

DEPARTMENT OF CORRECTIONS
Division of Juvenile Corrections
3099 E Washington Ave
P O Box 8930
Madison WI 53708-8930
Telephone: (608) 240-5000
FAX: (608) 240-3300



DEPARTMENT CHILDREN AND FAMILIES
Division of Safety and Permanence
201 E. Washington Ave
P O Box 8916
Madison WI 53708-8916
Telephone: (608) 266-8787
FAX: (608) 266-0260

State of Wisconsin

Ed Wall
Secretary

Eloise Anderson
Secretary

Division of Safety and Permanence
Informational Memo 2015-23
December 23, 2015
Division of Juvenile Corrections
Administrator's Memo Series to Counties #15-18

To: DHS/DCF Area Administrators
County Youth Aids Contacts
Child Placing Agency Directors
Child Welfare Agency Directors
County Departments of Community Programs Directors
County Departments of Human Services Directors
County Departments of Social Services Directors
Group Home Providers
Tribal Social Service/Indian Child Welfare Directors
Private Child Placing Agencies
Residential Care Center Providers
Shelter Care Providers
Tribal Chairpersons
Child Protective Services and Juvenile Justice Supervisors/Managers
Court Attached Juvenile Court Intake Workers
Division of Juvenile Corrections Management Staff

From: Fred-Ellen Bove *Fred-Ellen Bove*
Administrator
DCF/Division of Safety and Permanence

John D. Paquin
Administrator
DOC/Division of Juvenile Corrections

Re: DCF and DOC CIP Transfer

PURPOSE

The intent of this memo is to notify counties and provide guidance on the transfer of the Community Intervention Program (CIP) from the Department of Corrections to the Department of Children and Families.

BACKGROUND

As directed in Act 55, the 2015-17 biennial budget bill, in January 2016 administration and oversight responsibility for the community-based juvenile justice system transfers from the Department of Correction (DOC) to the Department of Children and Families (DCF). This transfer includes transitioning the Community Intervention Program for SFY 16 (July 1, 2015 through June 30, 2016) to DCF beginning January 1, 2016. The Community Intervention Program statute is renumbered s. 48.528 effective January 1, 2016, and amended by 2015 Wis. Act 55.

Transition

Counties may continue to submit invoices for reimbursement to DOC through December 30, 2015.

Invoices must be received by DOC by December 30. Any invoices received by DOC after December 30 will be forwarded to DCF for entry into the DCF CORE system.

Counties submitting invoices for reimbursement after December 30 will need to submit through the DCF CORE system, using CORE code 3410.

DCF will continue to require submission of plans and evaluations for the CIP. DCF will notify the counties of the available funding in Quarter 2 of 2016, as well as specific dates and requirements for evaluations and plans, through DCF Administrator's Memos.

Contacts

DCF and DOC are available to answer questions.

- Finance questions should be directed to DSP Budget Analyst
(608) 422-6895
- Other questions for DCF should be directed to the Bureau of Youth Services Director
dcfbys@wisconsin.gov or (608) 422-6989
- Questions for DOC should be directed to Division of Juvenile Corrections Assistant Administrator
docweb@wi.gov or (608) 240-5900.

MEMO WEB SITES:

<http://dcf.wisconsin.gov/cwportal/policy>

<http://doc.wi.gov/families-visitors/juvenile-services/administrators-memos-to-counties>

CC: Edward F. Wall, Secretary, DOC
Deirdre Morgan, Deputy Secretary, DOC
Don Friske, Assistant Deputy Secretary, DOC
Bill Hanna, DHS Area Administrator
Greg Van Rybroek, Director, DHS/MJTC