Kinship Care Automation

Automation included in the October 2020 release

Redeterminations	• Upon save of the final approval of the Kinship Eligibility Determination page for the Initial Eligibility, the system will create a pending 'Annual Review' row and display it on the Redeterminations tab. The row will display a due date calculated as the Decision Date + 365 days. • Upon save of the final approval of the Kinship Eligibility Determination page for the Initial Eligibility, the system will generate the "Annual Review Due" tickler.

Licensing page (with only the Application Activity tab)	• Upon each save of the Kinship Eligibility Determination page where the Kinship Type is Court-Ordered, the system will check if the county of the Kinship eligibility determination is the same as the Kinship provider's designated county, if the 'Date Application Provided to Family' and 'Date Completed Application Received' are not blank.
	
	    o If the county of the Kinship eligibility determination is different from the designated county of the Kinship provider:
	        ▪ The system will check for any open items under the provider: placement, service, pending approval, licensing application, license, etc. If open items exist, the Licensing page will not be created. If no open items exist, the system will proceed with the following logic for inserting the Licensing page.
	            • The system will check if the Kinship provider has:
	                o a pending or approved license with an 'Effective To' date on or after the current date, OR
	                o Licensing page with a decision of Pending or Create License (for any county)
	            • If either item exists, the process will stop. The pending Licensing page will not be created.
	            • If neither item exists, the system will update the designated county to the county of the Kinship eligibility determination and proceed with creating the Licensing page.
	    o If the county of the Kinship eligibility determination is the same as the designated county of the Kinship provider:
	        ▪ The system will check if the provider has:

	o a pending or approved license with the 'Effective To' date on or after the current date, OR
	    o Licensing page with decision of Pending or Create License (for any county)
	   • If either item exists, the process will stop. The pending Licensing page will not be created.
	   • If neither item exists, the system will proceed with creating the Licensing page.
	• When the system changes the designated county on the provider, the system generates an automated message (email). The subject line of the email will say "Provider's Designated County Has Changed".
	• When the system creates a Licensing page, the system generates an automated message (email). The subject line of the email will say "Provider's Licensing Activity Has Been Created".
	• When the system creates a Licensing page, it will look if there was a Licensing page created previously. If the most recently created Licensing page had a status of Denied and decision was made within the last two years, the system will show an informational message that reads, "The previous license for this provider has been denied. A new license can be approved only if a licensing exception is granted." Selecting the Close button will close the message and return the user to Kinship Eligibility Determination page.
	• If the Kinship Eligibility Determination that triggered creation of the Licensing page gets marked as 'Made in Error' and changes are saved, the system will generate an automated message (email). The subject line of the email will say "Court-Ordered Kinship Care Application Made in Error".
	• If the user makes and saves changes to 'Date Application Provided to Family' after the Licensing page has been created, the system will generate an automated message (email). The subject line of the email will say "Date Application Provided to Family Has Changed". Only updates to the eligibility determination that created the Licensing page will generate the automated message.

Placement creation – COKC	• Upon final approval of the Kinship Eligibility Determination page where the Kinship Type is Court-Ordered and the Eligibility Status is Eligible, the system will insert an active service type for the county that made the eligibility determination if there isn't already an active or inactive Kinship Care Court-Ordered service type. If the county already has a Kinship Care Court-Ordered service type, but it is inactive, the system will activate it. The system will also attempt to create a fully approved out-of-home care placement for the child on the eligibility determination.

- The system will then look to see if the child's most recent placement was Relative Care Unlicensed, that it was fully approved, and that the provider and county of the placement match those documented on the Kinship eligibility.
  - If these things <u>are not</u> true, the Court-Ordered placement will not be created. The system will generate an automated message (email) stating this. The subject line of the email will say "Court-Ordered Kinship Placement Cannot Be Created".
  - If these things <u>are</u> true, the system will do some additional checks to determine if it can automatically create a Court-Ordered placement, or if it is not able to because of certain variables (e.g. the Relative Care Unlicensed placement was closed as 'Made in Error', etc.) If the system is unable to create the CO placement, an automated message will be generated stating this. The subject of the email will say "Court-Ordered Kinship Placement Cannot Be Created".
- If the system is able to automatically create the Court-Ordered placement, the begin date on the placement also depends on certain variables. The furthest back the placement/payment can be made is 90 days. The system will also automatically close the Relative Care Unlicensed placement if it's open, with an end date of one day prior to the start date of the Court-Ordered placement.
  - The system will evaluate the begin date of the Relative Care Unlicensed placement against the 'Date Completed Application Received' minus 90 days.
    - If the begin date of the Relative Care Unlicensed placement is within that 90-day window:
      - The system will end the open Relative Care Unlicensed placement as 'Made in Error' and insert approval for the placement ending.
        - The placement end date will be set to the placement begin date
        - The ending purpose will be 'Administrative'
        - The end reason will be 'Made in Error'
        - The worker who approved the Initial Eligibility for Kinship will be the worker listed on the approval for the placement ending
      - The system will also create a fully approved Kinship Court-Ordered placement
        - The placement begin date will be the begin date of the closed Relative Care Unlicensed placement
        - The worker who approved the Initial Eligibility for Kinship will be the worker

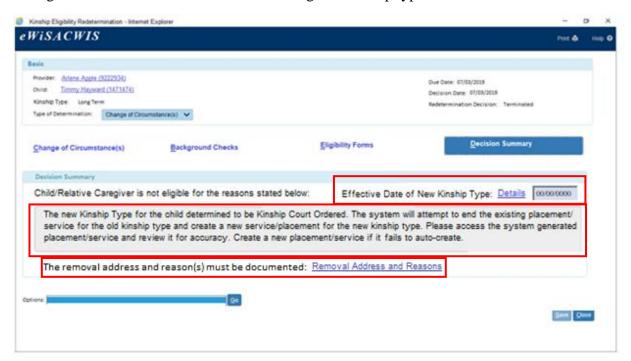|	

	listed on the approved for the Kinship Court-Ordered placement
	        o Items will be copied over (e.g. KIDS questions, CANS, CSE, RCSE, eligibility, etc., as applicable)
	    ▪ If the begin date of the Relative Care Unlicensed placement is prior to that 90-day window:
	        • The system will end the open Relative Care Unlicensed placement and insert approval for the placement ending.
	           o The placement end date will be set to the day prior to the 'Date Completed Application Received'.
	           o The ending purpose will be 'Change within placement episode'
	           o The end reason will be 'Transfer to Kinship Court-Ordered'
	           o The worker who approved the Initial Eligibility for Kinship will be the worker listed on the approval for the placement ending
	        • The system will also create a new fully approved Kinship Court-Ordered placement
	           o The placement begin date will be the same as the 'Date Completed Application Received'
	           o The worker who approved the Initial Eligibility for Kinship will be the worker listed on the approved for the Kinship Court-Ordered placement
	           o Items will be copied over (e.g. KIDS questions, CANS, CSE, RCSE, eligibility, etc., as applicable)

Service creation - LTKC	• Upon final approval of the Kinship Eligibility Determination page where the Kinship Type is Long-Term and the Eligibility Status is Eligible, the system will insert an active service type for the county that made the eligibility determination if there isn't already an active or inactive Kinship Care-LT Guardianship 48.977 service type. If the county already has a Kinship Care-LT Guardianship 48.977 service type, but it is inactive, the system will activate it. The system will not attempt to create a fully approved service for the child on the eligibility determination. Instead, the system will generate an automated message (email). The subject of the email will say "Long-Term Kinship Care was approved for (Provider name)".

Service creation - VKC	• Upon final approval of the Kinship Eligibility Determination page where the Kinship Type is Voluntary and the Eligibility Status is Eligible or Eligible-Waitlisted, the system will insert an active service type for the county that made the eligibility determination if there isn't already an active or inactive Kinship Care-Voluntary service type. If the county already has a Kinship Care-Voluntary service type, but it is inactive, the system will activate it. If the Eligibility Status is Eligible-Waitlisted, the system will also insert/activate the Kinship Care-Voluntary Waitlist service type. The system will not attempt to create a fully approved service for the child on the eligibility determination. Instead, the system will generate an automated message (email). The subject of the email will say "Voluntary Kinship Care was approved for (Provider name)".

Automation included in the February 2021 release

Change of Circumstance that results in a change in Kinship type:

- **New Field** = Effective Date of New Kinship Type → user-entered date field
  - Will display for all changes in Kinship type
- **New 'Details' flare** = next to the new 'Effective Date of New Kinship Type' field to help the worker determine what date to enter. See table below.

Type of Kinship Care Change	Effective Date Should Be:
Court Ordered to Voluntary	The date the child is no longer placed in out-of-home care
Court Ordered to Long-Term	The date the guardianship under s. 48.977 Wis. Stats. was entered.
Voluntary to Court Ordered	The date the child entered out-of-home care.
Long-Term to Court Ordered	The date the child entered out-of-home care.
Long-Term to Voluntary	The date the guardianship under s. 48.978 Wis. Stats. ended.

- **New static text and hyperlink**: "The removal address and reason(s) must be documented: (hyperlink to 'Removal Address and Reasons' page)"
  - o Only displayed when the Kinship type changes from Long Term or Voluntary to Court-Ordered
  - o The removal address and at least one removal reason must be entered in order to approve the page

Changing from Long Term to Court-Ordered	- Text on Decision Summary tab: "The new Kinship Type for the child is determined to be {new Kinship type}. The system will attempt to end the existing service for the {old Kinship type} and create a new Court-Ordered Kinship Care placement for the child. Please access the system-generated placement and review the removal from home information for accuracy. If the placement was not created by the system, please end the child's existing service and create the Court-Ordered Kinship Care placement as appropriate." - Upon final approval of a Change of Circumstance where the Kinship type is changing from Long Term to Court-Ordered, the system will insert an active service type for the county of the Kinship redetermination if there isn't already an active or inactive Kinship Care Court-Ordered service type. If the county already has a Kinship Care Court-Ordered service type, but it is inactive, the system will activate it. The system will attempt to create a fully approved out-of-home placement for the child on the eligibility redetermination.

	- The system will then look to see if the child's most recent service was Kinship Care-LT Guardianship 48.977, that is was fully approved, and that the provider and county of the service match those documented on the Kinship redetermination. - If these things <u>are not</u> true, the placement will not be created - If these things <u>are</u> true, the system will do some additional checks to determine if it can automatically create the out-of-home placement or if it is not able to because of certain variables (e.g. the Long Term service was closed as 'Made in Error', etc.). - The system will evaluate the begin date of the Long-Term Kinship service against the 'Effective Date of New Kinship Type' minus 1 - If the begin date of the Long-Term Kinship service is on or after the 'Effective Date of New Kinship Type': - The system will end the open Long-Term Kinship service as 'Made in Error' and insert approval for the service ending. - The service end date will be set to the service begin date - The ending purpose will be 'Administrative Change within a Placement Episode' - The end reason will be 'Made in Error' - The worker who approved the Kinship Eligibility Redetermination will be the worker listed on the approval for the Court-Ordered placement ending - The system will also create a fully approved Kinship Court-Ordered Placement - The placement begin date will be the begin date of the closed Long-Term Kinship service - The worker who approved the Kinship Eligibility

		Redetermination will be the worker listed on the approval of the Kinship Court-Ordered placement
		○ The removal reason(s), removal address, primary caretaker, removal manner, and caretaker structure will be pulled from the information documented on the 'Removal Address and Reasons' page launched from hyperlink on the Decision Summary tab of the redetermination
		○ Items will be copied over (e.g. KIDS questions, CANS, CSE, RCSE, eligibility, etc., as applicable)

- If the begin date of the Long-Term Kinship service is before the 'Effective Date of New Kinship Type':
  - The system will end the open Long-Term Kinship service and insert approval for the service ending.
    - ○ The service end date will be set to the day prior to the 'Effective Date of New Kinship Type'
    - ○ The ending purpose will be 'Administrative Change within a Placement Episode'
    - ○ The end reason will be 'Child Entered Out of Home Care'
    - ○ The worker who approved the Kinship Eligibility Redetermination will be the worker listed on the approval for the Long-Term Kinship service ending
  - The system will also create a fully approved Kinship Court-Ordered placement

	o The placement begin date will be the 'Effective Date of New Kinship Type' o The worker who approved the Kinship Eligibility Redetermination will be the worker listed on the approval of the Kinship Court-Ordered placement o The removal reason(s), removal address, primary caretaker, removal manner, and caretaker structure will be pulled from the information documented on the 'Removal Address and Reasons' page launched from hyperlink on the Decision Summary tab of the redetermination o Items will be copied over (e.g. KIDS questions, CANS, CSE, RCSE, eligibility, etc., as applicable)
Changing from Voluntary to Court-Ordered	• Text on Decision Summary tab: "The new Kinship Type for the child is determined to be {new Kinship type}. The system will attempt to end the existing service for the {old Kinship type} and create a new Court-Ordered Kinship Care placement for the child. Please access the system-generated placement and review the removal from home information for accuracy. If the placement was not created by the system, please end the child's existing service and create the Court-Ordered Kinship Care placement as appropriate." • Upon final approval of a Change of Circumstance where the Kinship type is changing from Voluntary to Court-Ordered, the system will insert an active service type for the county of the Kinship redetermination if there isn't already an active or inactive Kinship Care Court-Ordered service type. If the county already has a Kinship Care Court-Ordered service type, but it is inactive, the system will activate it. The system will attempt to create a fully approved out-of-home placement for the child on the eligibility redetermination.

	• The system will then look to see if the child's most recent service was Kinship Voluntary, that is was fully approved, and that the provider and county of the service match those documented on the Kinship redetermination.
	
	    o If these things <u>are not</u> true, the placement will not be created
	
	    o If these things <u>are</u> true, the system will do some additional checks to determine if it can automatically create the out-of-home placement or if it is not able to because of certain variables (e.g. the Voluntary service was closed as 'Made in Error', etc.).
	
	    o The system will evaluate the begin date of the Voluntary Kinship service against the 'Effective Date of New Kinship Type' minus 1
	
	        ▪ If the begin date of the Voluntary Kinship service is on or after the 'Effective Date of New Kinship Type':
	
	            • The system will end the open Voluntary Kinship service as 'Made in Error' and insert approval for the service ending.
	
	                o The service end date will be set to the service begin date
	
	                o The ending purpose will be 'Administrative Change within a Placement Episode'
	
	                o The end reason will be 'Made in Error'
	
	                o The worker who approved the Kinship Eligibility Redetermination will be the worker listed on the approval for the Court-Ordered placement ending
	
	            • The system will also create a fully approved Kinship Court-Ordered Placement
	
	                o The placement begin date will be the begin date of the closed Voluntary Kinship service
	
	                o The worker who approved the Kinship Eligibility Redetermination will be the

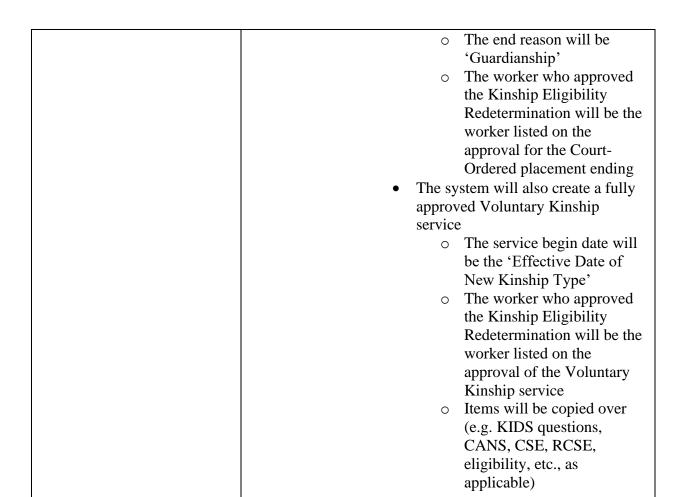|		

		worker listed on the approval of the Kinship Court-Ordered placement
		
		o The removal reason(s), removal address, primary caretaker, removal manner, and caretaker structure will be pulled from the information documented on the 'Removal Address and Reasons' page launched from hyperlink on the Decision Summary tab of the redetermination
		
		o Items will be copied over (e.g. KIDS questions, CANS, CSE, RCSE, eligibility, etc., as applicable)
		
		▪ If the begin date of the Voluntary Kinship service is before the 'Effective Date of New Kinship Type':
		
		• The system will end the open Voluntary Kinship service and insert approval for the service ending.
		
		   o The service end date will be set to the day prior to the 'Effective Date of New Kinship Type'
		
		   o The ending purpose will be 'Administrative Change within a Placement Episode'
		
		   o The end reason will be 'Child Entered Out of Home Care'
		
		   o The worker who approved the Kinship Eligibility Redetermination will be the worker listed on the approval for the Voluntary Kinship service ending
		
		• The system will also create a fully approved Kinship Court-Ordered placement

	- The placement begin date will be the 'Effective Date of New Kinship Type' - The worker who approved the Kinship Eligibility Redetermination will be the worker listed on the approval of the Kinship Court-Ordered placement - The removal reason(s), removal address, primary caretaker, removal manner, and caretaker structure will be pulled from the information documented on the 'Removal Address and Reasons' page launched from hyperlink on the Decision Summary tab of the redetermination - Items will be copied over (e.g. KIDS questions, CANS, CSE, RCSE, eligibility, etc., as applicable)
Changing from Court-Ordered to Long-Term	- Text on Decision Summary tab: "The new Kinship Type for the child is determined to be {new Kinship type}. The system will attempt to end the existing placement for the {old kinship type} and create a new {the new kinship type} service for the child. Please access the system-generated service and review it for accuracy. If the service was not created by the system, please end the child's existing Court-Ordered Kinship Care placement and create the new service as appropriate. - Upon final approval of a Change of Circumstance where the Kinship type is changing from Court-Ordered to Long Term, the system will insert an active service type for the county of the Kinship redetermination if there isn't already an active or inactive Kinship Care-LT Guardianship 48.977 service type. If the county already has a Kinship Care-LT Guardianship 48.977 service type, but it is inactive, the system will activate it. The system will attempt to create a fully approved service for the child on the eligibility redetermination.

- The system will then look to see if the child's most recent placement was Kinship Care Court-Ordered, that is was fully approved, and that the provider and county of the placement match those documented on the Kinship redetermination.
  - If these things <u>are not</u> true, the Long-Term Kinship service will not be created
  - If these things <u>are</u> true, the system will do some additional checks to determine if it can automatically create a Long Term Kinship service, or if it is not able to because of certain variables (e.g. the Kinship Court Ordered placement was closed as 'Made in Error', etc.).
  - The system will evaluate the begin date of the Kinship Court Ordered placement against the 'Effective Date of New Kinship Type' minus 1
    - If the begin date of the Kinship Court Ordered placement is on or after the 'Effective Date of New Kinship Type':
      - The system will end the open Kinship Court Ordered placement as 'Made in Error' and insert approval for the placement ending.
        - The placement end date will be set to the placement begin date
        - The ending purpose will be 'Administrative'
        - The end reason will be 'Made in Error'
        - The worker who approved the Kinship Eligibility Redetermination will be the worker listed on the approval for the Court-Ordered placement ending
      - The system will also create a fully approved Long-Term Kinship service
        - The service begin date will be the begin date of the closed Court Ordered Kinship placement
        - The worker who approved the Kinship Eligibility Redetermination will be the

	worker listed on the approval of the Long-Term Kinship service
	    ○ Items will be copied over (e.g. KIDS questions, CANS, CSE, RCSE, eligibility, etc., as applicable)
	▪ If the begin date of the Kinship Court Ordered placement is before the 'Effective Date of New Kinship Type':
	    • The system will end the open Court Ordered Kinship placement and insert approval for the placement ending.
	        ○ The placement end date will be set to the day prior to the 'Effective Date of New Kinship Type'
	        ○ The ending purpose will be 'Discharge from Placement Episode'
	        ○ The end reason will be 'Guardianship'
	        ○ The worker who approved the Kinship Eligibility Redetermination will be the worker listed on the approval for the Court-Ordered placement ending
	    • The system will also create a fully approved Long-Term Kinship service
	        ○ The service begin date will be the 'Effective Date of New Kinship Type'
	        ○ The worker who approved the Kinship Eligibility Redetermination will be the worker listed on the approval of the Long-Term Kinship service
	        ○ Items will be copied over (e.g. KIDS questions, CANS, CSE, RCSE,

	eligibility, etc., as applicable)

Changing from Court-Ordered to Voluntary	• Text on Decision Summary tab: "The new Kinship Type for the child is determined to be {new Kinship type}. The system will attempt to end the existing placement for the {old kinship type} and create a new {the new kinship type} service for the child. Please access the system-generated service and review it for accuracy. If the service was not created by the system, please end the child's existing Court-Ordered Kinship Care placement and create the new service as appropriate.
	
	 • Upon final approval of a Change of Circumstance where the Kinship type is changing from Court-Ordered to Voluntary, the system will insert an active service type for the county of the Kinship redetermination if there isn't already an active or inactive Kinship Care-Voluntary service type. If the county already has a Kinship Care-Voluntary service type, but it is inactive, the system will activate it. The system will attempt to create a fully approved service for the child on the eligibility redetermination.
	
	 • The system will then look to see if the child's most recent placement was Kinship Care Court-Ordered, that is was fully approved, and that the provider and county of the placement match those documented on the Kinship redetermination.
	     o If these things are not true, the Voluntary Kinship service will not be created
	     o If these things are true, the system will do some additional checks to determine if it can automatically create a Voluntary Kinship service, or if it is not able to because of certain variables (e.g. the Kinship Court Ordered placement was closed as 'Made in Error', etc.).
	     o The system will evaluate the begin date of the Kinship Court Ordered placement against the 'Effective Date of New Kinship Type' minus 1
	        ▪ If the begin date of the Kinship Court Ordered placement is on or after the 'Effective Date of New Kinship Type':
	           • The system will end the open Kinship Court Ordered placement as 'Made in Error' and insert approval for the placement ending.

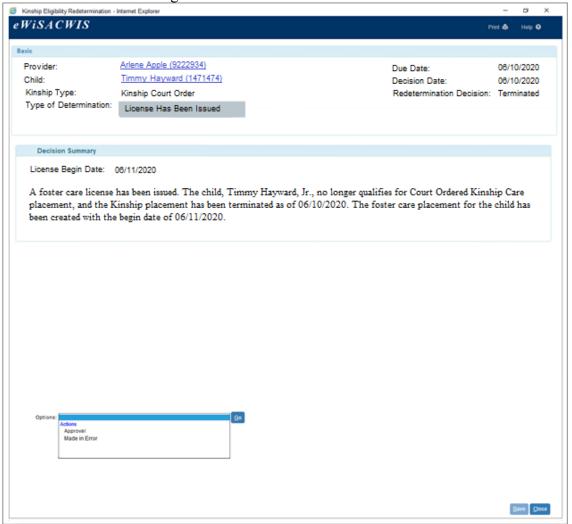|	
	○ The placement end date will be set to the placement begin date ○ The ending purpose will be 'Administrative' ○ The end reason will be 'Made in Error' ○ The worker who approved the Kinship Eligibility Redetermination will be the worker listed on the approval for the Court-Ordered placement ending - The system will also create a fully approved Voluntary Kinship service ○ The service begin date will be the begin date of the closed Court Ordered Kinship placement ○ The worker who approved the Kinship Eligibility Redetermination will be the worker listed on the approval of the Voluntary Kinship service ○ Items will be copied over (e.g. KIDS questions, CANS, CSE, RCSE, eligibility, etc., as applicable) ▪ If the begin date of the Kinship Court Ordered placement is before the 'Effective Date of New Kinship Type': - The system will end the open Court Ordered Kinship placement and insert approval for the placement ending. ○ The placement end date will be set to the day prior to the 'Effective Date of New Kinship Type' ○ The ending purpose will be 'Discharge from Placement Episode'

	- o The end reason will be 'Guardianship' - o The worker who approved the Kinship Eligibility Redetermination will be the worker listed on the approval for the Court-Ordered placement ending - The system will also create a fully approved Voluntary Kinship service - o The service begin date will be the 'Effective Date of New Kinship Type' - o The worker who approved the Kinship Eligibility Redetermination will be the worker listed on the approval of the Voluntary Kinship service - o Items will be copied over (e.g. KIDS questions, CANS, CSE, RCSE, eligibility, etc., as applicable)

Foster Care placement creation:

Upon final approval of the Licensing page, the system will look if the licensed provider is documented on any open placements, Kinship eligibility determinations, or Kinship eligibility redeterminations.

- System will generate "License Has Been Issued" automated message (email)
- For all children in the counties of the licensed service types, whose most recently fully approved placement is with the licensed provider and has a Kinship Court-Ordered service type, the system will attempt to create a Foster Care placement.
    - o If these things are not true, the Foster Care placement will not be created. The system will send an automated message (email) – "Foster Care Placement Cannot Be Created".
    - o If these things are true, the system will do some additional checks to determine if it can automatically create a Foster Care Placement, or if it is not able to because of certain variables (e.g. the most recent fully approved placement was closed as 'Made in Error', etc.).
    - o The system will evaluate the begin date of the placement against the 'License Begin Date' minus 1

- If the begin date of the placement is on or after the 'License Begin Date':
  - The system will end the open Kinship Court Ordered placement as 'Made in Error' and insert approval for the placement ending.
    - The placement end date will be set to the placement begin date
    - The ending purpose will be 'Administrative Change within Placement Episode'
    - The end reason will be 'Made in Error'
    - The worker who approved the license will be the worker listed on the approval for the Court-Ordered placement ending
  - The system will also create a fully approved Foster Care placement
    - The Foster Care placement begin date will be the begin date of the closed Court Ordered Kinship placement
    - The worker who approved the license will be the worker listed on the approval of the Foster Care placement
    - Items will be copied over (e.g. KIDS questions, CANS, CSE, RCSE, eligibility, etc., as applicable)
- If the begin date of the placement is before the 'License Begin Date':
  - The system will end the open Court Ordered Kinship placement and insert approval for the placement ending.
    - The placement end date will be set to the day prior to the 'License Begin Date'
    - The ending purpose will be 'Administrative Change Within Placement Episode'
    - The end reason will be 'Provider Now Licensed'
    - The worker who approved the license will be the worker listed on the approval for the Court-Ordered placement ending
  - The system will also create a fully approved Foster Care placement
    - The placement begin date will be the 'License Begin Date'
    - The worker who approved the license will be the worker listed on the approval of the Foster Care placement
    - Items will be copied over (e.g. KIDS questions, CANS, CSE, RCSE, eligibility, etc., as applicable)
- For all children with system-created Foster Care placements, the system will insert a Kinship Eligibility Redetermination page with the new Type of Determination of 'License Has Been Issued'. To auto-create the new redetermination, the system will check if:
  - The child has a fully approved Kinship Eligibility Determination with the type of Court-Ordered and a status of 'Eligible', OR
  - The child's most recently fully approved Kinship Eligibility Redetermination is an Annual Review or Change of Circumstance(s) with the type of Court-Ordered
  - If these are true, the system will insert the new fully approved redetermination:
    - The Kinship Type will be copied over from the previously approved determination or redetermination
    - The redetermination will be fully approved and will have a Redetermination Decision of 'Terminated'

- The worker who approved the license will be the worker listed on the approval for the redetermination page
- The 'Decision Date' and 'Due Date' fields will be set to the day prior to the 'License Begin Date'

Payment information:

Many counties do not prorate Kinship payments. Regardless of the number of days in a placement, the system would always pay for the full month. The indicator of the fixed full month payment is a flag on the service type. When the system ends the Court-Ordered Kinship placement with the provider to create a Foster Care placement automatically, the system attempts to prevent generation of overlapping Kinship Care AND Foster Care payments for the same month. In order to do so, the system checks if the service type of the placement to be closed (Court-Ordered) pays a fixed rate.

- If the Court-Ordered payment is prorated, there is nothing that needs to be done. The payments for each placement would be generated as always.

- If the Court-Ordered payment is not prorated, the system will check the begin date of the new Foster Care placement.
  - If it falls on the 1st day of the month, there is nothing needs to be done – the payments will be generated as always.
  - If the begin date of the Foster Care placement begins after the 1st day of the month, the system will not pay for that month of the auto-created Foster Care placement.
    - For example, the Court-Ordered Kinship placement is ended by the system on 12/30/2020 (or 12/2/2020) and begin date of the system-created Foster Care placement is 12/31/2020 (or 12/3/2020). As the Kinship payment is not prorated, the December payment will be for full month of December. The system will not generate Foster Care payment for December and will start generating payments with January 2021.

This attempt to help the fiscal workers will work only in situations when information is entered into the system (the license, in this situation) in a timely fashion. If the information entry is delayed, the system would generate overpayments for the retroactively ended KC placement. Please remember that this "payment suppression" would work only when the system ends the Court-Ordered placement and auto-creates the Foster Care placement.

Additional Licensing Actions:
Upon final approval of the Additional Licensing Actions page with an Action of 'Made in Error', the system will generate the "License has been Made in Error" automated message (email) to the primary workers with Foster Care placements with the provider.

Out of Home Placement:
Upon final approval of the Out of Home Placement page, the system will check is the placed child has a fully approved Kinship Eligibility Determination or Redetermination with a status of 'Eligible'.
- If no, no additional processing will occur.
- If yes, the system will generate the "Child Has Entered Out of Home Care" automated message (email).

New Automated Messages:
- Notification of License Made in Error
- Foster Care License Has Been Issued
- Foster Care Placement Cannot Be Created
- Child Entered Out of Home Care

Modified Automated Messages:
- The Kinship Care Type was Changed for Provider