

Legend for 2025 Calendar

Cycle	Description
ANR	Annual NCANDS Reports – preliminary runs the 16 th of December, unless a long running financial cycle is scheduled, final generally runs the 5 th business day of January.
ARB	Annual Room Verify – runs second business day of January.
DLY	Daily – runs every State business day.
MAM	Monthly Auto Message – runs first business day of the month.
MF1	Monthly Financial 1 – runs first business day of the month for all counties requesting monthly processing.
MF2	Monthly Financial 2 – runs the 3 rd business day following MF1.
MF3	Monthly Financial 3 – runs the next business day following the 9 th day of the month unless a long running financial cycle is scheduled, it will then run the next available business day. Includes monthly reimbursement reports.
MMR	Monthly Measurement Reports – runs on or after 15 th calendar day of the month.
MPEP	Monthly Program Enhancement Plan – runs the 4 th business day of every month, unless a long running financial cycle is scheduled, then it runs the next available business day.
MPEP2	Monthly Program Enhancement Plan – runs the 10 th calendar day of every month, unless a long running financial cycle is scheduled, then it runs the next available business day.
MFKIDS	Monthly From Kids – runs the 1 st business day of each month.
MTKIDS	Monthly To Kids – runs the 3 rd to last business day of each month.
MS	Monthly Statistics – runs the 2 nd business day of the month unless a long financial cycle is scheduled, it will then run the next available business day.
MTA	Monthly Trust Account Reports – runs every month. Can run anytime between the 20 th (can be on the 20 th) and end of month (do not run last day of month).
NYTD	runs in April and October for NYTD (National Youth in Transition Database) reporting due to Feds on 05/15 and 11/14.
PP	Prepayments – runs last 3 business days before MF1.
QMR	Quarterly Metrics Report - runs 41 days after the end of the quarter, within 3 days (February, May, August, November). Cannot run with financial cycles or at the same time as MMR.
RMTS	Monthly RMTS Reports – runs the 1 st day of every month
WE	Weekend Jobs – Currently includes eWISacwis Incident Lookup and r-cm20-trans-stats. Jobs are scheduled for Saturday evening.
WF1	<p>WF1-* Weekly Financial 1 – runs the last business day of the week unless MF1 or MF2 is scheduled to run – Runs for all counties.</p> <p>WF1-1 First weekly financial run of the month WF1-2 Second weekly financial run of the month WF1-3 Third weekly financial run of the month WF1-L Last weekly financial run of the month WF1-3L Third and last financial run of the month</p>
WF2	Weekly Financial 2 – runs the next business day following WF1 – Runs for all counties.