

## Legend for 2025 Calendar

Cycle	Description
<b>ANR</b>	<b>Annual NCANDS Reports</b> – preliminary runs the 16 <sup>th</sup> of December, unless a long running financial cycle is scheduled, final generally runs the 5 <sup>th</sup> business day of January.
<b>APEP</b>	<b>Annual Program Enhancement Plan</b> (includes Annual Outcome Measurement Reports) – runs annually on or about March 15 <sup>th</sup> .
<b>ARB</b>	<b>Annual Room Verify</b> – runs second business day of January.
<b>DLY</b>	<b>Daily</b> – runs every State business day.
<b>MAM</b>	<b>Monthly Auto Message</b> – runs first business day of the month.
<b>MF1</b>	<b>Monthly Financial 1</b> – runs first business day of the month for all counties requesting monthly processing.
<b>MF2</b>	<b>Monthly Financial 2</b> – runs the 3 <sup>rd</sup> business day following MF1.
<b>MF3</b>	<b>Monthly Financial 3</b> – runs the next business day following the 9 <sup>th</sup> day of the month unless a long running financial cycle is scheduled, it will then run the next available business day. Includes monthly reimbursement reports.
<b>MMED</b>	<b>Monthly Medicaid</b> – runs the last State business of the month.
<b>MMR</b>	<b>Monthly Measurement Reports</b> – runs on or after 15 <sup>th</sup> calendar day of the month.
<b>MPEP</b>	<b>Monthly Program Enhancement Plan</b> – runs the 4 <sup>th</sup> business day of every month, unless a long running financial cycle is scheduled, then it runs the next available business day.
<b>MPEP2</b>	<b>Monthly Program Enhancement Plan</b> – runs the 10 <sup>th</sup> calendar day of every month, unless a long running financial cycle is scheduled, then it runs the next available business day.
<b>MFKIDS</b>	<b>Monthly From Kids</b> – runs the 1 <sup>st</sup> business day of each month.
<b>MTKIDS</b>	<b>Monthly To Kids</b> – runs the 3 <sup>rd</sup> to last business day of each month.
<b>MS</b>	<b>Monthly Statistics</b> – runs the 2 <sup>nd</sup> business day of the month unless a long financial cycle is scheduled, it will then run the next available business day.
<b>MTA</b>	<b>Monthly Trust Account Reports</b> – runs every month. Can run anytime between the 20 <sup>th</sup> (can be on the 20 <sup>th</sup> ) and end of month (do not run last day of month).
<b>NYTD</b>	Runs in April and October for NYTD (National Youth in Transition Database) reporting due to Feds on 05/15 and 11/14
<b>PP</b>	<b>Prepayments</b> – runs last 3 business days before MF1.
<b>QMR</b>	<b>Quarterly Miscellaneous Reports</b> – runs the week after QPEP.
<b>QPEP</b>	<b>Quarterly Program Enhancement Plan</b> (includes Quarterly Outcome Measurement Reports) – runs 3 <sup>rd</sup> Thursday after the end of the quarter, unless a long running financial cycle is scheduled, then it runs the next available business day. Runs in January, April, July and October.
<b>RMTS</b>	<b>Monthly RMTS Reports</b> – runs the 1 <sup>st</sup> day of every month
<b>WE</b>	<b>Weekend Jobs</b> – Currently includes EWISacwis Incident Lookup and r-cm20-trans-stats. Jobs are scheduled for Saturday evening.

## Legend for 2025 Calendar

<b>WF1</b>	<b>WF1-*</b> <b>Weekly Financial 1</b> – runs the last business day of the week unless MF1 or MF2 is scheduled to run – Runs for all counties.  <b>WF1-1</b> First weekly financial run of the month <b>WF1-2</b> Second weekly financial run of the month <b>WF1-3</b> Third weekly financial run of the month <b>WF1-L</b> Last weekly financial run of the month <b>WF1-3L</b> Third and last financial run of the month
<b>WF2</b>	<b>Weekly Financial 2</b> – runs the next business day following WF1 – Runs for all counties.