


To: DCF/DMCPS Administrator
DCF Area Administrators
Child Placing Agency Directors
Child Welfare Agency Directors
County Departments of Community Programs Directors
County Departments of Human Services Directors
County Departments of Social Services Directors
Group Home Providers
Tribal Social Service/Indian Child Welfare Directors
Private Child Placing Agencies
Residential Care Center Providers
Shelter Care Providers
Tribal Chairpersons

From: Fredi-Ellen Bove 
Administrator

Re: Permanency Consultation Guide

PURPOSE

This memo describes the details of a new resource to assist county agencies called the Permanency Consultation Guide. The guide outlines the available resources for county staff when working toward permanence for children in out-of-home care. State Permanency Consultants (SPC) are available as a resource for each county. SPCs assist in planning for timely permanence through use of general consultation and Child Specific Recruitment resources outlined in this guide. Consultation is available on a child specific basis to assist with issues related to reunification, guardianship, and adoption.

BACKGROUND

The State of Wisconsin, Department of Children and Families (DCF), Division of Safety and Permanence (DSP), Bureau of Permanence and Out-of-Home Care (BPOHC) is committed to providing child specific permanency consultation to agencies through the assigned SPC. SPCs meet with their assigned counties on a regular basis. Consultations occur as frequently as necessitated by county need, which is based on the numbers of children in out-of-home care and their length of stay in care.

INFORMATION SUMMARY

SPCs use Child Specific Recruitment efforts to assist each agency in moving towards permanence for children placed in out-of-home care. This includes processes like Permanency Roundtables (PRT) and Family Find and Engagement (FFE). The Permanency Consultation Guide was developed as an in-depth resource to explain each resource available to agency staff by SPCs. Permanency Consultation processes remain the same, however, the guide should be used as a comprehensive resource that outlines step-by-step instructions for all processes performed by the SPC.

The Permanency Consultation Guide helps to explain the purview of the SPC role and the specific processes that can be involved in consultation. The guide streamlines the SPC procedures to ensure every child receives access to resources to assist in achieving timely permanence. SPCs will utilize general consultation and child specific recruitment efforts.

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Wisconsin Permanency Consultation Guide
<https://dcf.wisconsin.gov/files/cwportal/permanency/pc/pdf/pc-guide.pdf>

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