

# Notes

## Policy and Program Operations Workgroup

11/16/2007  
12:30 pm to 2:30 pm  
2 hours  
GEF 1 Room H204

### Present:

Julie Kerksick, Stephanie Bender, Hal Menendez, Linda Brandenburg, Marilyn Putz, Jill Johnson, Heidi Hammes, Jennifer deMontmollin, Sara Shackleton, Margaret McMahan, Becca Swartz

### By Phone:

Christine Martin, Bev Belany, Renee Koenig

**W-2 Activities and Statuses:** Heidi presented two documents listing items that are not included in the federal work participation calculation and asked agency representatives for feedback regarding options to reduce the number of component codes and gathered these recommendations for use in development of an upcoming Operations Memo.

A **draft Operations Memo of Q&A** was emailed to agency representatives with a request to provide feedback to Heidi by 11/23/07.

**Draft brochure to introduce new Notices:** Margaret distributed a sample of a brochure that will introduce the new notices. An Operations memo will introduce the new notices to staff in early December and participants will receive the brochure in January with any new notices.

**Real Work Real Pay:** Julie Kerksick provided a history of this project explaining that the W-2 program was originally designed after New Hope's Transitional Jobs Program in which participants earn a wage from work instead of through participation in various assigned activities.

This demonstration project has been defeated in the legislature for several years and is now funded at \$125,000 for two years. Rose and Becca gathered agency representatives' opinions regarding how to structure the program; agency workload associated with the project; and how to target employers. Agency representatives expressed concern about the workload in providing the necessary on-site support to employers and RWRP participants.

**There will be no meeting in December.**

**The next meeting is planned for January 18<sup>th</sup> at 12:15** (to allow only a short break between the C & I meeting and the PPO meeting).