

Get Kids Ready



Intent to Participate Submission Guide

January 2026

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Wisconsin Department of
Children and Families

Get Kids Ready

Get Kids Ready is a free program for 4-year-olds in child care to get school readiness instruction at their child care provider.

This new program will enhance school readiness instruction in participating child care providers, while state funding will make this program free for families and save parents money.

Child care providers must submit an Intent to Participate in the Child Care Provider Portal if they wish to participate in Get Kids Ready. This guide will go through how to do that, step-by-step.

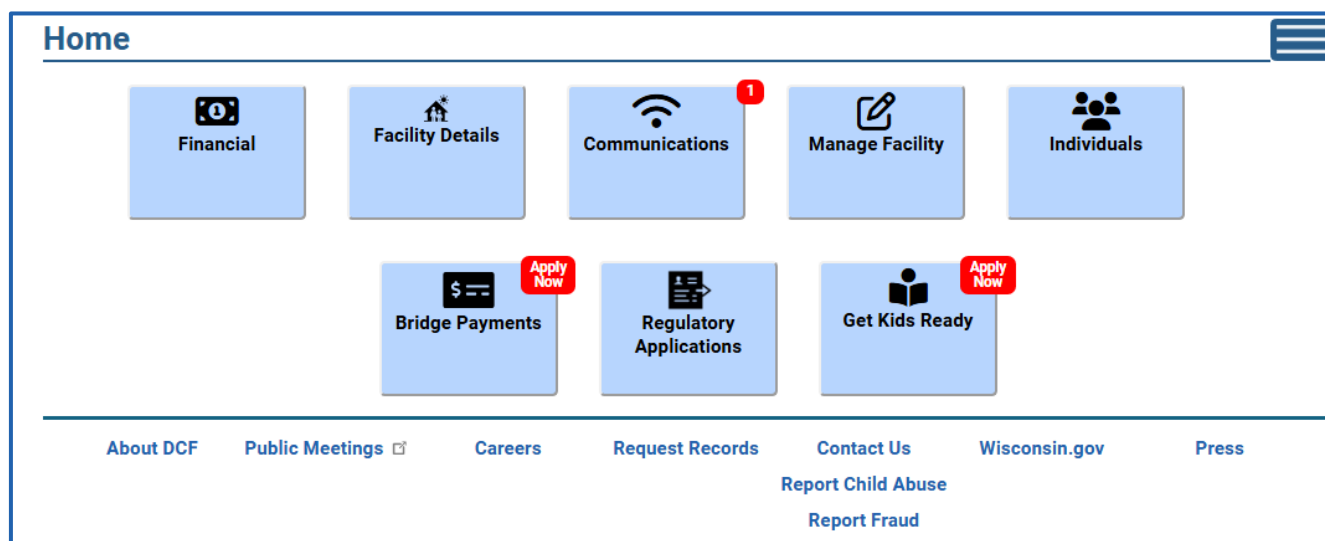
For more information on Get Kids Ready and eligibility requirements, visit the [Get Kids Ready webpage](#) for child care providers.

The screenshot shows the 'Child Care Provider Portal' with a blue header. The header includes a welcome message 'Welcome, Jane' and a 'Logout' link. Below the header, the user's address is listed: 'September Care, 603 Boxcar Alley, Madison, WI 53704'. The main content area features a grid of service tiles: 'Financial', 'Facility Details', 'Communications' (with a red notification badge '1'), 'Manage Facility', 'Individuals', 'Bridge Payments' (with a red 'Apply Now' badge), 'Regulatory Applications', and 'Get Kids Ready' (with a red 'Apply Now' badge). A footer section contains links for 'About DCF', 'Public Meetings', 'Careers', 'Request Records', 'Contact Us', 'Wisconsin.gov', 'Press', 'Report Child Abuse', 'Report Fraud', 'Ver en Español', and 'Update SPA CWA Privileges'. The bottom of the page features the 'Wisconsin Department of Children and Families' logo and social media icons for Facebook, Twitter, and Email.

Child Care Provider Portal Introduction

The initial **Get Kids Ready** step is submitting an **Intent to Participate**. The Intent to Participate can only be completed through your [Child Care Provider Portal \(CCPP\)](#) account.

The **CCPP** is a secure website, available 24/7, where regulated Wisconsin child care providers can manage their child care business. View user guides on our website for more information: [Child Care Provider Portal User Guides](#).



Note: The information in the **DCF Child Care Provider Portal** is **confidential**, and everyone using this system **must follow confidentiality guidelines**.

Here are **confidentiality guidelines** that **all registered users must follow**:

1. Only those with a User ID and security access to CCPP should be viewing information on CCPP. Each person authorized to use CCPP should have their **own User ID**.
2. Registered users should **not share a User ID/Password** with anyone. Remember that you are responsible for keeping your **User ID and Password secure**.



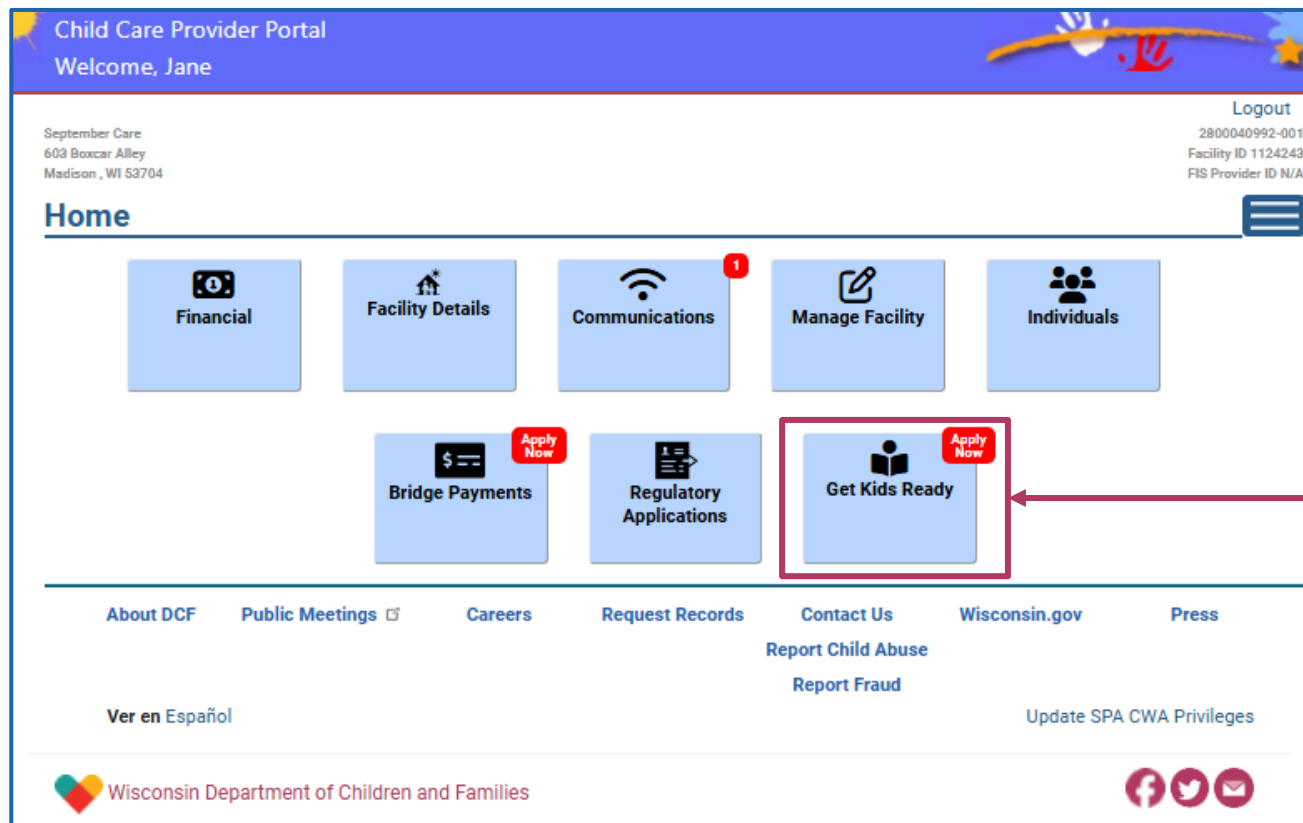
Submitting an Intent to Participate

Get Kids Ready on CCPP Home Page

To participate in Get Kids Ready during the school year, July 1 to June 30, child care providers **must submit** an **Intent to Participate between January 6 and February 1**. Child care providers who do not submit an Intent to Participate by February 1 will not be able to start participating later in the school year. During this time, when you open your CCPP account an **Apply Now** sticker will appear on the upper right of the **Get Kids Ready button**.



To access **Intent to Participate**, select the **Get Kids Ready** button.



Begin Intent to Participate

After **Get Kids Ready** is selected in your **CCPP** an initial page will open. This page provides **Current Form** information:

- **Submission Period** dates for the **Intent to Participate**
- Type of Get Kids Ready form you are working on (*Intent to Participate*)
- Upcoming **school year** start and end dates
- Status of your **Intent to Participate**

Child Care Provider Portal
Welcome, Jane

James February Fun
415 Popsicle Cir
Madison, WI 53703

Logout
9800041019-001
Facility ID 1124264
FIS Provider ID N/A

Get Kids Ready

Get Kids Ready

Your Intent to Participate will be available beginning **January 6, 2026**. You will need to submit this form by **February 1, 2026**.

Current Form	
Type of Form	Intent to Participate
School Year	07/01/26 - 06/30/27
Submission Period	01/06/26 - 02/01/26
Status	Not Started


Begin Intent to Participate


Home

[About DCF](#) [Public Meetings](#) [Careers](#) [Request Records](#) [Contact Us](#) [Wisconsin.gov](#) [Press](#)

[Report Child Abuse](#)
[Report Fraud](#)

[Ver en Español](#) [Update SPA CWA Privileges](#)

 Wisconsin Department of Children and Families

After reviewing the provided material, select the **Begin Intent to Participate** button.

Intent to Participate Initial Overview Page

The following page will **only appear once** as you begin the Intent to Participate.

Get Kids Ready Intent to Participate

Provider Intent to Participate

Get Kids Ready is a school readiness program to support licensed and certified child care providers serving 4-year-olds.

Child care providers who meet the eligibility criteria and decide to participate will receive payments for each four-year-old participating in their school readiness program.

To participate in Get Kids Ready, child care programs must:

- Submit an Intent to Participate no later than **February 1, 2026**. During this step, providers need to:
 - indicate that they understand and agree that they must meet eligibility requirements,
 - provide basic contact information about their child care program,
 - indicate the maximum number of slots they intend to make available in the Get Kids Ready program.
- After successfully submitting an Intent to Participate, the next step for child care providers will be to submit a Program Eligibility Verification Application by **May 15, 2026**. Information about the Program Eligibility Verification Application will be forthcoming on the Get Kids Ready website.

To submit an Intent to Participate in Get Kids Ready, select the Continue button below. If you do not intend to participate in Get Kids Ready, select Cancel.

Continue

Cancel

It states that to participate in Get Kids Ready, child care programs must:

- Indicate that they understand and agree to meet the eligibility requirements
- Provide contact information about their child care program
- Indicate the maximum number of slots they intend to make available in their Get Kids Ready program

To move on and submit an Intent to Participate, select **Continue**. If you do not want to participate in Get Kids Ready, select **Cancel**.

Provider Information for Public Posting

Selecting **Continue** will open the **Provider Information for Public Posting** page.

Get Kids Ready Intent to Participate

Provider Information for Public Posting

By law, DCF is required to publicly post the following information on the DCF website by **February 15, 2026**. You do not have the option of opting out of sharing this information and must complete the information below to submit your Intent to Participate in Get Kids Ready.

Type of Form	Intent to Participate
School Year	07/01/26 - 06/30/27
Submission Period	01/06/26 - 02/01/26
Contact First Name *	<input type="text" value="Jane"/>
Contact Last Name *	<input type="text" value="September"/>
Contact Phone *	<input type="text" value="(608) 000-0000"/>
Contact Email *	<input type="text" value="Septembercare@email.com"/>

Please enter the **maximum** number of slots you intend to have available to serve children between **July 01, 2026, and June 30, 2027** in Get Kids Ready. **IMPORTANT NOTICE:** The number you enter here will be the **maximum** number of slots you can receive payment for during each payment period.

Maximum number of slots my child care program intends to make available in the Get Kids Ready program *

Add

Along with the school year and submission period dates, your **contact information** from your CCPP account will appear. However, you can update the contact information you would like to be publicly posted by editing the Contact First Name, Contact Last Name, Contact Phone, and/or Contact Email fields here.

By law, DCF is required to **publicly post the following information on the DCF website by February 15**. You **do not** have the option of opting out with sharing this information and must complete the information to submit your Intent to Participate in Get Kids Ready.

You will also be asked to enter the **maximum** number of slots you intend to have available to serve children in Get Kids Ready for the upcoming school year. **Important Notice:** the **number you enter** here will be the **maximum number of slots you can receive payment for** during each Service Period.

When the needed **information** has been **entered**, select **Add**.

Reviewing the Intent to Participate

You are now ready to **review** and **submit** the Intent to Participate.

First, review all the information you have placed in the Provider Information for Public Posting section, Including the **maximum number of slots** entered. **If edits are needed**, select the **Intent to Participate Details** button.

Child Care Provider Portal
Welcome, Jane

September Care
609 Boxcar Alley
Madison, WI 53704

Logout
2800040992-001
Facility ID 1124243
FIS Provider ID N/A

Submit Intent to Participate

Provider Information for Public Posting

By law, DCF is required to publicly post the following information on the DCF website by **February 15, 2026**. You do not have the option of opting out of sharing this information and must complete the information below to submit your Intent to Participate in Get Kids Ready.

Type of Form	Intent to Participate
School Year	07/01/26 - 06/30/27
Submission Period	01/06/26 - 02/01/26
Status	In Progress
Contact Name	Jane September
Contact Phone	(608) 000-0000
Contact Email	Septembercare@email.com

Please enter the **maximum** number of slots you intend to have available to serve children between **July 01, 2026, and June 30, 2027** in Get Kids Ready. **IMPORTANT NOTICE:** The number you enter here will be the **maximum** number of slots you can receive payment for during each payment period.

Maximum number of slots my child care program intends to make available in the Get Kids Ready program: **8**

Eligibility Requirements

In order to be eligible to participate in Get Kids Ready, I understand and agree that I must meet the following conditions:

- ☐ My program must be in compliance with all legal, financial, and regulatory requirements imposed by law or by administrative rules created by the Department of Children and Families.
- ☐ My program must implement a curriculum that meets the Wisconsin Model Early Learning Standards (WMELS) for children participating in Get Kids Ready.
- ☐ Children participating in Get Kids Ready must be 4 years old on or before September 1, 2026.
- ☐ Lead teachers providing instruction for Get Kids Ready must have an associate degree or bachelor's degree.
- ☐ My program must provide at least 437 hours of child instruction in elementary school readiness to children participating in Get Kids Ready between July 01, 2026 - June 30, 2027.
- ☐ My program may not have a current contract with a school district to provide a 4-year-old kindergarten for the 2026 - 27 school year.
- ☐ I will be asked to demonstrate the above conditions during the Program Eligibility Verification Application and subsequent Payment Applications.

Intent to Participate Submission

See DCF webpage for more details about Get Kids Ready.
Please complete this web inquiry form if you have any questions about this program or how to apply.
By submitting this Intent to Participate, I have read and agree to the program Application Requirements.

Submit

Intent to Participate Details

About DCF Public Meetings Careers Request Records Contact Us Wisconsin.gov Press

Report Child Abuse
Report Fraud

Intent to Participate Details

After selecting Intent to Participate Details a page will open again showing the information you have entered.

Intent to Participate Details


Provider Information for Public Posting


By law, DCF is required to publicly post the following information on the DCF website by **February 15, 2026**. You do not have the option of opting out of sharing this information and must complete the information below to submit your Intent to Participate in Get Kids Ready.


Type of Form	Intent to Participate
School Year	07/01/26 - 06/30/27
Submission Period	01/06/26 – 02/01/26
Status	In Progress
Contact Name	Jane September
Contact Phone	(608) 000-0000
Contact Email	Septembercare@email.com

Please enter the **maximum** number of slots you intend to have available to serve children between **July 01, 2026, and June 30, 2027** in Get Kids Ready. IMPORTANT NOTICE: The number you enter here will be the **maximum** number of slots you can receive payment for during each payment period.

Maximum number of slots my child care program intends to make available in the Get Kids Ready program 8


Modify Intent to Participate


Submit Intent to Participate


Get Kids Ready

[About DCF](#) [Public Meetings](#) [Careers](#) [Request Records](#) [Contact Us](#) [Wisconsin.gov](#) [Press](#)
[Report Child Abuse](#)
[Report Fraud](#)


Selecting **Modify Intent to Participate** will return you back to the **Provider Information for Public Posting** page where you can edit the information you've entered.

Selecting **Submit Intent to Participate** will **not** submit your form. Instead, it will bring you back to the **Submit Intent to Participate** page where you have that option.

Submit the Intent to Participate

Eligibility Requirements
In order to be eligible to participate in Get Kids Ready, I understand and agree that I must meet the following conditions:
<input checked="" type="checkbox"/> My program must be in compliance with all legal, financial, and regulatory requirements imposed by law or by administrative rules created by the Department of Children and Families.
<input checked="" type="checkbox"/> My program must implement a curriculum that meets the Wisconsin Model Early Learning Standards (WMELS) for children participating in Get Kids Ready.
<input checked="" type="checkbox"/> Children participating in Get Kids Ready must be 4 years old on or before September 1, 2026.
<input checked="" type="checkbox"/> Lead teachers providing instruction for Get Kids Ready must have an associate degree or bachelor's degree.
<input checked="" type="checkbox"/> My program must provide at least 437 hours of child instruction in elementary school readiness to children participating in Get Kids Ready between July 01, 2026 - June 30, 2027.
<input checked="" type="checkbox"/> My program may not have a current contract with a school district to provide a 4-year-old kindergarten for the 2026 - 27 school year. 
<input checked="" type="checkbox"/> I will be asked to demonstrate the above conditions during the Program Eligibility Verification Application and subsequent Payment Applications. 
Intent to Participate Submission
See DCF webpage for more details about Get Kids Ready.
Please complete this web inquiry form if you have any questions about this program or how to apply.
By submitting this Intent to Participate, I have read and agree to the program Application Requirements .
<div>Submit</div> <div>  Intent to Participate Details</div>

After reviewing the Intent to Participate, the **next step** is to read and **place a check mark** next to each of the **Eligibility Requirements**. Placing a check mark will indicate that you understand and agree that you **must meet** and **follow** that condition.

Some of the Eligibility Requirements provide an **information icon**.  Clicking on this icon offers additional information on that requirement.

Next, read over the **Intent to Participate Submission** section. This provides links for assistance and a link to the program Application Requirements.

Finally select **Submit**. Your **Intent to Participate** in **Get Kids Ready** is then **Submitted**.

CCPP After Submitting an Intent to Participate

After submitting an Intent to Participate, the **Apply Now** sticker will **remain** on the **Get Kids Ready** button in your CCPP account. It will stay there until the end of the Intent to Participate submission period. This **does not** mean your Intent to Participate is incomplete. Its status is now **Submitted**. Adjustments to your **Provider Information for Public Posting** can continue to be made during this time as well.



Current Form	
Type of Form	Intent to Participate
School Year	07/01/26 - 06/30/27
Submission Period	01/06/26 - 02/01/26
Status	Submitted

Continue Intent to Participate

During the Intent to Participate submission dates you have the option of **withdrawing** your Intent to Participate in the CCPP. If you would like to withdraw **after February 1**, you should do so through the **Get Kids Ready Inquiry form**: [Get Kids Ready Inquiry](#).

To withdraw during the Intent to Participate submission dates, while the Apply Now sticker is still on the Get Kids Ready button, follow these steps:

- Select Get Kids Ready on CCPP home page
- Select Continue Intent to Participate
- Select Withdraw Intent to Participate
- Place Checkmark in Confirm Withdraw
- Then Select withdraw

are program intends 8
Kids Ready program

Modify Intent to Participate

Withdraw Intent to Participate

are program 8
Kids Ready program

☒ Confirm Withdraw

Withdraw

Next Steps After Submitting the Intent to Participate

After submitting your Intent to Participate, you will need to take additional steps to **verify your eligibility** for Get Kids Ready and **receive payments**.

These next steps include:

- **Program Eligibility Verification Application** – After submitting an Intent to Participate, child care providers must then submit materials to verify they meet the Get Kids Ready program eligibility requirements. This Program Eligibility Verification Application will open in April and must be submitted by May 15, 2026.
 - Eligibility Notification – DCF will notify all providers who submitted verification of their eligibility determination no later than June 2, 2026
- **Payment Applications** – Child care providers must submit four (4) Payment Applications throughout the year for each service period they wish to receive payment for:
 - September 1-20, 2026 (covering the service period of July, August, and September)
 - November 2-18, 2026 (covering the service period of October and November)
 - February 2-17, 2027 (covering the service period of December, January, and February)
 - May 3-19, 2027 (covering the service period of March, April, May, and June)

For **additional information** on Get Kids Ready and the next steps, visit the [Get Kids Ready webpage for child care providers](#).

Contact Information and Helpful Links for Providers with Questions



If you have trouble signing in or accessing the Child Care Provider Portal, reference the CCPP User Guide (page 6): [Child Care Provider Portal \(CCPP\) User Guide](#)



If you still have questions after following the CCPP User Guide steps, contact the DCF Service Desk by emailing dcfservicedesk@wisconsin.gov or calling 608-264-6323.



If you have questions about Get Kids Ready, submit an inquiry at [Get Kids Ready Inquiry](#)



Visit the [Get Kids Ready webpage](#) for more information



Visit the Get Kids [Get Kids Ready for Providers webpage](#) for more information



Visit the [Child Care Provider Portal Information webpage](#) for additional CCPP information