

Maintaining Providers within eWiSACWIS

Counties

Counties are responsible for maintaining any provider they currently license or any private provider they have established as part of case plans (doctors, counselors, etc.). If any new/additional service types need to be added to a county licensed provider, it is necessary to contact the appropriate person from the designated county to have those changes made. A list of designated county provider contacts can be found on the eWiSACWIS Knowledge Web under Contacts. Counties are also responsible for maintaining provider records for out-of-state providers, with the exception of group homes, residential care centers, shelters, and child placing agencies.

The State- Child Placing Agencies, Group Homes, Residential Care Centers, and Shelters

The Licensing Section of the Bureau of Permanence and Out-of-Home Care (BPOHC) currently licenses private agencies such as child placing agencies (parent agencies), group homes, residential care centers (RCCs), and shelters. BPOHC updates and/or creates these private providers in eWiSACWIS.

BPOHC is willing to:

- Maintain on an ongoing basis all information on the child placing agency, group home, RCC, and shelter providers they are responsible for.

The State is not willing to:

- Add service types to child placing agency, group home, RCC, and shelter providers for counties. Counties can add and activate services for these types of facilities. Please contact your designated county provider contact to add/activate services. Designated county provider contacts can be found under Contacts on the eWiSACWIS Knowledge Web.

The contact for the creation/maintenance of child placing agencies, group homes, RCCs, and shelters is Mary Morse. Her e-mail is Mary.Morse@wisconsin.gov.

The contact for the creation/maintenance of **out-of-state** child placing agencies, group homes, RCCs, and shelters is Jenny Jacquette. Her e-mail is Jennifer.Jacquette@wisconsin.gov.

The Eligibility Unit - Level 3, Level 4, and Level 5 Foster Homes and Foster Homes with Parent Agencies

The Eligibility Unit has entered into a contract with the State to manage and maintain the provider records for the foster homes and Level 3, Level 4, and Level 5 foster homes that are currently licensed by the parent agencies.

The Eligibility Unit is willing to:

- Add missing foster home providers to eWiSACWIS, as necessary
- Work with the program team in order to clean up/ inactivate any duplicate foster home providers that may already exist within eWiSACWIS
- Add service types to those foster home providers for counties, as necessary
- Maintain on an ongoing basis all information on the foster home providers they are responsible for
- Maintain Level 3, Level 4, and Level 5 Foster Homes that are licensed by counties

The Eligibility Unit is not willing to:

- Maintain or add any foster homes that are not licensed by a parent agency (for example, a FH licensed by the county themselves)

The Eligibility Unit contact e-mail is DCFCPALicensingRequests@wisconsin.gov.