



The Technology Access Program is funded by the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) of 2021 through the Wisconsin Department of Children and Families (DCF). Its purpose is to purchase hardware and software to support Wisconsin's early education and school-age care programs. A wide array of technology items has been approved to be purchased through an ordering portal with Kaplan Early Learning Company, up to the following per program amounts:

Certified Family Provider \$1,250  
Licensed Family Provider \$1,500  
Small Group or School-Age Program \$2,500  
Medium Group or School-Age Program \$3,000  
Large Group or School-Age Program \$3,500  
Licensed Day Camp \$1,000

Hardware and software purchased all or in part with this funding may be used only in the approved manners listed below:

- Business Use
- Professional Development
- Classroom Resource with Adult Use (**Note:** If used as a classroom resource, the **adult** must be the primary user of the technology item. **Children are not permitted to be primary users of electronic devices purchased with CRRSA funds.**)

No more than 10% of per program amount may be spent on consumable or add-on items (i.e., ink, batteries, mouse, headphones).

Hardware and software purchased all or in part with this funding may not be used for any illegal purpose. The purchasing early education or school-age care program is responsible for ensuring that staff and/or household members do not use these materials for illegal or non-business purposes. If DCF discovers any material purchased all or in part with CRRSA funds has been used for any illegal purpose or in a manner other than those in the approved list above, the department reserves the right to recuperate funds used for the purchase of the hardware or software.

Providers may request an exchange in the event they receive a damaged or defective item. Requests for exchange should be directed to Kaplan customer service (1-800-334-2014) and must be made within 30 days of receipt of the damaged or defective item. **Note: Kaplan will exchange a damaged or defective item only with a replacement of the same product. No returns or refunds will be processed.**

Each early education and school-age care program must identify one authorized representative to complete the technology order on behalf of the entire program. The authorized program representative must indicate agreement to these terms and conditions and must verify that they are the only authorized purchaser for the program, at the time the order is placed. An authorized representative may submit only one (1) order through the Kaplan portal ordering site. Any remaining funds for which the program was eligible and were not used in that order are forfeited.

Programs must comply with any potential future audits to verify the accuracy of information provided at the time of order.