

Certified Family Child Care Training Requirements Summary

Updated 11/20/24

Training	Requirement and Description	When
<p>Sudden Infant Death Syndrome Reduction (SIDS)</p>	<p>Each certified family and in-home child care operator and all employees and volunteers of a certified family or in-home child care operator who provide care and supervision for children under one year of age shall receive training in the most current medically accepted methods of preventing sudden infant death syndrome. Effective September 2001 SIDS training is included in the following department-approved non-credit trainings: <i>Introduction to Child Care Profession</i> and <i>Fundamentals of Infant/Toddler Care</i>, and in <i>Principles of Child Care Certification</i> June 2024.</p>	<p>Completion of training is required prior to certification or before employment or volunteer work commences.</p>
<p>Shaken Baby Syndrome (SBS) and Abusive Head Trauma (AHT) Prevention</p>	<p>Each certified family child care operator, certified in-home child care operator, employee, and volunteer who provides care and supervision for children under 5 years of age shall receive department-approved training on shaken baby syndrome (SBS), Abusive Head Trauma Prevention (AHT) and appropriate ways to manage crying or fussing children. Department-approved SBS training was added to the following department-approved non-credit courses effective 7/1/05: <i>Introduction to Child Care Profession</i> and <i>Fundamentals of Infant/Toddler Care</i>. The SBS training was updated and renamed <i>Abusive Head Trauma Prevention</i> in 2020. AHT is included in the <i>Principles of Child Care Certification</i>.</p>	<p>Completion of training is required prior to certification or before employment or volunteer work commences.</p>
<p>Introduction to the Child Care Profession AND Fundamentals of Family Child Care</p> <p>OR</p> <p>Principles of Child Care Certification</p>	<p>All certified family child care operators, including in-home operators, caregiver employees and volunteers shall successfully complete the following training within three (3) months of certification:</p> <p><i>Introduction to the Child Care Profession AND Fundamentals of Family Child Care</i></p> <p>OR</p> <p><i>Principles of Child Care Certification</i></p> <p>Note: This course will not meet the requirements for <i>Introduction to the Child Care Profession</i> for individuals who wish to work in a licensed group or family child care center</p>	<p>Completion is required within 3 months of certification or within 3 months of a volunteer or employee’s work commencing.</p> <p>A substitute who replaces the certified operator on an infrequent, pre-arranged basis is not required to meet preservice training requirements until the substitute has worked for 240 hours.</p>
<p>Infant/Child Cardiopulmonary Resuscitation (CPR)</p>	<p>Infant/Child CPR training must result in a certificate of completion. If the certificate of completion does not have a date specifying the length of time for which it is valid, the CPR training must be renewed every year.</p>	<p>Training must be completed within 3 months of certification or within 3 months of a volunteer or employee’s work commencing.</p>

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<p>Training in Child Abuse and Neglect (CAN)</p>	<p>A person who completed a non-credit, department-approved course called the <i>Introduction to the Child Care Profession</i> or <i>Principles of Child Care Certification</i> has met the child abuse and neglect training requirement. If an individual has completed a credit-based course called "Health, Safety and Nutrition," as part of an Associate Degree from a technical school, they have also completed training in child abuse and neglect. Additional CAN training options include, but are not limited to, the following:</p> <ul style="list-style-type: none"> • Free online CAN course • Review of mandated reporters resources available on the DCF website • In-person training offered by a local Child Care Resource and Referral agency or as posted with The Registry • Independent learning may be documented using the Continuing Education Record /Independent Reading/Video Viewing form 	<p>Training must be completed within 3 months of certification or within 3 months of a volunteer or employee's work commencing.</p>
<p>Training in Pediatric First Aid</p>	<p>Wis. Stats., 48.651(1d)(b) requires pre-service (foundational) training that covers several health and safety topics including first aid procedures. There is no one specific department-approved first aid training or certification required. The <i>Introduction to the Child Care Profession</i> and <i>Principles of Child Care Certification</i> courses cover child health topics including first aid practices. Additionally, certification workers are required under DCF 202.04(3)(b)3.d. to provide prospective applicants first aid information. Information on first aid may include the resources available on the Free Materials for Certified Family Child Care Providers web page. Independent learning may be documented using the Continuing Education Record /Independent Reading/Video Viewing form.</p>	<p>Training in pediatric first aid is required within 3 months of certification or within 3 months of a volunteer or employee's work commencing.</p>
<p>Continuing Education</p>	<p>Regular certified child care operators must complete 5 hours of continuing education annually. At least 5 hours of continuing education must be in a topic broadly or specifically related to health and safety or child development and may be non-credit or credit-based education. Types of training acceptable may include workshops, conferences, seminars, lectures, correspondence courses, home study courses and independent reading/viewing of educational materials. The time spent renewing cardiopulmonary resuscitation training may be counted towards the required continuing education hours. Requirement also applies to employees/volunteers who work regularly in the program and a substitute who has worked at least 240 hours in the family child care setting and completed preservice training.</p>	<p>5 hours annually after Regular Certification is granted.</p>