

**eWiSACWIS**  
**Technical Activity Workshop & Program Activity Workshop**

May 14 & 15, 2007  
Radisson Paper Valley, Appleton, WI

**A G E N D A**

**May 14, 2008 – 1:00 to 5:00 pm**

**12:30 pm**     Welcome (Salon B)  
Beth Wydeven

**12:40-1:30**     Strategic Planning (Salon B)

Shawn Smith/Beth Wydeven/Steve McDowell/Michelle Rawlings  
- The Strategic Planning session will focus on a set of proposed goal statements and specific strategies to achieve the goals. The outcome of the session will be tabulated results of what strategies to further develop based on participant feedback.

**1:30-1:40**     **Break**

**1:40-2:40**     March Release Review (Salon B)

Beth Rudy  
- Highlights of the eWiSACWIS March Release 2.9.

Reports Update (Salon D)

Michelle Rawlings/Barry Mickelson  
- This session will review report enhancements made in the December 2007 and March 2008 Releases and reports currently in the development or enhancement process for the June 2008 Release. Other topics will include a review of current efforts to support local use of eWiSACWIS reports, including formal and informal training and technical assistance, on-site data reviews as part of the Quality Services Review (QSR) process and opportunities for ongoing involvement in the report design and development process. Future report and data-related initiatives, such as the dWiSACWIS Datamart Project, will also be discussed.

Financial Interfaces (Salon C)

Chris Partridge/Susan Zemke/Shawn Smith  
- Come discuss your questions regarding the development of your county's financial interface. The floor will be open to questions of a technical, programmatic, and fiscal nature. The application will be on hand as a source to assist in responding to any technical or programmatic related questions.

**1:40-5:00**     Help Desk & OPEP Consultations – CGI & OPEP Staff (Rosewood)

- CGI: Opportunity for counties to discuss individual help desk tickets.  
- OPEP: Opportunity for counties to sign up for 15-30 minute sessions to address specific questions related to eWReports and county data.  
There will be a sign-up sheet outside the Rosewood to schedule consultation times.

**2:40-2:50**     **Break**

**2:50-3:50**     June Release Preview (Salon B)

Beth Rudy

- A detailed review of the upcoming enhancements and changes that will be occurring on June 23rd, 2008.

Web Services (Salon C)

Susan Zemke/Steve Peters

- This session will be a technical overview to discuss the possible use of Web Services within the eWiSACWIS applications, in particular the "Financial Interface." We will go over what Web Services is, what would be needed on the County side, advantages and disadvantages for use and finally asking which counties would be interested in setting up with Web Services in the very near future.

**3:50-4:00**     **Break**

**4:00-5:00**     New Worker Training (Salon B)

Al Rolph/Andrea Phillips

- Sharing successful County new worker training approaches and techniques.

Data Quality Initiative (Salon D)

David Sorenson

- Wisconsin's next federal Child and Family Services Review (CFSR) will occur in during Federal FY 2010. It will be necessary for State and County staff to be able to understand and assess our performance in the Federal CFSR outcomes. OPEP is currently working with local staff to improve and correct critical data to meet State and Federal reporting requirements. In this session, OPEP representatives will provide an overview of the quality of the data, provide an update on the first round of data corrections and outline reports that will be used in future data quality reports.

Financial Work Group Meeting (Salon C) *Financial Workgroup Only*

Chris Partridge & Financial Workgroup Members

- This session is intended for Financial Workgroup Participants and those interested in what the Financial Workgroup is working towards. In this session we will talk about new enhancements and initiatives to come, and then spend the majority of the session setting the stage for our next efforts.

**5:00 pm**     **End of Day 1**

**May 15, 2008 – 8:00 am-12:45 pm**

**8:00-12:30 Help Desk & OPEP Consultations – CGI & OPEP Staff (Rosewood)**

- CGI: Opportunity for counties to discuss individual help desk tickets.
  - OPEP: Opportunity for counties to sign up for 15-30 minute sessions to address specific questions related to eWReports and county data.
- There will be a sign-up sheet outside the Rosewood to schedule consultation times.

**8:00-12:20 1:1 FAQ on Technical Issues (Salon C)**

eWiSACWIS Technical Team

- Opportunity to meet with eWiSACWIS Technical Team to sort out any ongoing system issues.

**8:00-10:20 1:1 FAQ on eWiSACWIS (Salon D)**

eWiSACWIS Program Team

- Opportunity to meet with eWiSACWIS Program Team to sort out any ongoing application training issues.

**8:00-8:45 ICPC (Salon B)**

Lynn Lehn/Brenda Kritz/Jenny Weber

- A brief overview of the ICPC process. You will view an e-WiSACWIS demonstration of creating an ICPC case, documents, making placement requests and receive some helpful tips on case follow-up along with a period for questions/answers.

**8:45-9:00 Advanced Tips and Tricks (Salon B)**

Jason Wutt

- This session will look at some of the more advanced features and keyboard shortcuts available in eWiSACWIS.

**9:00-9:10 Break**

**9:10-10:10 Caseworker Contacts (Salon B)**

Jonelle Brom/Michelle Rawlings/Rick Miracola

- This session will focus on the policy, procedure and standards surrounding the proper and timely documentation of Caseworker Contacts. The session will also review the consolidation of the eWiSACWIS case notes section and demonstrate proper documentation of notes that satisfy the State and Federal requirements.

**10:10-10:20 Break**

**10:20-11:20 Children Missing From Care (Salon B)**

Jonelle Brom/David Sorenson/Rick Miracola

- This session will focus on the policy, procedure and standards surrounding the documentation of proper and timely Children Missing from Care placements. The session will also review the eWiSACWIS automation changes which were made by demonstrating the proper documentation of a Child Missing from Care placement that will satisfy the State and Federal requirements.

Kinship (Salon D)

Holly Telfer/Jason Wutt

- Kinship Care Policy, workflow and eWiSACWIS Q & A. This session is open to Kinship Care staff with questions and concerns. Advance questions are to be sent to Holly Telfer, Kinship Care Coordinator - telfehr@dhfs.state.wi.us

**11:20-12:20** BPP Updates (Salon B)

Nicole Grice

- This session will include updates of the work being done by both the Integrated Case Plan and Child Welfare Case Process Committees, as well as policy updates related to Trial Reunification.

Kinship (Salon D) continued

Holly Telfer/Jason Wutt

**12:30** Closing and Adjourn (Salon B)

Beth Wydeven

- Suggest Future Agenda Items, Eau Claire area as Next Meeting Location, Other Items