

Adoptions and Safe Family Act (ASFA) Exceptions

Note: To document ASFA Exceptions, an assignment to the case is needed.

Introduction

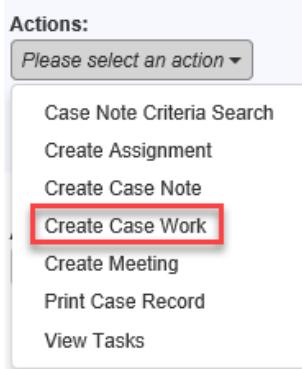
The ASFA Exceptions page allows for the documentation of the reason(s) why (i.e. exception) a Termination of Parental Rights (TPR) is not being pursued before the end of the 15th of the most recent 22nd month that a child has been in a qualifying Out of Home Placement. The ASFA Exceptions page alleviates workers from having to create and document a Permanency Plan solely for the purpose of documenting ASFA Exception(s). State law requires ASFA Exception(s) be documented in the Permanency Plan. Therefore, the Permanency Plan will pre-fill this information. In addition, the text document (Perm Plan ASFA Addendum), which also pre-fills with the ASFA Exception(s) information, can be attached to the current Permanency Plan to satisfy the ASFA – TPR Exception requirement. This is especially useful when the ASFA Exception(s) information that was documented on the ASFA Exception(s) page is more recent than that in the ongoing Permanency Plan. The information entered on the most recent ASFA Exception(s) page will also pre-fill into subsequent Permanency Plans as they are created. The ASFA Exception(s) information does not, unless requested by the judge, need to be filed with the local circuit court.

An ASFA Exception(s) tickler appears on a worker's desktop 30 days prior to the end of the child's 15th of 22 months in Out of Home Placement. The purpose of the ASFA Exception tickler is to remind workers and workers' supervisors to document ASFA Exception(s) information by the end of the 15th month. Successful completion and Approval of the ASFA Exceptions page will delete this tickler.

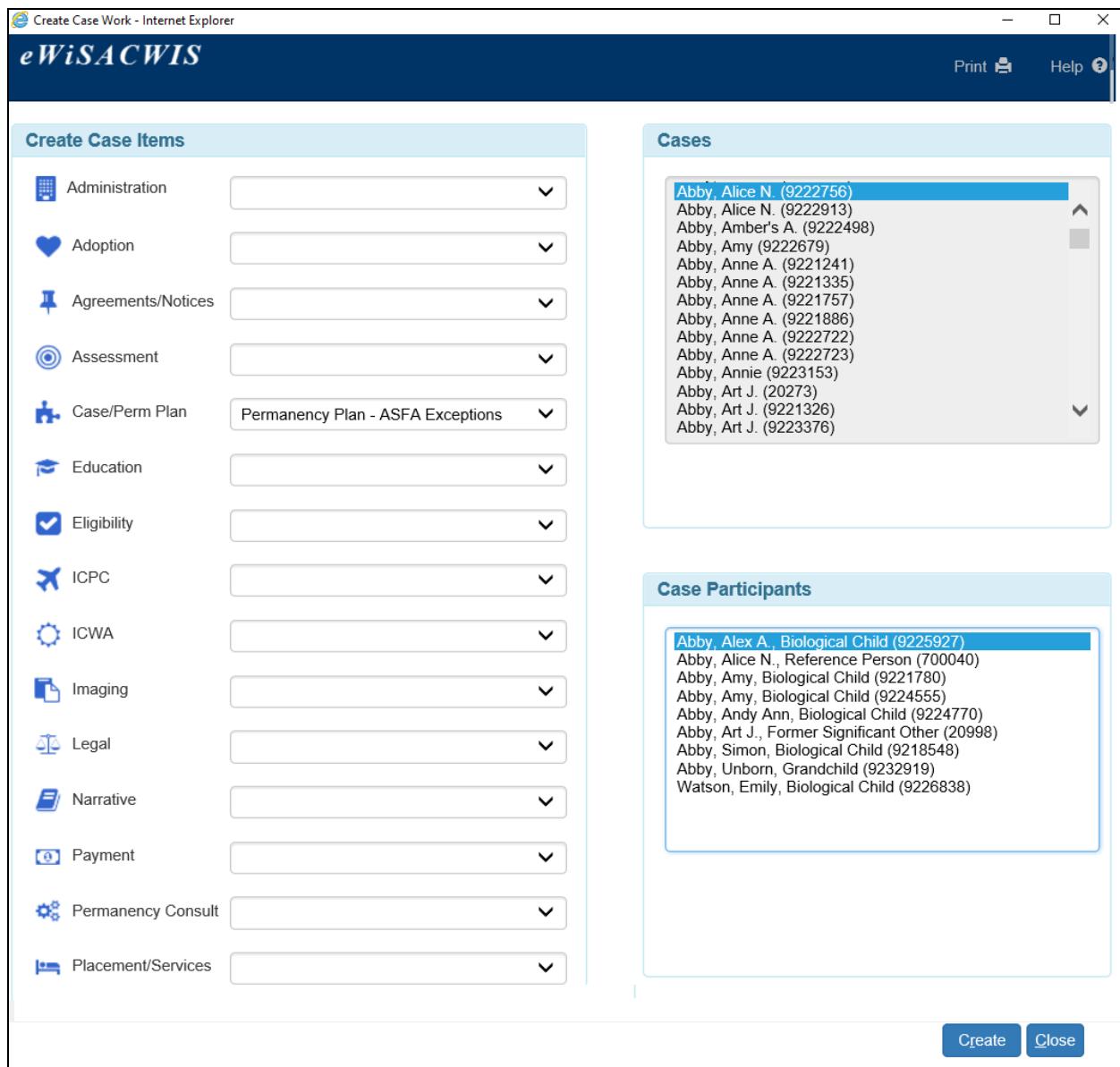
Note: The ASFA Exception needs to only be documented once. If circumstances change, the ASFA Exception does not need to be updated, since it was a point in time (at the 15th month mark).

Documenting ASFA Exceptions in eWiSACWIS

1. From the desktop, go to the Cases tab and click the Create Case Work hyperlink  [Create case work](#) or select Create Case Work from the Actions drop-down next to the specific case to open the Create Case Work page.



2. On the Create Case Work page, select Permanency Plan - ASFA Exceptions from the Case/Perm Plan drop-down. Select the appropriate Case and the Case Participant. Click Create. This will open the Permanency Plan - ASFA Exceptions page.



Create Case Items

- Administration
- Adoption
- Agreements/Notices
- Assessment
- Case/Perm Plan
- Education
- Eligibility
- ICPC
- ICWA
- Imaging
- Legal
- Narrative
- Payment
- Permanency Consult
- Placement/Services

Cases

- Abby, Alice N. (9222756)
- Abby, Alice N. (9222913)
- Abby, Amber's A. (9222498)
- Abby, Amy (9222679)
- Abby, Anne A. (9221241)
- Abby, Anne A. (9221335)
- Abby, Anne A. (9221757)
- Abby, Anne A. (9221886)
- Abby, Anne A. (9222722)
- Abby, Anne A. (9222723)
- Abby, Annie (9223153)
- Abby, Art J. (20273)
- Abby, Art J. (9221326)
- Abby, Art J. (9223376)

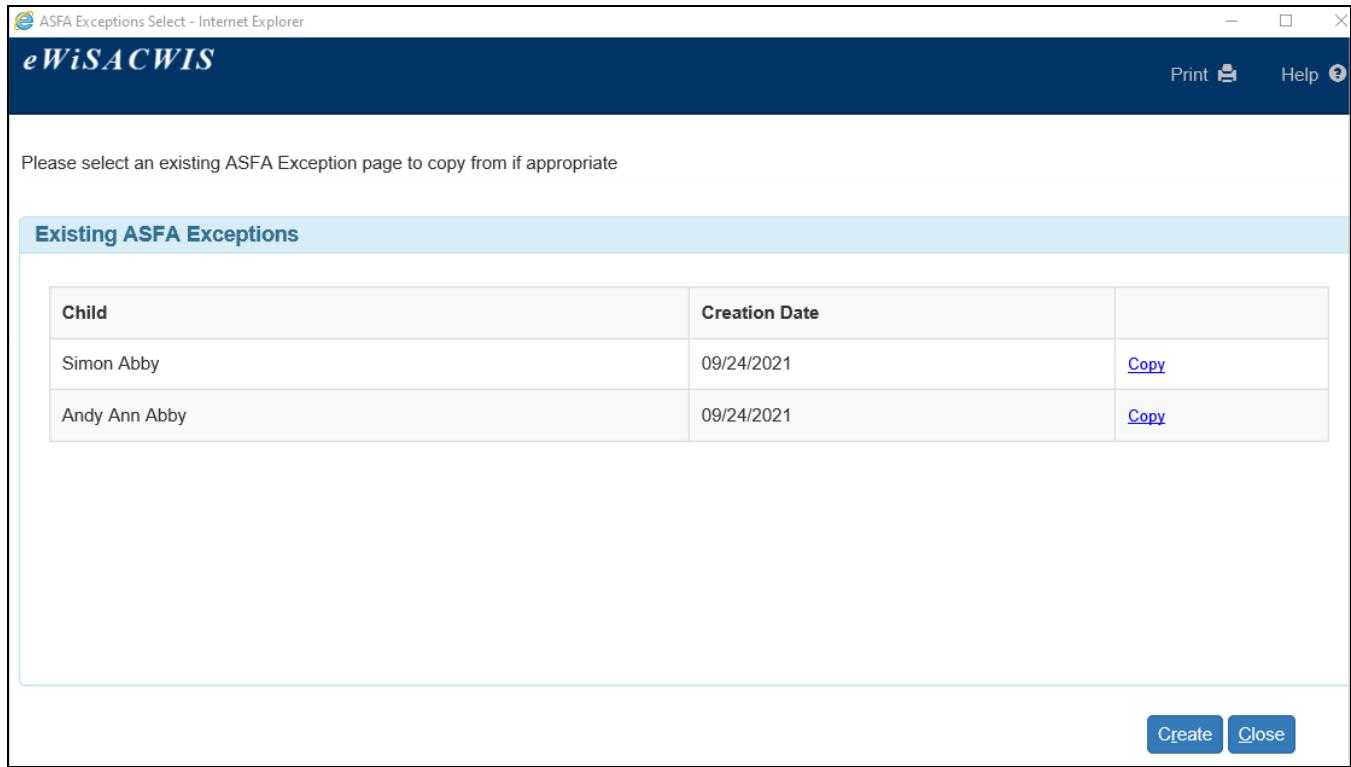
Case Participants

- Abby, Alex A., Biological Child (9225927)
- Abby, Alice N., Reference Person (700040)
- Abby, Amy, Biological Child (9221780)
- Abby, Amy, Biological Child (9224555)
- Abby, Andy Ann, Biological Child (9224770)
- Abby, Art J., Former Significant Other (20998)
- Abby, Simon, Biological Child (9218548)
- Abby, Unborn, Grandchild (9232919)
- Watson, Emily, Biological Child (9226838)

Buttons

- Create
- Close

3. If an ASFA Exception page has already been created in the case for any participant, you will be presented with the option to Copy that existing ASFA Exception page or the option to create a new ASFA Exception. In this example, we will click the Create button to create a new ASFA Exception page.



ASFA Exceptions Select - Internet Explorer

eWiSACWIS

Please select an existing ASFA Exception page to copy from if appropriate

Existing ASFA Exceptions

Child	Creation Date	
Simon Abby	09/24/2021	Copy
Andy Ann Abby	09/24/2021	Copy

Create **Close**

4. This is the Permanency Plan – ASFA Exceptions page. If a referral to TPR has not been made and a date has not been recorded in the 'Date referred to District Attorney/Corporation Counsel' field on the Permanency Plan – TPR/Adoption Status tab, the Permanency Plan – ASFA Exception page should be completed. By completing this page you will be documenting the Reason(s) why (i.e. Exceptions) a TPR is not being pursued before the end of the 15th of the most recent 22 months that a child has been in a qualifying Out of Home Placement.
5. Once you have selected a reason why TPR is not being pursued before the end of the 15th of the most recent 22 months that a child has been in a qualifying Out of Home Placement, you will be required to provide supporting information in the narrative section below the reason selected.
6. After you have completed the supporting information section, select Permanency Plan ASFA Addendum from the Options drop-down and click Go. It is important this document be opened prior to final approval so that it will be available to other people who wish to either look at or print the document.

Permanency Plan - ASFA Exceptions - Internet Explorer

eWiSACWIS

TM Print Help

General Information

Case Name: Abby, Alice, N.	Case ID: 9222756	Date Approved:
Child Name: Abby, Alex A.	Person ID: 9225927	Worker Name: Cake, Caitlin C.

Reason why TPR is not being pursued at 15 of 22 months

Child is placed with a fit and willing relative.

Compelling reason(s) why termination of parental rights is not in the child's best interest.

Reasonable efforts to safely return the child to his or her home have not been made.

Grounds for involuntary TPR do not exist.

Provide supporting information:

Provide supporting information:

Provide supporting information:

Options:

7. This is the Permanency Plan ASFA Addendum. Complete the Name – Agency field. Verify the additional information is pre-filling the information you expect. Select Close and Return to eWiSACWIS.

Permanency Plan Adoption and Safe Families Act Addendum		
Date 09/24/2021	Name - Agency Admin./Intake	
Name - Child (Last, First, MI) Abby, Alex A.		Birthdate - Child 08/05/2014
Name - Mother (Last, First, MI) Abby, Alice N.	Telephone Number - Mother (Home)	Telephone Number - Mother (Work) (321) 654-9878 ext. 1111
Address - Mother (Street, City, State, Zip Code) 456 session 456, Baraboo, WI 50707		
Name - Father (Last, First, MI) Abby, James	Telephone Number - Father (Home)	Telephone Number - Father (Work)
Address - Father (Street, City, State, Zip Code) 473 Fairchild Street, Milwaukee, WI 53204		
Reason why Termination of Parental Rights (TPR) is not being pursued at 15 of 22 months.		
<input checked="" type="checkbox"/> Child is placed with a fit and willing relative. Describe...		
<input type="checkbox"/> Compelling reason(s) why TPR is not in the child's best interest.		
<input type="checkbox"/> Reasonable efforts to safely return the child to his or her home have not been made.		
<input type="checkbox"/> Grounds for involuntary TPR do not exist.		
<hr/> Caitlin C. Cake Name - Worker		

8. Via Options, select Approval to approve this work. On the Approval History page, select the Approve radio button and click Continue. Back on the Permanency Plan – ASFA Exceptions page, click Save to completely save your work.

9. The Permanency Plan - ASFA Exceptions page can be accessed from the desktop.

Under the Permanency Plan:

Abby, Alice N. (9222756) Restricted Case Safe at Home

Case details: CPS Family - Initial Assessment BMCW-Admin Open OHP exists for associated participant(s)	Case address: Main Street Appleton, WI 54913 (608) 888-8888	Primary worker: Fox, Frank (608) 555-9999 testtest	Actions: <input type="button" value="Please select an action ▾"/>
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View case information

Access Reports	Assessments	Assets and Income	Assignments
Background Checks	Case/Permanency Plan	Education	Eligibility
ICWA	Legal	Narratives	Permanency Consultation
Placements	Planning	Related People	Safety

Case/Permanency Plan

Permanency Plan (CPS, OHC, ICWA)	09/10/2021	Abby, Alex A.	Pending
ASFA Exceptions	09/24/2021	Abby, Alex A.	
CANS Out of Home	09/01/2021	Abby, Alex A.	Approved
Relative/Non-Relative Search		Abby, Alex A.	
Safety Assessment, Analysis and Plan	09/01/2021		Unsafe

Under Planning:

Abby, Alice N. (9222756) Restricted Case Safe at Home

Case details: CPS Family - Initial Assessment BMCW-Admin Open OHP exists for associated participant(s)	Case address: Main Street Appleton, WI 54913 (608) 888-8888	Primary worker: Fox, Frank (608) 555-9999 testtest	Actions: <input type="button" value="Please select an action ▾"/>
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Planning

ASFA Exceptions	09/24/2021	Abby, Alex A.	
ASFA Exceptions	09/24/2021	Abby, Andy Ann	
ASFA Exceptions	09/24/2021	Abby, Simon	
CANS In Home	02/12/2014	Abby, Amy	Pending