

## Meeting Minutes

### Parent Caregiver Equity Advisory Cabinet (PCEAC)

Saturday, October 7, 2023 11:00 AM – 3:00 PM

#### In-Person Meeting:

Mariposa Learning Center  
4870 Brassica Rd, Fitchburg, WI 53711

**Members Present:** Nailah Adama, Meagan Grabarski, Joyce Hall, Trisha Murphy, Morgan Rowell, Jordan St. Germaine.

#### Agenda

##### **Call to Order & Agenda Review**

The meeting will be called to order and agenda reviewed.

- The meeting was called to order and the agenda reviewed.

##### **Welcome from Secretary Amundson**

The DCF Secretary will welcome the Cabinet.

- The DCF Secretary welcomed the Cabinet.

##### **Connection Activity**

The Cabinet will participate in a brief inclusion activity.

- Members participated in a connection activity and reflected upon their experiences in the PCEAC and their dreams for the cabinet moving forward.

##### **Approval of Minutes**

The Cabinet will review and approve meeting minutes from the June 17, 2023 meeting.

- The meeting minutes from the June 17, 2023 meeting were reviewed and approved.

##### **Framing the Conversation: Co-Design**

The Cabinet will engage in discussion about the co-design process and connection to today's agenda.

- The Cabinet engaged in discussion about the co-design process and their reflections about how the PCEAC is currently operating related to the spectrum of community engagement.

##### **Activities: Community Themes, Prioritization, and Future of PCEAC**

The Cabinet will discuss themes from across the PCEAC communities, prioritize those themes, and generate ideas for the future structure of the PCEAC.

- The Cabinet participated in an activity to review quotes received from PCEAC community conversations. These quotes were sorted into themes and supported dialogue about future PCEAC priorities.

### **Next Steps and Closing Remarks**

- The PCEAC planning team shared possible dates for the next quarterly meeting and asked the Cabinet to complete an evaluation about their experiences during the retreat.

### **Adjourn**

- The meeting was adjourned at 3:00 PM.

Contact Laura Johnson at 608.422.6002 or [laura.johnson1@wisconsin.gov](mailto:laura.johnson1@wisconsin.gov) if you have questions about the agenda, have a disability and need to access this information in an alternate format, or need this information translated into another language.