

STATE OF WISCONSIN  
Department of Health and Family Services  
Division of Children and Family Services

To: Area Administrators/ Human Services Area Coordinators  
Bureau Directors  
County Departments of Community Programs Directors  
County Departments of Developmental Disabilities Services Directors  
County Departments of Human Services Directors  
County Departments of Social Services Directors  
Section Chiefs/Licensing Chiefs  
Tribal Chairpersons/Human Services Facilitators

From: William R. Fiss *William R. Fiss*  
Interim Administrator

Re: Statewide Listing of Child Care and Child Welfare Programs

The Bureau of Regulation and Licensing (BRL) in the Division of Children and Family Services recently published a statewide listing of child care and child welfare programs licensed by the BRL. These directories can be found on the BRL internet website [http://dhfs.wisconsin.gov/rl\\_dcfs/INDEX.HTM](http://dhfs.wisconsin.gov/rl_dcfs/INDEX.HTM). The lists of programs are organized by county and are alphabetical within each county. Directories will be posted to the website quarterly (January, April, July, and October).

The following is a description of the types of programs licensed by the BRL that are included in the directories:

- Family Child Care Center means a facility providing care for up to 8 children. These programs are usually operated in a provider's home and licensed by BRL under HFS 45.
- Group Child Care Centers means a facility providing care to 9 or more children and licensed by BRL under HFS 46.
- Day Camp means a seasonal program that provides experiences for 4 or more children under age 7 in an outdoor setting. HFS 55 is the administrative rule governing the licensing of day camps.
- Child Placing Agency (CPA) means a child welfare agency licensed to place children in licensed family foster homes, treatment foster homes and licensed group homes. HFS 54 is the administrative rule governing the licensing of CPAs.
- Group Foster Home is a facility operated by a person licensed by the department pursuant to s. 48.625, Wis. Stats., to provide 24-hour care for 5-8 residents. HFS 57 is the administrative rule governing the licensing of group foster homes.
- Residential Care Center for Children and Youth (RCC) means a residential care facility required to be licensed as a child welfare agency under s. 48.60, Wis. Stats., that provides treatment and custodial care services for children, youth and young adults ages 18, 19 and 20. HFS 52 is the administrative rule governing the licensing of RCCs.
- Shelter Care Facility means a non-secure place of temporary care and physical custody for children, including a holdover room, licensed by the department under s. 48.66(1)(a), Wis. Stats. HFS 59 is the Administrative Rule governing the licensing of shelter care facilities.

These directories are provided as Microsoft Excel (spreadsheet) files. You will need to have Microsoft Excel or any spreadsheet program that can read Excel 95 or 97 in order to view them. The Excel files are useful for mail merge and label creation as well as sorting the information in various ways.

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MEMO WEB SITE: [http://dhfs.wisconsin.gov/dcfs\\_info](http://dhfs.wisconsin.gov/dcfs_info)

Infomemo/dcfs/ list of childcare & CW Programs.doc