


To: DCF Area Administrators  
County Board Chairpersons  
County Departments of Community Programs Directors  
County Departments of Developmental Disabilities Services Directors  
County Departments of Human Services Directors County Departments of Social

From: Fredi-Ellen Bove   
Administrator

Re: County Kinship Care Allocations and Funding Process

## PURPOSE

The purpose of this memo is to provide counties with information about the process for contracts and funding for Kinship Care during the end of CY18 and the first four months of CY19. The goals of this process are as follows:

- Maximize funding available to counties
- Ensure that counties can use funds that are available
- Keep total Kinship Care expenses within the statutory limit defined in (s) 49.175.

## BACKGROUND

Kinship Care contracts are issued annually on a calendar year basis to counties.

## INFORMATION SUMMARY

Contracts for CY19 will be issued at the same level as the CY19 state-county child welfare allocations memo. Before the end of CY18, a deob/reob process will be completed, based on projections and requests submitted by counties. This will not cover the entire contract increase requested by counties as the requested increases were greater than the requested decreases.

In February 2019 as the CY18 contracts are closed out, there will be a second deob/reob process. Concurrent with the deob/reob process the CY19 contracts will be amended to shift funding from the January through April contract period to the May through December contract period on the CY18 contracts.

It is critical for counties to report all Kinship costs even if the initial CY18 or CY19 contract amount has been exceeded so that DCF can document if additional funds are needed.

REGIONAL OFFICE CONTACTS: DCF Area Administrator

CENTRAL OFFICE CONTACTS DCF Kinship Care Coordinator  
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MEMO WEB SITE: <https://dcf.wisconsin.gov/cwportal/policy>