Recommended Books on Group Child Care Center
Start-Up and Administration

Go to [www.ccic.wi.gov](http://www.ccic.wi.gov) and click on the tab Child Care Library for borrowing procedures and a searchable online catalog of all CCIC’s books and DVDs.

Overviews


**Developmentally Appropriate Practice in Early Childhood Programs Serving Children from Birth through Age 8.** 3rd ed. Washington, DC: NAEYC, 2009. 352 pgs. + CD-ROM. Contrasts appropriate and inappropriate practices in the care and education of children ages 0-3, 3-5, 5-6, and 6-8. Gives an overview of each period of development, a thoughtful analysis of the underlying principles, and guidelines for classroom decision making.


Leading and Supervising


Creating Better Child Care Jobs: Model Work Standards for Teaching Staff in Center-Based Child Care. 2nd ed. Washington, DC: Center for the Child Care Workforce, 1999. 31 pgs. Describes in detail the high-quality work environment required for good child care. Tells how you can enlist the wider community to help you get the resources you need to reach high goals in your workplace.


Financial Management


Health and Safety

Extensive, detailed standards for the health and safety of children from birth to 12 years in family and group child care centers.

**Model Child Care Health Policies.** 5th ed. Susan Aronson, editor. Elk Grove Village, IL: American Academy of Pediatrics, 2014. 229 pgs. Model health policies designed to allow you to insert information specific to your child care setting. Includes reproducible forms and resource lists.

**Family Engagement**


**Space and Furnishings**

**Caring Spaces, Learning Places: Children's Environments That Work.** Jim Greenman. Redmond, WA: Exchange Press, Inc., 2005. 358 pgs. This book is a pleasure to read and offers excellent advice on how to use space and scarce resources creatively and carefully so as to allow children and caregivers rich, meaningful, and joyful experiences indoors and out.


**Inspiring Spaces for Young Children.** Jessica Deviney. Silver Spring, MD: Gryphon House, 2010. 239 pgs. Step-by-step instructions and lush photographs show how to transform early childhood classrooms with aesthetic qualities such as nature, color, furnishings, textures, displays, lighting, and focal points.

**Natural Playscapes: Creating Outdoor Play Environments for the Soul.** Rusty Keeler. Redmond, WA: Exchange Press, 2008. 313 pgs. Natural playscapes are simple, natural areas with trees, grass, shrubs, and paths. They offer children of all abilities endless possibilities for play, discovery, and connection with the natural world. This book is full of ideas and hundreds of inspiring color photos.

**Preschool Curriculum**


**Infant and Toddler Programs**


Understanding Infants. Gigi Schweikert. St. Paul, MN: Redleaf Press, 2013. 79 pgs. This professional development workbook is an enjoyable way to learn more about the characteristics and needs of infants.

Understanding Toddlers and Twos. Gigi Schweikert. St. Paul, MN: Redleaf Press, 2013. 78 pgs. You will enjoy using this professional development workbook to learn more about the characteristics and needs of toddlers and two-year-olds.

**School-Age Programs**


Great Afterschool Programs and Spaces That Wow! Linda J. Armstrong. St. Paul, MN: Redleaf Press, 2013. 284 pgs. Packed with inspiring color photographs, this book takes you through all the considerations that affect your school-age program environment (including a limited budget) and then lays out a process for creating an environment where children will enjoy spending their time.


