

**Division of Workforce Solutions  
W-2 Financial Briefing Sessions Teleconference  
For  
Balance of State Contract Agencies  
February 9, 2006  
9:30 – 11:30 a.m.**

\*\*Updated Link

**Note to Participants:** For access to materials for the teleconference, check the Contracts Website at <http://dwd.wisconsin.gov/w2/contracts/whatsnew.htm> after 3:00 p.m. on February 7<sup>th</sup>. Also check the website prior to the call on February 9<sup>th</sup> for late materials.

**Detailed Agenda**

- 9:30 a.m. Introductions, Overview and Roll Call – Joan Larson
- 9:40 Reporting Issues: <http://dwd.wisconsin.gov/core/>
- Coding – Nancy Eilks
    - Definitions – Nancy Eilks [http://dwd.wisconsin.gov/core/program\\_descriptions/w2.htm](http://dwd.wisconsin.gov/core/program_descriptions/w2.htm)
    - Emergency Assistance Eligibility/Emergency Assistance Case Management and Other Services – Nancy Eilks
    - \*\*[http://dwd.wisconsin.gov/w2/contracts/20062009/pdf/emergency\\_assistance.pdf](http://dwd.wisconsin.gov/w2/contracts/20062009/pdf/emergency_assistance.pdf)
    - Fraud Codes – Nancy Eilks
    - [http://dwd.wisconsin.gov/w2/contracts/20062009/pdf/fraud\\_core\\_codes06.pdf](http://dwd.wisconsin.gov/w2/contracts/20062009/pdf/fraud_core_codes06.pdf)
    - Cross-Walk of Codes – Kelly Millard
    - <http://dwd.wisconsin.gov/core/Conversion-BaseContractCodes.xls>
  - RMS – Becky Craig
    - IM/W-2 Common Code reminder (Private Agencies Only) – Becky Craig
    - 8000 Code vs. the Pool – Becky Craig
    - LPMF – Nancy Eilks
  - Expenditure Reports – Sue Losen <http://dwd.wisconsin.gov/core/forms.htm>
    - Report Due Dates – Sue Losen
    - Utilizing Correct Current Report Format – Sue Losen
    - Reporting of Telecom, Legal and Advertising Costs – Mark Macke
    - Estimated Unreported Administration and Services Costs – Mark Macke
  - CORe Reports – Sue Losen
    - Corporate Reports – Sue Losen <http://dwd.wisconsin.gov/core/reports.htm>
- 10:10 EOS CARES RP751A Report Replacement – Kelly Millard  
[http://dwd.wisconsin.gov/w2/contracts/20062009/pdf/report\\_replacement.pdf](http://dwd.wisconsin.gov/w2/contracts/20062009/pdf/report_replacement.pdf)
- 10:20 Timing of Report on Eligibility Percentages – Kelly Millard
- 10:30 Contract Deliverables Listing – Mary Tremain  
[http://dwd.wisconsin.gov/w2/contracts/20062009/pdf/key\\_dates.pdf](http://dwd.wisconsin.gov/w2/contracts/20062009/pdf/key_dates.pdf)  
Contract Expenditure and Enrollment Plans – Mark Macke  
Contract Quarterly Modifications – Kelly Millard  
[http://dwd.wisconsin.gov/w2/contracts/20062009/pdf/funding\\_adj\\_request.pdf](http://dwd.wisconsin.gov/w2/contracts/20062009/pdf/funding_adj_request.pdf)
- 10:45 Updated Subcontract Admin Memo – Mary Tremain  
<http://dwd.wisconsin.gov/w2/contracts/20062009/pdf/subcontract.pdf>
- 11:00 Financial Monitoring – Mark Macke  
<http://dwd.wisconsin.gov/w2/contracts/20062009/pdf/monitoring.pdf>  
[http://dwd.wisconsin.gov/w2/contracts/20062009/pdf/fiscal\\_monitoring.pdf](http://dwd.wisconsin.gov/w2/contracts/20062009/pdf/fiscal_monitoring.pdf)  
[http://dwd.wisconsin.gov/w2/contracts/20062009/pdf/monitoring\\_guide.pdf](http://dwd.wisconsin.gov/w2/contracts/20062009/pdf/monitoring_guide.pdf)
- 11:15 Regular Financial Briefing Sessions – Joan Larson

11:20 Other Questions

11:25 Other

11:30 a.m. Adjourn

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