

## FURLOUGH INFORMATION FOR DCF PARTNER AGENCIES

The State is requiring employees to take unpaid leave during the next two fiscal years, July 1, 2009 through June 30, 2011.

On four specific days of each fiscal year the state is asking all state agencies to close for business on these days. With the exception of the Bureau of Milwaukee Child Welfare (BMCW), the Department of Children and Families will be closed on the following dates:

### Fiscal Year 2010

Monday, October 12, 2009  
Friday, November 27, 2009  
Monday, February 15, 2010  
Friday, May 28, 2010

### Fiscal Year 2011

Monday, October 11, 2010  
Friday, November 26, 2010  
Monday, February 21, 2011  
Friday, May 27, 2011

The BMCW will remain open, but will have reduced staffing on these days.

### ***What's AVAILABLE on these dates:***

CARES and CWW (Client Assistance for Re-employment and Economic Support)  
EATS (Emergency Assistance Tracking System)  
BST (Barrier Screening Tool)  
CSAW (Child Care State Wide Administration on the Web)  
CCPI (Child Care Provider Information)  
CCPC (Child Care Provider Certification)  
DWD Service Desk (limited staffing only)

### ***What's NOT AVAILABLE on these dates:***

DCF Security Help Desk  
DCF W-2 Help Desk  
DCF Child Care Help Desk  
Central Office staff and Area Administrators

You are welcome to send emails and leave voice-mails on furlough days. Your inquiries will be handled the next business day.