

eWiSACWIS Security Profile Key

Security Profile	Description
AFA/FFA - Read Only	Allows Read Only of the Adoption Family Assessment, Foster Family Assessment, Guardian Family Assessment, SAFE templates, and the Support Plan.
AFCARS Foster Care Exceptions	Allows access to the AFCARS exceptions page, searching out children with AFCARS errors, and updating the errors on the exception page.
Access Reports - Supervisor	Allows user to create and save access reports, make the final supervisor screening decision, and link access reports to cases. This also grants access to all of the templates launched from Access Report (both CPS and Services).
Access Reports - Worker	Allows user to create and save access reports, make worker screening recommendations, and assign to a supervisor for final screening decision. This also grants access to all of the templates launched from Access Report (both CPS and Services)
Actuarial Risk Assess-ReadOnly	Read only access to the Family Strengths and Needs, and the Family Risk Assessment of Future Abuse / Neglect.
Adoption Agreements	Allows users to Create, Edit, Update, and View of Adoption Agreements including Adoption Assistance, Adoption Assistance Amendment, letters to families requesting additional information, approval letters, and denial letters.
Adoption Assistance After 18	Allows users to edit, update, and view Adoption After 18 pages
Adoption Funding	Allows users to edit, create, and view Adoption Eligibility pages
Adoption Funding - Read Only	Allows users to view Adoption Eligibility pages
Adoption Referral	Allows users to create, edit, and view the Adoption Referral
Adoption Worker	Comprehensive profile specifically for Adoption workers. Includes maintain case, adoption eligibility, adoption plans, adoption agreements, out of home placements, case and provider notes, maintain provider, create providers, access reports, special needs documentation, education record, view most templates on cases and providers, medical & mental health, person management, legal work, MA Eligibility, and financial work.
Approval	Allows users to access the Approval Management page, add and edit approval comments, and view approval history.
Assets/Employment Only	Allows users to edit, insert, update, and view the Assets & Employment page
Assignment	Allows user to create assignments and reassign ticklers as part of the assignment process. Also requires the 'Mgmt' checkbox to be checked in user's job class.
Automated Messages - Edit Dist	Allows user to edit the recipients of certain Automated Messages (emails) in their county.
CIA Confirmation Report	Allows users to view a page that displays the access reports successfully sent from the county legacy system to eWiSACWIS via a Common Intake Agent (CIA) interface.
Case & Provider Notes	Allows users to create and view Case and Provider Notes
Case Maintenance	Allows users to edit and update maintain case information, AFCARS exceptions, create case notes, case closure, certification of special needs, education record, multiple templates for case work including delinquency and ICPC, person management (including Medical and Mental Health), meetings, search, and unmet needs.
Cert of Spec Needs & Meetings	Allows user to create, edit, update and view certification of special needs page and the meetings page.
Check No. Recording	Allows users to enter check numbers and check dates manually.
Check No. Recording Read Only	Allows users to view the check number recording page, but not update any of the information.
Checklist Maintenance	Allows users to modify the checklists in the application for their county.
Delete Person	Allows users to delete person records from eWiSACWIS if no work is associated with that person ID.
Desktop	Allows users to expand the information on their desktop, including all of the subjects within cases and providers. This also allows users to expand cases, providers, workers, and person records from the search page.
FAST Case Maintenance	Allows Maximus IV-E Eligibility Specialists to create, edit and view Assets & Employment, Case Notes, and Person Management. Also allows ability to search people, cases and providers.

Family Interaction Plan	Allows users to create, edit, and view the Family Interaction Plan
File Cabinet	Allows users to add scanned in court orders to the File Cabinet
Financial - Sheboygan	Allows Sheboygan County fiscal staff to enter account numbers, update check disposition, request payment, MA Eligibility, Trust Accounts, and Service Type maintenance.
Financial	Allows users access to account numbers, bank window, check disposition & number recording, assignment (if Mgmt checkbox is checked in the user's job class), desktop, case and provider templates, maximum balance page, meetings, search, payment download, payment request, provider overpayments, provider service rates, and pending checks.
Foster Care Rate Setting	Allows users to create, edit, and view foster care rate settings.
HSRS Maintenance	Allows users to create home or private providers and search cases, people, providers, and workers.
Home Provider	Allows users to create/edit/view AFA & FFA's, home & private providers, foster home license and additional licensing actions, case & provider notes, provider templates (extensive list), person management including medical & mental health records, provider repayment methods, and recruitment.
Home Provider - Adoptions	Same as Home Provider above, with access to create Adoption specific licensing templates.
Home Provider - No Licensing	Same as Home Provider, but no ability to create Foster Home licenses or complete additional licensing actions.
Home Provider -View Supp Plan	Allows users to view the Foster Family Support Plan.
ICPC	Allows State ICPC staff to create ICPC records.
ICWA Forms	Allows users to create/edit/view the following templates: Child's Biological Family History, Request for Confirmation of Child's Indian Status, and Screening for Child's Status as Indian
IV-E Eligibility - County	Allows users to enter Asset & Employment information, IV-E Determination (basic tab only) and deprivation pop-up, and view the determination and re-determinations completed by Maximus.
IV-E Eligibility - Maximus	Allows Maximus IV-E Eligibility Specialists to complete IV-E determinations and re-determinations, enter assets & employment information, create case & provider notes, and open the payment download page.
IV-E Eligibility - StateSgnOff	Specific function for State sign-off on IV-E Eligibility determinations and re-determinations completed by Maximus.
Initial Assessment - Actuarial	Allows users in counties using the actuarial method of initial assessment to create the Initial Assessment – Narrative, Family Strengths & Needs Assessment, Family Risk Assessment of Future Abuse & Neglect, Out of Home Safety Plan, Safety Assessment & Plan, and Case Notes.
Initial Assessment - Clinical	Allows users in counties using the clinical model of initial assessment to create the Initial Assessment – Primary, Initial Assessment – Secondary or Non-Caregiver, Case Notes, Out of Home Safety Plan, and the Safety Assessment & Plan.
Legal	Allows users to create/edit/view Legal Records, including legal action, legal status, and legal documents.
Limited Read Only	Allows users to view the following page: Account Numbers, Additional Licensing Actions, Adoption Assistance Agreements (if user is an adoption worker), Assessment, Case & Provider Notes, Case Closure, Certification of Special Needs, Desktop, Education, Eligibility, most Forms (long list of templates), Providers, Licenses, Access Reports, MA Eligibility, Meetings, search case/person/provider/worker, Out of Home Safety Plan, Payment Requests, Person Management, Provider Overpayments, Unmet Needs, Pending Checks, Service Types, and Maintain Worker.
Maintain Service Rate Only	Allows users to maintain service rates.
Maintain Service Type & Rate	Allows users to maintain service types and service rates.
Maltreater Appeal	Allows users to enter maltreater appeals of substantiated allegations of maltreatment.
Medicaid Eligibility	Allows users to enter MA Eligibility referrals.
Medicaid Eligibility w/ Assign	Allows users to enter MA Eligibility referrals, and create assignments, as long as their job class also has the Mgmt checkbox checked.
Merge Person	Allows users to merge duplicate person records.
Messages & Links - County	Allows users to maintain the County Messages & Links information on the desktop for their county.
No Access - At All	No access to any functionality in the application. Generally used when someone has eWReports access only.
Ongoing & Safety Plans	Allows users to create/edit/view Family Assessment & Case Plan, Case Progress Evaluation, Family Interaction Plan, Protective Plan, Out of Home Safety Plan, and the Safety Assessment & Plan.

Overpayment Adjustment	Allows users to create/edit/view payment requests, provider overpayments, overpayment status, overpayment adjustments, and provider repayment methods.
Payment Download Only	Allows users to open and use the Payment Download page including exporting the results to Excel.
Payment Request	Allows users to create/edit/view payment requests.
Payment and Check Viewing	Allows users to create/edit/view the check disposition and pending checks pages.
Perm Plan Review/Hearing	Allows users to create/edit/view Permanency Plans and Permanency Plan Review/Hearings.
Permanency Planning	Allows users to create/edit/view Permanency Plans only.
Placement	Allows users to create/edit/view AFCARS Foster Care Exceptions, Adoption Agreements (if adoption worker), Assets & Employment, IV-E Eligibility referrals (Basic tab and Deprivation pop-up only), placement forms/templates, foster care rate setting, out-of-home placements and in-home services.
Placement Correction	Allows users to create/edit/view the Placement Correction page.
Placement Request	Allows users to create/edit/view a placement request for a child.
Private Provider	Allows users to create/edit/view Private Providers and Provider Service Rates
Program Assignment	Allows users to enter program assignment information. This is currently used for Subsidized Guardianship and W-2 programs.
Provider Eligibility Cost	Allows users to create/edit/view provider eligibility cost information
Read Only - All Financial	Allows users to view financial work, including checks, payments, and overpayments.
Read Only - Child Support	Restricted read only profile for child support staff that allows read only access to the specific work agreed upon in the confidentiality agreement. This includes assets & employment, check disposition, eligibility, employment, legal record, person management, maintain case, placements, and search.
Read Only - No Search	Read only to most work in the application, without the ability to search. Intended for users that should only see information on cases that they are assigned to.
Read Only w/ Search	Read only to most work in the application, includes ability to search cases, people, providers, and workers.
Safety Assessment & Plan	Allows users to create/edit/view the Safety Assessment & Plan.
Security Delegate	Allows users to search, maintain workers, and view security groups and security profiles.
Services Report	Used prior to Access Report change in 2006 for creating service reports.
Subsidized Guardianship	Allows users to create/edit/view the Guardian Family Assessment, Subsidized Guardianship Agreement, and view the program assignment.
Supervisor	Allows users to create/edit/view AFCARS Foster Care Exceptions, Approval Management, Assignments, merge duplicate people, person management (including Medical/Mental Health), Tickler Management, and Maintain Worker.
Trust Account	Allows users to create/edit/view Bank information, assignment (with Mgmt checkbox checked in user's job class), Non-WiSACWIS Benefits, Interest, Maximum Balance, Search, Payment Download, Person Management, Trust Account, Trust Account Analysis, Trust Account Benefits, Trust Account Ledger, and Trust Account Maintenance.
Trust Account Read Only	Allows users to view trust accounts and export the data to Excel.
Voucher Number Maint	Allows user to edit/view the Voucher Numbers
Worker Maintenance	Allows user to create/edit/view Maintain Worker.