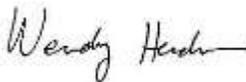


To: DCF/DMCPS Administrator
DCF Area Administrators
Child Placing Agency Directors
Child Welfare Agency Directors
County Departments of Community Programs Directors
County Departments of Human Services Directors
County Departments of Social Services Directors
Group Home Providers
Tribal Social Service/Indian Child Welfare Directors
Private Child Placing Agencies
Residential Care Center Providers
Shelter Care Providers
Tribal Chairpersons

From: Wendy Henderson
Administrator



Re: Community Intervention Program Allocation and Reporting Requirements

PURPOSE

This memo provides notification of the availability of state fiscal year 2021 funds for the Community Intervention Program and explains the criteria for receiving these funds.

The Department of Children and Families will distribute Community Intervention Program funds in SFY21 to counties on the basis of a statutory formula. The anticipated Community Intervention Program funding amount for SFY 2021 is \$3,712,500. By law, Community Intervention Program funds are to be used for early intervention services for first time offenders and for intensive community-based intervention services for seriously chronic offenders {s. 48.528}.

BACKGROUND

Each county's initial SFY 21 allocation (July 1, 2020 through June 30, 2021), based on the statutory formula, is listed on an attachment to this memo. The SFY 21 allocations are based on juvenile arrest data from calendar years 2017 and 2018 and secured correctional facility placement data from calendar years 2018 and 2019.

INFORMATION SUMMARY

1. SFY21 Award Requirements and Process

a. Plan and Budget for Submission

To be awarded funding, counties must complete a plan and budget. Plan and budget forms are linked to this memo, along with instructions for their completion. **The deadline for submission of the plan and budget is 4:00p.m. June 1, 2020.**

Although many counties continue to use their allocated funds to support the same high-quality programs as in previous years, for program integrity purposes, counties must annually review and update their programs descriptions, objectives and outcomes to ensure optimal success. In consideration of the challenges in service delivery as a result of COVID19, counties are

encouraged to broaden and streamline language in their SFY21 budgets to allow for maximum flexibility with these funds consistent with the statutory purpose.

b. Plan and Budget Review

The DCF Bureau of Youth Services will review all plans and budgets received (in complete form) for the SFY21 Community Intervention Program **by 4:00p.m. Monday, June 1, 2020**, to ensure:

- The proposed program components address the needs of first-time offenders and/or intensive community-based intervention services for seriously chronic offenders.
- The plan concisely describes the objectives and outcomes for how program success will be measured.
- The plan shows evidence of coordination and collaboration with other involved agencies and/or stakeholders (i.e., schools, courts, law enforcement, service providers), including information about contracts and working agreements, when applicable.
- The county's proposed budget is adequate to support the proposed activities.
- Due to the challenges that counties are currently facing with providing services to first time offenders as well as chronic offenders, we are allowing counties to include a broader budget language that will allow counties to account for how their delivery services may change over time.

c. Awards for SFY20

Following review and approval of plans and budgets, DCF will send award letters allocating SFY21 Community Intervention Program. Award letters will go out no later than June 14, 2020.

2. SFY20 Reporting Requirements

In Fall 2020 the Department will provide each county that received funds in SFY20 with instructions and forms for completing the evaluation of those programs. The evaluation should cover services delivered and clients participating between July 1, 2019 and June 30, 2020.

CENTRAL OFFICE CONTACT:

Youth Justice Policy Coordinator
Bureau of Youth Services
Division of Safety and Permanence
DCFYJ@wisconsin.gov
608-422-6993

MEMO WEB SITE: <https://dcf.wisconsin.gov/cwportal/policy>

Attachments: Found on page at <https://dcf.wisconsin.gov/yj> (Community Intervention Program)

1. Explanation of Allocation Formula Factors
2. CIP allocation amount listed by county
3. SFY21 CIP Plan Template
4. SFY21 CIP Budget Template 2