Child Care Counts: COVID-19 Programs

Finding Your Payments

03/18/2021

Wisconsin Department of Children and Families

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About This Guide

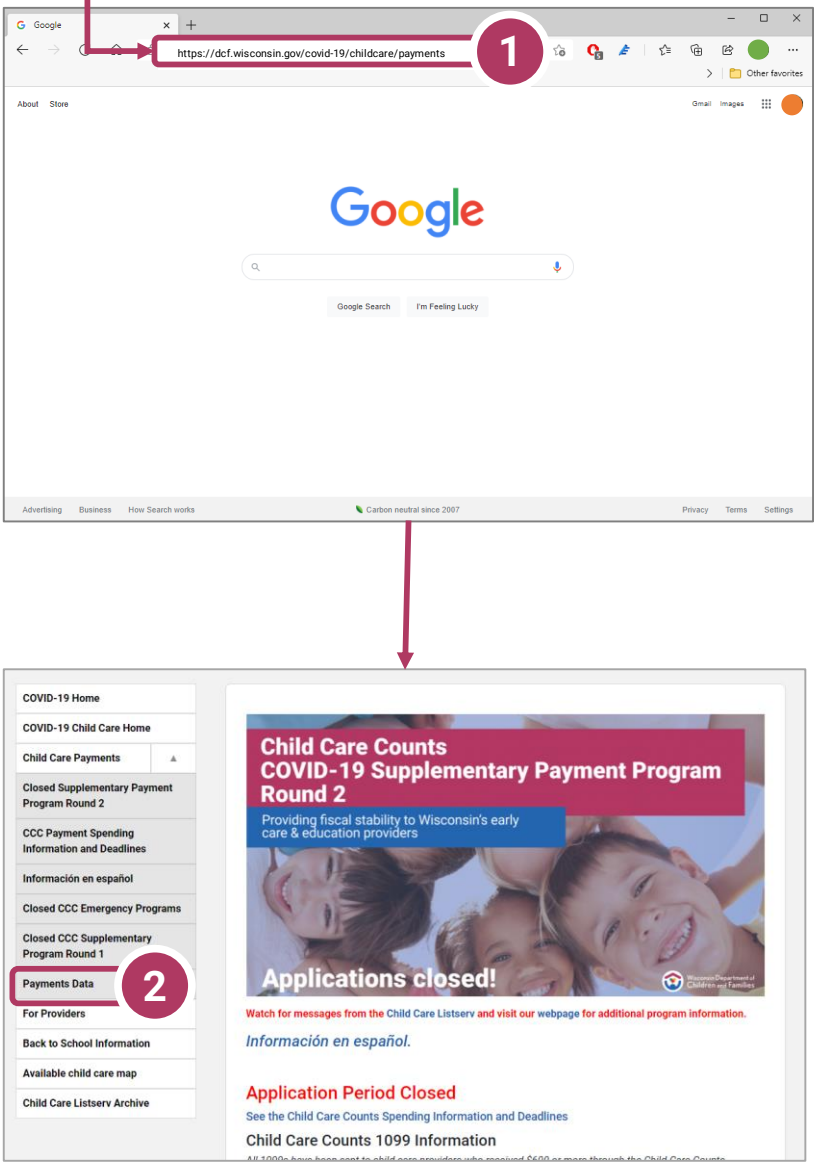
Child Care Counts payment programs are listed as either “Emergency” programs or “Supplementary” programs. This guide shows you how to determine if you received money in the **Emergency** and/or **Supplementary** payment programs, as well as how much you received for each payment program.

Application Period	Funding Period	Program Name	Program Type
5/18 - 5/29/2020	3/12 - 4/11/2020	Essential Workers (1) Incentive Pay (2) Temporary Closure (3)	Emergency
6/8 - 6/19/2020	4/12 - 5/11/2020	Essential Workers (1) Incentive Pay (2) Temporary Closure (3)	Emergency
6/29 - 7/10/2020	5/12 - 5/26/2020	Essential Workers (1) Incentive Pay (2) Temporary Closure (3)	Emergency
9/9 - 9/18/2020	Fall 2020	Supporting Quality Care (A) Staff Retention/Recruitment (B)	Supplementary
10/26 - 11/6/2020	Fall 2020 Round 2	Supporting Quality Care (A) Staff Retention/Recruitment (B)	Supplementary

Payments Data Page

There are two methods for you to access these details. The first can be done through the **Payments Data Page**.

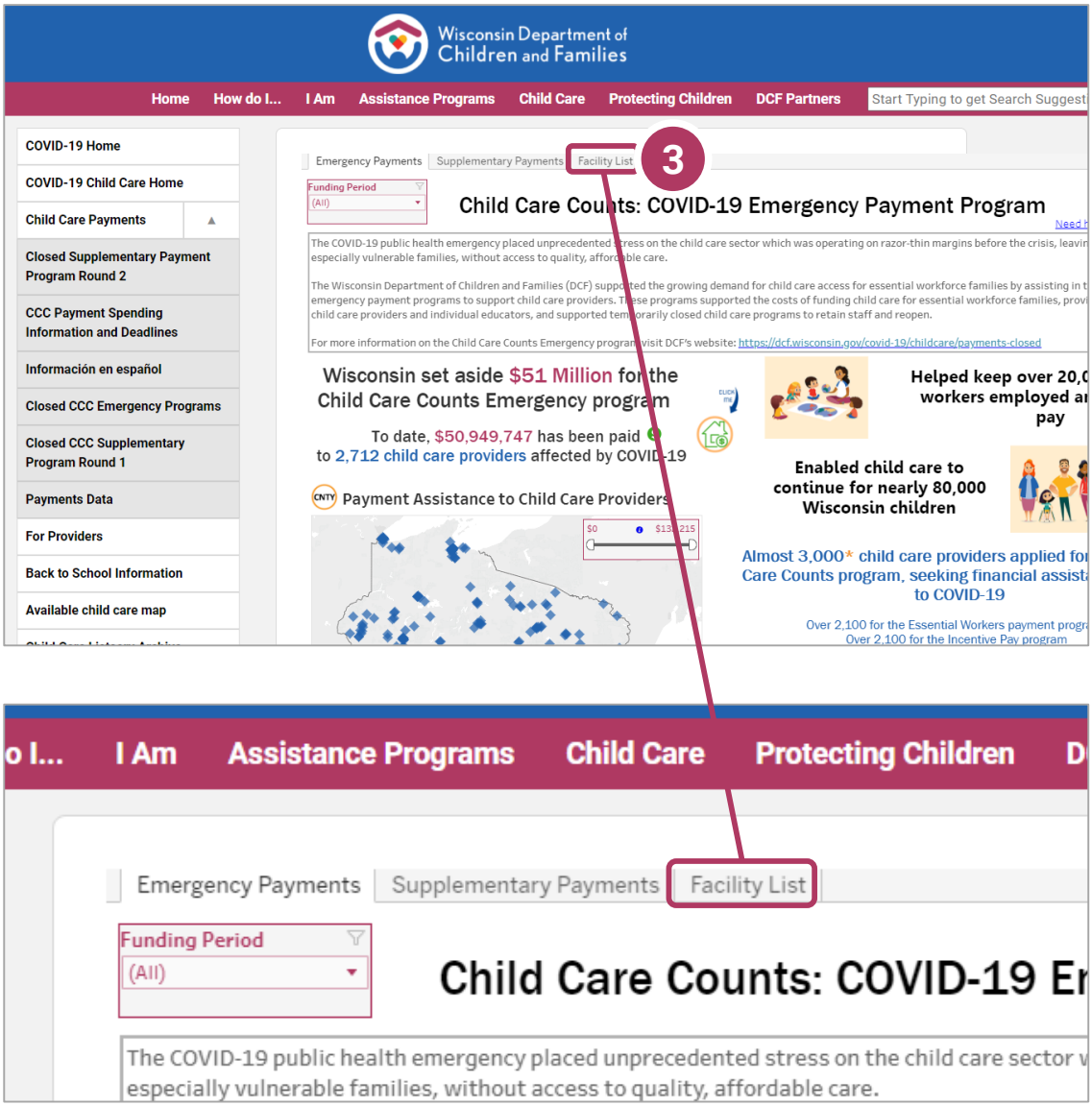
Enter https://dcf.wisconsin.gov/covid-19/childcare/payments in the URL bar.



Click the link in the sidebar for **Payments Data**

Facility List

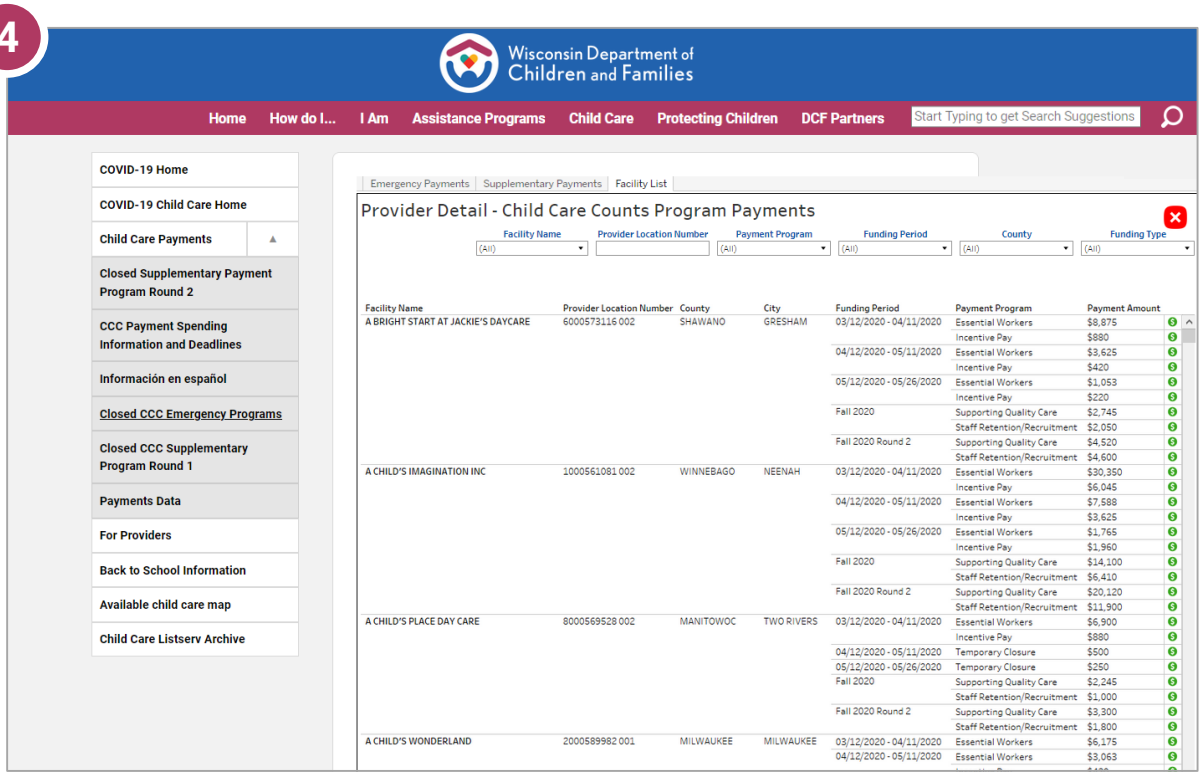
This takes you to the **Child Care Payments Dashboard**. From here, click the link that says **Facility List**. It is at the top of the page, just under the site navigation bar and search field.



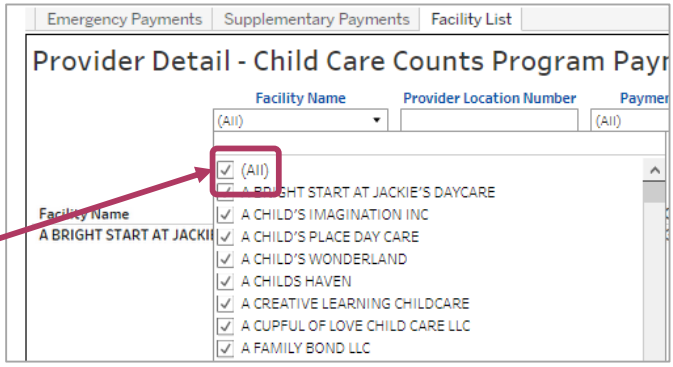
Click the **Facility List** link and you will be taken to the facility list where you can find your location or locations depending on whether you have more than one location where you provide child care.

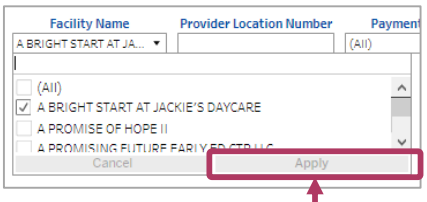
Center Search

On this page you can select by **Facility Name**, **Payment Program**, **Funding Period**, **County**, and **Funding Type** as well as search by **Provider Location Number**.



The two fastest ways to find the payments your facility was awarded is by either entering your **Provider Location Number**, or by selecting the **Facility Name** drop down. Deselect the **All** button and then scroll through the list to find your facility and check the box beside each one. Click **Apply**.



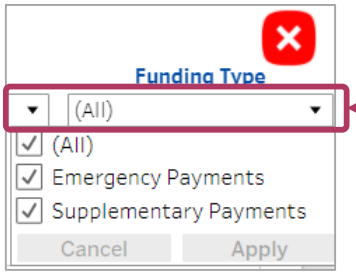


Child care providers are listed in alphabetical order, so scroll down through the list until you arrive at your facility.

Search Results

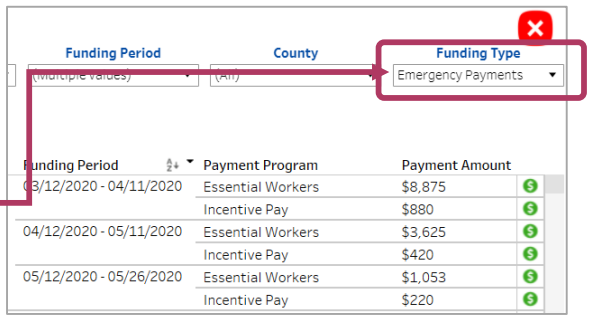
The **Provider Detail** results show the **Funding Period**, **Payment Program** and **Payment Amount** for each Funding Period

Note that the **Funding Type defaults to All**. In this example, we can see the payment amounts for all Funding Types, both Emergency and Supplementary.



Deselecting the (All) checkbox and selecting either **Emergency Payments** or **Supplementary Payments** shows you the amounts for that **Funding Type**.

In this example, you see that we filtered by Emergency Payments to see that specific Funding Type.

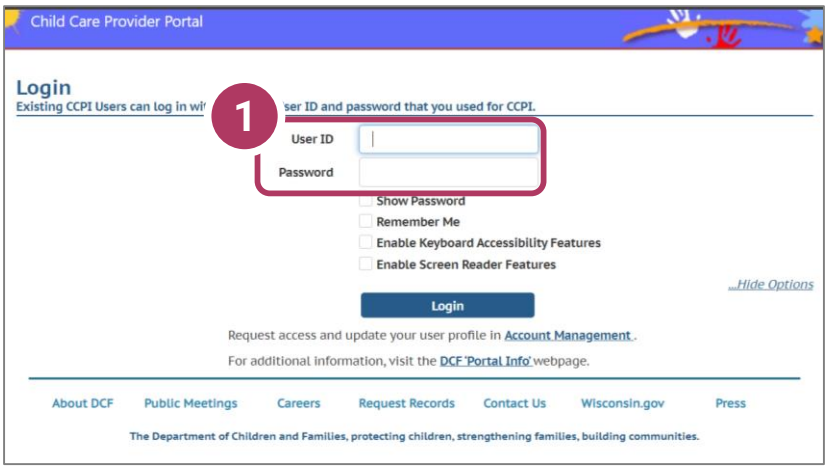


Search Results

Be sure to note ALL the Programs you received payments for. If you received payments for *any* of the five programs in *any* of the Funding Periods – **Essential Workers**, **Incentive Pay**, or **Temporary Closure, Supporting Quality Care (A), Staff Retention/Recruitment,** you should note **ALL** of them and their Program Type as outlined in the table below.

Application Period	Funding Period	Program Name	Program Type
5/18 - 5/29/2020	3/12 - 4/11/2020	Essential Workers (1) Incentive Pay (2) Temporary Closure (3)	Emergency
6/8 - 6/19/2020	4/12 - 5/11/2020	Essential Workers (1) Incentive Pay (2) Temporary Closure (3)	Emergency
6/29 - 7/10/2020	5/12 - 5/26/2020	Essential Workers (1) Incentive Pay (2) Temporary Closure (3)	Emergency
9/9 - 9/18/2020	Fall 2020	Supporting Quality Care (A) Staff Retention/Recruitment (B)	Supplemental
10/26 - 11/6/2020	Fall 2020 Round 2	Supporting Quality Care (A) Staff Retention/Recruitment (B)	Supplemental

Finding your amount via the Provider Portal



1. Login Screen

Go to https://mywichildcareproviders.wisconsin.gov/

For this second method, you need to type your User ID and Password into the appropriate fields. Click the Login button to continue.

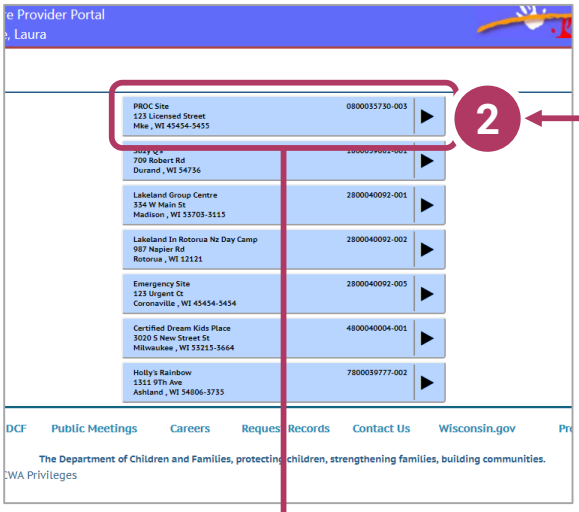
IMPORTANT REMINDER: Default Home Screen

After you log in, the default home screen displays if you only have access to one facility/location.

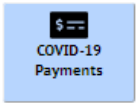
If you have access to **multiple sites**, a list of facilities displays like this example on the left.

Select your location

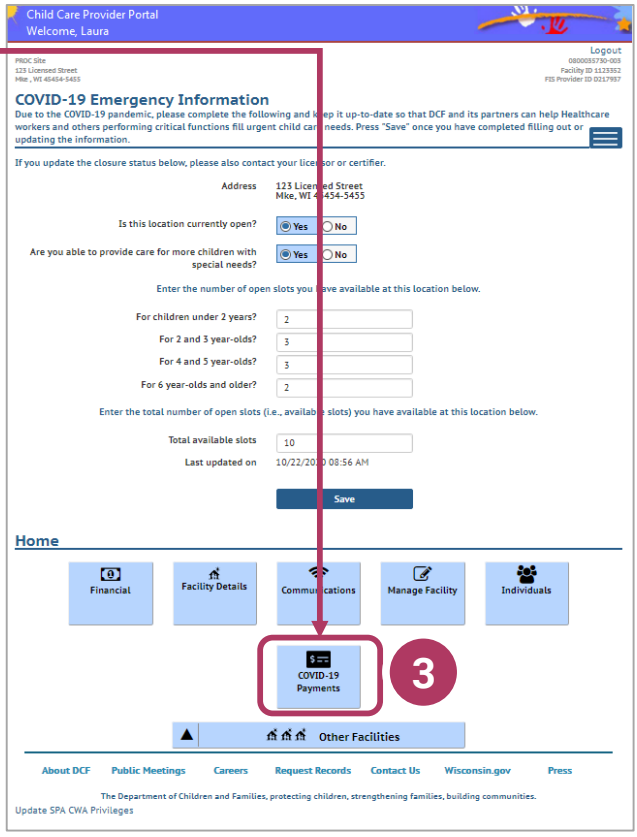
At the **Home** screen, select your location. If you have more than one location, select the location you want to find the amount for. If you have more than one location, repeat the following steps for each one.



On the **Facility Details** page, navigate down to the bottom, to the **COVID-19 Payments** button.



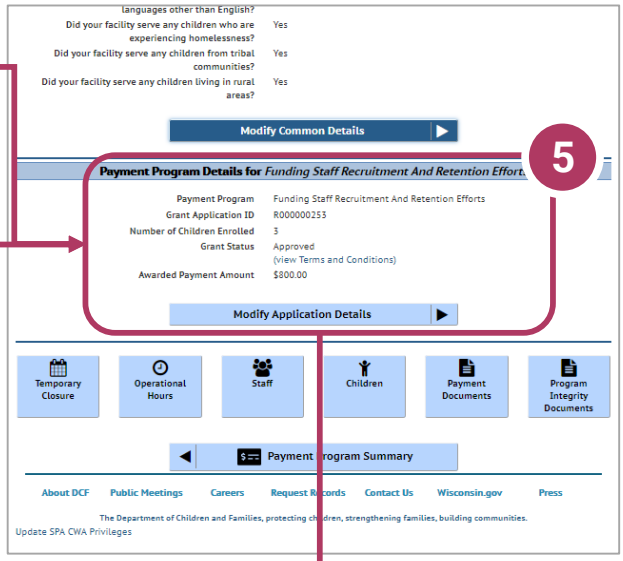
Clicking this button takes you to the **COVID-19 Payment Application List** page.



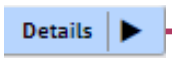
Select the program

On the **COVID-19 Payment Application List** page, select the program you want to view. In our example, approved applications are highlighted.

These are indicated by having a **Status** which reads **Approved**.



Scroll down to the **Payment Program Details** section to see the **Awarded Payment Amount** for the selected **Payment Program**, click the **Details** button.



The **Awarded Payment Amount** indicates the payment amount you received for that Payment Program.

Child Care Counts Call Center

If you need any assistance, please send an email to:
DCFDECECOVID19CCPayments@wisconsin.gov.
Or call and leave your detailed questions at
608-535-3650.