

Meeting Minutes

Parent Caregiver Equity Advisory Cabinet (PCEAC)

Saturday, September 28, 2024 10:00 AM – 2:00 PM

In-Person Meeting:

Mariposa Learning Center
4870 Brassica Rd, Fitchburg, WI 53711

Agenda

Welcome, Call to Order & Agenda Review

The meeting will be called to order and agenda reviewed.

- The meeting was called to order at 10:00 AM.

Approval of Minutes

The Cabinet will review and approve meeting minutes from the May 11, 2024 meeting.

- The meeting minutes from May 11, 2024 were reviewed and approved at 10:12 AM.

Introductions and Welcome from Secretary-Designee Pertl

The DCF Secretary-designee will welcome the Cabinet. The group will share introductions and participate in an inclusion activity.

- Secretary-designee Pertl welcomed the group and shared more about his background, the recent transition with Secretary Amundson, and the importance of lived experience initiatives and the PCEAC to DCF.
- The group participated in an inclusion activity.

Past, Present, and Future: Updates on Recent Goals and Activities

The Cabinet will engage in discussion about recent goals and activities.

- Cabinet members utilized [this resource](#) (pg. 2) and discussed where they felt the PCEAC was on the spectrum of community engagement. Several members felt like the Cabinet was in the 2-3 range or the “consult” to “involve” category. Discussion then focused on what could bring the Cabinet to a 4 (“collaborate”) or 5 (“defer to”).
- Discussion continued with how to raise awareness and visibility of the PCEAC with information sharing perhaps with a newsletter. Discussion also included the impacts of the PCEAC with what has been implemented and how the PCEAC has supported a culture of anchoring in lived experience at the agency.
- Workgroup 1 shared recent updates and activities connected to Goal 1 of the PCEAC with a tool to catalogue resources across the PCEAC regions. Discussion included opportunities to connect with county-level resources that may be available, the importance of navigators, the idea of universal application systems or processes, and further connections with groups that support resource referrals like 211 Wisconsin,

Family Resource Centers (FRCs) and Child Care Resource and Referral (CCR&R) agencies.

- Cross-training staff was also noted to ensure staff awareness across systems and programs, as well as, attending events such as Kids' Days to share resources and raise awareness.
- The group also briefly discussed PCEAC membership and future roles. This topic will be reviewed at an upcoming meeting.

YoungStar Discussion

The Cabinet will discuss the data, themes, and recommendations from PCEAC-led stakeholder engagement related to the YoungStar Analysis and Update Project.

- DCF shared updates about the YoungStar Analysis and Update Project, including recent community engagement efforts and emerging themes. PCEAC members in Workgroup 2 then shared the recommendations related to PCEAC-led YoungStar listening sessions related to Safety, Educator and Family Relationships, and Cultural Understanding and Alignment.
- PCEAC members noted the importance of safety and the opportunity for better alignment between YoungStar and licensing; opportunities for child care providers to improve communication and share resources for the whole family; and opportunities for providers to demonstrate more culturally responsive and inclusive practices.
- Building relationships and trust was discussed, building your village, the importance of Family, Friend, and Neighbor (FFN) care, and providing care for children with disabilities and neurodivergence.
- Discussion then centered on how YoungStar information needs to be made more accessible and how there needs to be outreach and communications plans to more effectively connect with parents and families.

Lunch & Photos

- The Cabinet had a break for lunch and photos.

Looking Forward: Discussion

The Cabinet will discuss future goals, activities, and direction for consideration.

- Due to limited time, this agenda item was moved to the next meeting on December 7, 2024.

Closing Remarks & Adjourn

- The Cabinet reviewed upcoming updates and announcements, including the next quarterly meeting date on 12/7 and shared details of a webinar with OCMH in October.
- The meeting was adjourned at 2:00 PM.

Contact Christa Thao at 608.422.6102 or christa.thao@wisconsin.gov if you have questions about the agenda, have a disability and need to access this information in an alternate format, or need this information translated into another language.

