

**PROVIDER-TO-CHILD RATIO WORKSHEET
LICENSED FAMILY CHILD CARE CENTERS**

Use of form: Use of this form is voluntary. Licensed family child care centers may use this form to determine the maximum number of children in a group and to ensure compliance with DCF 250.055(2)(b). Please note that the staff-to-child ratio when swimming is different from the ratios presented on this form. The department's form DCF-F-2465 Staff-to-Child Ratio While Swimming Worksheet may be used to ensure compliance with DCF 250.06(12)(c)3.

Instructions: Add the number of children in each age group to column 2; multiply the numbers in column 2 by the numbers in column 3 to arrive at the numerical weight for each age group and add those weights to column 4. Add together all of the numbers in column 4 to get the total numerical weight of the group. Evaluate the total numbers of children in the group and the total numerical weight of the group to determine how many groups and how many providers are required.

1 Age of Child	2 Number of Children in Age Group	3 Numerical Weight for Age Group	4 Weight in Age Group Column 2 x Column 3
Birth to 17 months	x	.25	=
18 months to 1 yr 11 months	x	.187	=
2 yrs to 4 yrs 11 months	x	.125	=
5 years and older	x	.056	=
Total number of children in the group		Total numerical weight of the group	

Ratio: If the total of the numerical weights is **1.2 or less**, one provider may care for the group. If the total of the numerical weights is **more than 1.2**, two providers are required.

- If one provider is caring for 4 children who are under the age of 18 months, the center may only enroll additional children who are 5 years of age and older (see DCF 250.055(2)(c)).
- If 2 providers are caring for 8 children under the age of 18 months, the center may only enroll additional children who are 5 years of age and older (see DCF 250.055(2)(d)).

EXAMPLES

Group 1	<ul style="list-style-type: none"> • 2 children age 1 year x .25 = .500 • 2 children age 18 mos x .187 = .374 • 4 children age 3 years x .125 = .500 • 3 children age 6 years x .056 = <u>.168</u> 	Ratio: The total numerical weight of the group is greater than 1.2, so 2 providers are required.
Group 2	<ul style="list-style-type: none"> • 4 children age 1 year x .25 = 1.00 • 3 children age 5 years x .056 = <u>.168</u> 	Ratio: The total numerical weight of the group does not exceed 1.2, so 1 provider is required. Since one provider has 4 children under 18 months, the provider may only care for additional school-age children.
Group 3	<ul style="list-style-type: none"> • 2 children under 18 mos x .25 = .500 • 2 children age 20 mos x .187 = .374 • 2 children age 2 years x .125 = .250 • 1 child age 5 years x .056 = <u>.056</u> 	Ratio: The total numerical weight of the group is less than 1.2, so 1 provider is required.