC) and group home services types are maintainable. In the below example, we will look at a RCC maintainable rate, “30 Day Clinical Assessment (AAFCRCCQ RTP)” for Northwest Passage.

**Note:** To maintain these types of rates an assignment to the provider is needed. Although the rate is maintained at the provider level, it is helpful to first see the Maintain Service Type and Rate page.

- 1. From the desktop, go to Financial > Maintain Service Type. This will open the Maintain Service Type and Rate page.



2. On the Maintain Service Type and Rate page, notice the Rate button is disabled since the rate is maintained on the provider record.

**Note:** You can only maintain provider-specific rates when the Rate Edit box is checked. If the box is unchecked this means the State maintains the rate. Counties do not have access to check or uncheck this box.

eWiSACWIS

Print Help

Search Criteria

View Inactive

County: Dane

Service Category: RCC - Northwest Passage

Service Type: 30 Day Clinical Assessment (RCCQ RTP)

Statewide Reporting Group: NW Pass-30 Day Clinical Assess (RCCQ RTP)

ID: (53607)

ID: (10102545)

Category Type: Placement

Name

Long: 30 Day Clinical Assessment (RCCQ RTP)

Medium: 30 Day Clinic Assessment

Short: 30DayAssess

Service Information

Service Type Status: Active

SW Reporting Group: NW Pass-30 Day Clinical Assess (RCCQ RTP)

Service Category: RCC - Northwest Passage

Service Group: Out-of-Home Care Services

Subgroup: Regular

Class: No Level

Age Range: None

IV-E Eligibility: Title IV-E(Regular)

Reporting Category: Reporting Category 10

SPC Code: 504

Service Enabled By: No Existing License Type

License Type Required: No Existing License Type

Approval Level (1 X Payment):

Enable Placement (1 X Payment)

Clothing Allowance (1 X Payment)

Extraordinary Payment (1 x Payment)

Prefill into Templates

Payment Information

Payments Allowed

Rate Type: By Provider

Fixed Monthly Amount: Yes No

Pay In Advance: Yes No

Require Release: Yes No

Non-System-Disbursed Payment

Override Parent Agency Rule

Rate Edit

Date Last Paid:

Updated on: By:

Updated on: By:

Updated on: By:

Override Management/Staffing Agency Rule

Exception to Admin Payment Only Rule

Updated on: 04/27/2020 By: Cake, Caitlin

Spending Limit

Type: N/A

Period: Monthly

Amount: \$0.00

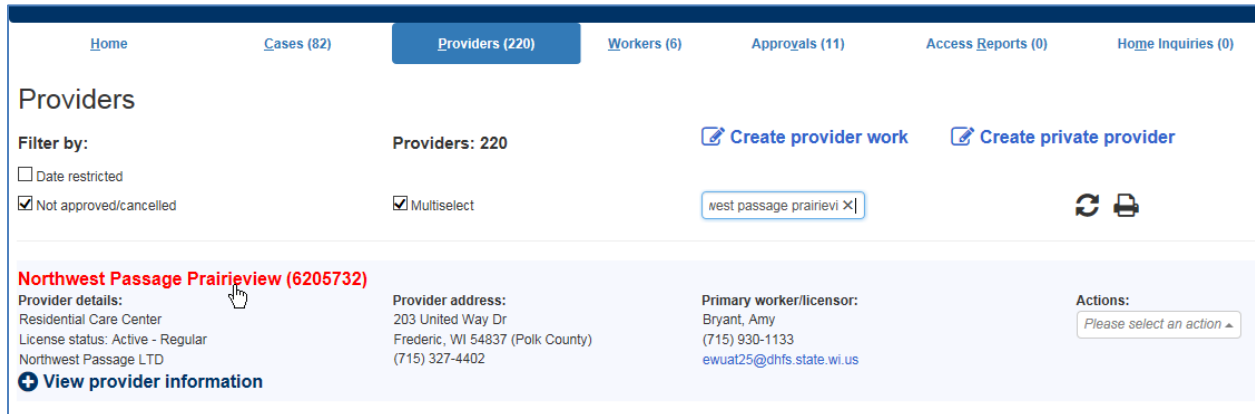
Approval Level for Override:

Save

Close

Rate

3. From your desktop, click on the provider hyperlink to open the Private Provider or Home Provider page.



Providers

Filter by:

☐ Date restricted

☒ Not approved/cancelled

Providers: 220

☒ Multiselect

Create provider work

Create private provider

west passage prairievi X

Northwest Passage Prairieview (6205732)

Provider details:

Residential Care Center

License status: Active - Regular

Northwest Passage LTD

Provider address:

203 United Way Dr

Frederic, WI 54837 (Polk County)

(715) 327-4402

Primary worker/licensor:

Bryant, Amy

(715) 930-1133

ewuat25@dhfs.state.wi.us

Actions:

Please select an action

+ View provider information

4. Click on the Services tab. In this example, the Service Type “30 Day Clinical Assessment (AAFCRCCQ RTP)” is already active. To maintain the rate, click on the [Edit Services](#) hyperlink. This will open the Edit Services page.

**Note:** The Provider Service Rate page will not save if it is accessed via the Options drop-down on the Private Provider page.

**Note:** If the service type does not appear in the Active Services group box, select the [Edit Services](#) hyperlink, insert the service, activate it, and launch the Provider Service Rate page. Remember to save upon completion. For more details on how to add services, see the Unlicensed Service Types User Guide.

eWiSACWIS

Resource
TM
Print
Help

Basic

Name: Northwest Passage Prairieview (6205732)
Open Date: 06/16/2002
Type: Residential Care Center
Status: Open

Lcns. Type: Licensed by State of WI
Lcns. Agency: BPOHC

☐ Restricted Provider
☒ Active QRTP Certification

Provider

Personnel

Characteristics

Services

Closing History

Provider Preferences

Max # of Placements Preferred: 35
Males Preferred: 47
Females Preferred: 47
Age: From: 6 To: 17

Provider Details

Total Bed Capacity: 47

	Male	Female	Total
Capacity:	47	47	47
Placements:	5	22	27
Reservations:	0	0	0
Vacancies:	42	25	20

Active Services

County: State
[Edit Services](#)

	Category	Type	Status
<input checked="" type="radio"/>	AAFC RCC - Northwest Passage	30 Day Clinical Assessment (AAFCRCCQRTP)	Active
<input type="radio"/>	AAFC RCC - Northwest Passage	Behavioral Stblzation/Interv (AAFC RCC)	Active
<input type="radio"/>	AAFC RCC - Northwest Passage	Behavioral Stblzation/Intrv(AAFCRCCQRTP)	Active

Options
Go
Save
Close

- On the Edit Services page, choose the radio button for the appropriate row, and select Provider Service Rate from the Options drop-down, and select Go.

Edit Services
Resource
Print
Help

Provider Name: Northwest Passage Prairieview (6205732)
Total Bed Capacity: 47
County: State

Unlicensed Services

	Category	Type	Status		<input type="checkbox"/> View Inactive Values
<input checked="" type="radio"/>	AAFC RCC - Northwest Passage	30 Day Clinical Assessment (AAFC	Active		
<input type="radio"/>	AAFC RCC - Northwest Passage	Behavioral Stblzation/Interv (AAFC	Active		
<input type="radio"/>	AAFC RCC - Northwest Passage	Behavioral Stblzation/Interv(AAFCRC	Active		

Insert

Options:

Actions
Provider Service Rate
Provider Eligibility Cost

Go

Save
Close

- On the Provider Service Rate page, click the Insert button and enter the required information. The [Delete](#) hyperlink allows you to delete the rate row. The [Delete](#) hyperlink disappears once you save. Click Continue to return to the Edit Services page. On the Edit Services page, click Save.

Provider Service Rate
Print
Help

Provider Information

Provider Name: Northwest Passage Prairieview
Provider ID: 6205732

Service Type: 30 Day Clinical Assessment (AAFCRCCQ RTP)
Service Code: 10099854

Provider Services Rate

Effective Date	Last Updated Date	Contract ID	Rate Period	Rate	Class	
11/2021	11/30/2021		Daily	\$598.00	No Level	
01/2022	10/27/2022		Daily	\$690.00	No Level	
00/0000			Daily	\$0.00	No Level	<a href="#">Delete</a>

Insert

Continue
Close



## Maintaining Child-Specific Rates

Child-specific rates are used to generate a paid rate that is specific to the child that is placed. It is most commonly used to document out of state placements. Child-specific rates are maintained on the Out of Home Placement page.

1. On the Out of Home Placement page, select the appropriate Service Category and Service Type. If the Service Type is associated with a child-specific rate, the [Rate History](#) hyperlink will appear once the Service Type is selected. Since clicking the [Rate History](#) hyperlink requires a save to the page, you will need to complete all the information for the Out of Home Placement prior to selecting the [Rate History](#) hyperlink.

The screenshot shows the 'eWiSACWIS' web application interface. At the top, there's a header with the application name and navigation links like 'Print' and 'Help'. Below the header, there's a 'Child' section with fields for 'Child: Badger, Baby (9226823)', 'Case Name: Badger, Bucky (9222456)', and 'Request Number:'. The main section is titled 'Placement Information' and contains various dropdown menus and text boxes. The 'Service Category' is set to 'RCC - Out-of-State', and the 'Service Type' is also 'RCC - Out-of-State'. The 'Placement Setting' is 'RCC'. The 'Rate History' hyperlink is circled in red. Below the 'Placement Information' section, there's a 'Child Removal From Home Information' section with several checkboxes for different types of placements.

2. Click the [Rate History](#) hyperlink to open the Rate History page.
3. On the Rate History page, click Insert to insert a new rate. Enter the rate in the Rate field. The Effective Date is only a month and year date. Choose between a daily and monthly rate from the Rate Period drop-down. The [Delete](#) hyperlink allows you to delete the rate row. The [Delete](#) hyperlink disappears once you save. Click Save. Click Close to return to the Out of Home Placement page.

**Note:** You cannot delete a rate after it is saved.

Rate History
Print
Help

**Placement Information**

Child: Badger, Baby (9226823)    Case: Badger, Bucky (9222456)    Service Begin: 10/19/2021  
Provider: AA, Ace (9221457)    Payee: Annie's House Group Home (9221217)    Service End:

**Rate History**

Rate Type: Child Specific

Rate	Effective Date	Rate Period	Status	Updated on	Updated by
\$0.00		<div> Daily Monthly </div>			

Delete

Insert

Save Close

Rate History
Print
Help

**Placement Information**

Child: Badger, Baby (9226823)    Case: Badger, Bucky (9222456)    Service Begin: 10/19/2021  
Provider: AA, Ace (9221457)    Payee: Annie's House Group Home (9221217)    Service End:

**Rate History**

Rate Type: Child Specific

Rate	Effective Date	Rate Period	Status	Updated on	Updated by
\$200.00	02/2022	Daily	Active	02/07/2022	Cake, Caitlin C.

Insert

Save Close

- After closing the Rate History page, the child-specific rate will display on the Out of Home Placement page.

## Child

Child: Badger, Baby (9226823)

Case Name: Badger, Bucky (9222456)

Request Number:

## Service

## Provider

## Placement Information

County:

Milwaukee ▼

Service Category:

RCC - Out-of-State ▼

Removed From Home:

02/02/2022

Service Type:

RCC - Out-of-State ▼

Placement Begin:

02/02/2022

Placement Setting:

RCC ▼

Child's Level of Need:

Provider's Level of Care:

Placement End:

00/00/0000

Child Specific Costs:

\$200.00 per day [Rate History](#)

VPA/VTILA Effective:

00/00/0000

Current Basic Costs:

[Removal Address and Reasons](#)

Supplemental Costs:

☐ This is a Like-Kin Placement

Exceptional Costs:

☐ This is an Adoptive Placement

Administrative Costs:

☐ This is a CPS Non-Conforming Placement

Costs &gt; Spending Limit:

☐ This is an Emergency Situation

Current Monthly Payment:

☐ After Hours Placement☐ Child is an American Indian child as defined by statute.

## Child Removal From Home Information