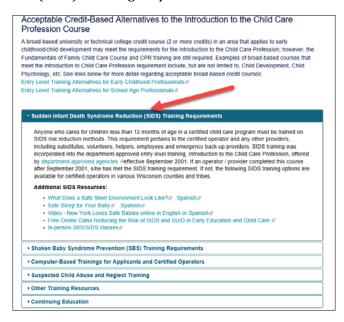
# Training Requirements in Certified Child Care

### Sudden Infant Death Syndrome (SIDS)

Each certified family and in-home child care operator and all employees and volunteers of a certified family or in-home child care operator who provide care and supervision for children under one year of age shall receive training in the most current medically accepted methods of preventing sudden infant death syndrome (SIDS) before the date on which the child care operator is certified or the employment or volunteer work commences.

Effective September 2001 SIDS training is included in the following department-approved non-credit trainings: Introduction to Child Care Profession and Fundamentals of Infant/Toddler Care.

For more information on SIDS visit <a href="https://dcf.wisconsin.gov/cccertification/training">https://dcf.wisconsin.gov/cccertification/training</a> and click on the Sudden Infant Death Syndrome Reducation (SIDS) Training Requirements link:



## Shaken Baby Syndrome and Abusive Head Trauma Prevention

Each certified family child care operator, certified in-home child care operator, employee, and volunteer who provides care and supervision for children under 5 years of age shall receive *department-approved training* on shaken baby syndrome (SBS), Abusive Head Trauma Prevention (AHT) and appropriate ways to manage crying or fussing children.

Department-approved SBS training was added to the following department-approved non-credit courses effective 7/1/05: Introduction to Child Care Profession and Fundamentals of Infant/Toddler Care. The SBS training was updated and renamed Abusive Head Trauma Prevention in 2020. By September 1, 2020, department-approved SBS trainers offering a stand-alone class, department-approved agencies providing non-credit department-approved entry level training courses (Introduction to the Child Care Profession and Fundamentals of Infant & Toddler Care), instructors of Wisconsin Technical College courses for credit, and high school teachers of the DPI Assistant Child Care Teacher course must begin using the new AHT Prevention training. Both the SBS training and the new AHT training will meet the department's training requirement through August 31, 2020.

Department-approved AHT Prevention trainers may offer in-person or virtual AHT Prevention Training. The virtual training mirrors the in-person training using a format that includes audio/visual and an ability for trainees

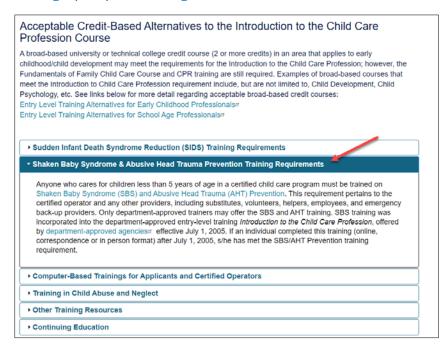
to participate and engage in conversation with the trainer. To find an upcoming in-person or virtual AHT Prevention Training, visit the <u>Wisconsin Registry</u>.

In October 2020 the Child Abuse and Neglect Prevention Board and DCF developed an <u>online AHT Prevention</u> <u>Training for Child Care Providers</u>. The online training is free, takes approximately 30-45 minutes to complete and results in a certificate of completion. Instructions for completing the training and a link to the online training are available on the department's AHT Prevention Training for Child Care Providers webpage: <a href="https://dcf.wisconsin.gov/ccic/aht-training">https://dcf.wisconsin.gov/ccic/aht-training</a>.

Individuals who complete the department-approved online AHT Prevention training do not need to do any follow-up training. As a result of the online training being available, there is no longer a need for pre-training videos previously used for those unable to attend an in-person training prior to caring for children.

AHT FAQs: https://dcf.wisconsin.gov/ccic/aht-training-faq

For more information on SBS / AHT visit <a href="https://dcf.wisconsin.gov/cccertification/training">https://dcf.wisconsin.gov/cccertification/training</a> and click on the Shaken Baby Syndrome Prevention (SBS) and Abusive Head Trauma (AHT) Prevention training Requirements link or visit <a href="https://dcf.wisconsin.gov/ccic/aht-training">https://dcf.wisconsin.gov/ccic/aht-training</a>.



### **Preservice Training Requirements**

Effective 4/1/18 all certified family child care operators, including in-home operators, caregiver employees and volunteers shall successfully complete department-approved preservice training within three (3) months of certification:

- •Introduction to the Child Care Profession (Module A)
- Fundamentals of Family Child Care
- •Infant/Child Cardiopulmonary Resuscitation (CPR)
- •Training in Child Abuse and Neglect (Effective 9/30/19)

Agencies approved by the department to teach the *Introduction to the Child Care Profession* and *Fundamentals of Family Child Care* courses are located here: <a href="https://dcf.wisconsin.gov/files/publications/pdf/5202.pdf">https://dcf.wisconsin.gov/files/publications/pdf/5202.pdf</a>.

*CPR* training must result in a certificate of completion. If the certificate of completion does not have a date specifying the length of time for which it is valid, the CPR training must be renewed every year. Note: Although certification does not require a <u>department-approved course</u> in infant/child CPR or training in the use an automated external defibrillator, child care licensing rules do require these specific trainings. For more information regarding licensing requirements please visit the <u>child care licensing rules page</u>.

*Training in child abuse and neglect (CAN)* laws and identifying, documenting, and reporting child abuse and neglect is a new requirement effective 9/30/19. A person who completed a non-credit, department-approved course called the *Introduction to the Child Care Profession* will have met the child abuse and neglect training requirement. Additional CAN training options include, but are not limited to, the following:

Free online CAN course: <a href="https://media.wcwpds.wisc.edu/mandatedreporter/">https://media.wcwpds.wisc.edu/mandatedreporter/</a>
Review of resources available on the DCF website: <a href="https://dcf.wisconsin.gov/cps/mandatedreporters">https://dcf.wisconsin.gov/cps/mandatedreporters</a>
In-person training offered by a local Child Care Resource and Referral agency or as posted with The Registry:
<a href="https://wiregistry.org/">https://wiregistry.org/</a>
Remember to document any independent learning using this form: <a href="https://dcf.wisconsin.gov/files/forms/pdf/2114.pdf">https://dcf.wisconsin.gov/files/forms/pdf/2114.pdf</a>

New applicants meeting preservice training requirements may be granted regular certification. New applicants not yet meeting preservice training requirements may be granted provisional certification, but must complete required the required preservice training within three (3) months of certification.

Information regarding acceptable alternatives to completing the Introduction to the Child Care Profession and/or Fundamentals of Family Child Care courses is located here: <a href="https://dcf.wisconsin.gov/cccertification/training">https://dcf.wisconsin.gov/cccertification/training</a>.



Preservice training for other caregivers:

A provider who is an employee or volunteer of the child care operator and who is involved in the care and supervision of children on behalf of the operator is also subject to preservice training requirements listed above.

A substitute is someone who replaces the certified child care operator on an infrequent pre—arranged or planned basis. A substitute who replaces the certified operator on an infrequent, pre-arranged basis is not required to meet preservice training requirements until the substitute has worked for 240 hours. If there is no regularly scheduled provider other than the "substitute" the substitute is considered the "provider" and must meet preservice training requirements within 3 months after employment or volunteer work commences.

### **Continuing Education**

Regular certified child care operators must complete 5 hours of continuing education annually. At least 5 hours of continuing education must be in a topic broadly or specifically related to health and safety or child development and may be non-credit or credit-based education. Types of training acceptable may include workshops, conferences, seminars, lectures, correspondence courses, home study courses and independent reading/viewing of educational materials. The time spent renewing cardiopulmonary resuscitation training may be counted towards the required continuing education hours.

Requirement also applies to employees/volunteers who work regularly in the program and a substitute who has worked at least 240 hours in the family child care setting and completed preservice training.

Continuing Education Resources: <a href="https://dcf.wisconsin.gov/files/publications/pdf/5252.pdf">https://dcf.wisconsin.gov/files/publications/pdf/5252.pdf</a>

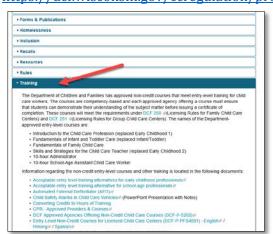
#### The Wisconsin Registry

**The Wisconsin Registry:** <a href="https://wiregistry.org/">https://wiregistry.org/</a> Find training by subject, location or browse the Wisconsin Registry's current course catalog.



#### Contacts

Contact your local certification agency for more information regarding certification training requirements. <a href="https://dcf.wisconsin.gov/files/ccregulation/cccertification/certifiers.pdf">https://dcf.wisconsin.gov/files/ccregulation/cccertification/certifiers.pdf</a>
Training requirements for *licensed* family child care is located here:
<a href="https://dcf.wisconsin.gov/ccregulation/providers">https://dcf.wisconsin.gov/ccregulation/providers</a> (Click on the training link)



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