

STATE OF WISCONSIN  
Department of Health and Family Services  
Division of Children and Family Services

DCFS Memo Series 2008 - 10  
June 5, 2008  
Re: Children and Families  
(Title IV-E) Incentive Program

To: Area Administrators/ Human Services Area Coordinators  
Bureau Directors  
Child Placing Agency Directors  
Child Welfare Agency Directors  
County Departments of Community Programs Directors  
County Departments of Developmental Disabilities  
Services Directors  
County Departments of Human Services Directors  
County Departments of Social Services Directors  
Indian Child Welfare Directors  
Section Chiefs/Licensing Chiefs  
Tribal Chairpersons/Human Services Facilitators

From: Reggie Bicha  
Administrator 

This memo is to inform counties of the reduction in the allocation of the remaining funds in the Title IV-E Incentive program. As you are aware, due to federal changes in Title IV-E policy, the amount of Title IV-E revenue earned by Wisconsin has decreased, resulting in the elimination of Title IV-E contributions to the Incentive program account in the Income Augmentation Plan for 2008 and for future years. The current balance of the Incentive program account is \$7.0 million available for allocation in CY 2009. There are no additional Income Augmentation funds expected to maintain the IV-E Incentive program beyond CY 2009.

Attached are the allocations for the Incentive program in CY 2009, with a 28.14% reduction from the previous year's amount. Any unspent Incentive funds at the end of CY 2009 may be carried forward to CY 2010; however, all remaining Incentive funds must be expended by December 31, 2010. Counties must continue to use the Incentive funds in accordance with statutory requirements, with at least 50% of the funds being used for prevention activities.

This memo also provides notice for the extension of current Promoting Safe and Stable Families (PSSF)/Title IV-E Incentive program plans for CY 2009. Typically, three year plans for the PSSF and Incentive programs would have been due in October of 2007 for CYs 2008-10. Per DCFS Info Memo 2007-03, 2005-2007 plans were extended through 2008. As CY 2009 will be the last year of Incentive funding, counties will not be required to create new PSSF/IV-E Incentive Plans for CY 2009.

Even though plans are being extended, if projects are modified significantly or deleted, or if the funding level for a particular project changes more than 10% for CY 2009, agencies must still submit updated project descriptions, an updated budget table, and updated outcomes, if applicable by October 1, 2008. A Numbered Memo will be sent to agencies in early August to review PSSF reporting requirements and to provide specific instructions for amending plans.

---

#### Document Summary

This memo informs counties of Title IV-E Incentive allocations for CY 2009 and CY 2010. Additionally, it requires counties to submit amended plans if project budgets change more than 10%.

---

REGIONAL OFFICE CONTACT: Area Administrator

CENTRAL OFFICE CONTACT: Anne Medeiros  
Promoting Safe and Stable Families Coordinator  
DHFS/DCFS/BPP  
1 W. Wilson, Rm. 551  
P.O. Box 8916  
Madison, WI 53708-8916  
Phone: (608) 267-7181  
Email: [Anne.Medeiros@wisconsin.gov](mailto:Anne.Medeiros@wisconsin.gov)

Attachments: [County Allocations for CY 2009](#)

#memo/dcfs/ Children and Families (Title IV-E) Incentive Program.doc