

## HOW TO READ THE ACCOUNT HISTORY REPORT

The Account History Report provides information about the financial history of a court case. The report is broken into several sections with each section title being surrounded by asterisks (\*\*).

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\* **IV-D CASE INFORMATION** \*  
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### (Current Information)

This section contains information about the KIDS cases attached to a court case. If there is more than one payee (person or agency) on a court case, a separate **IV-D Case #** (number) is included for each Payee. For example, a payor who is ordered to pay a former spouse and a relative who is taking care of the children under the same court case will have two IV-D Case #'s attached to the court case, one for the former spouse and another for the relative. Each IV-D case entry will show the type of case and information about the payee and child or children in the IV-D case.

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\* **COURT ORDER INFORMATION** \*  
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### (Current and Historical Information)

This is a historical view of all changes to a court order since the case was entered in the KIDS system. The **CURRENT COURT ORDER OBLIGATIONS** are shown first, followed by **HISTORICAL COURT ORDERED OBLIGATIONS**. Information about each IV-D case attached to the court case is listed with the effective date of the court ordered obligation. Each entry shows the IV-D case the court order was applied to, the effective or start date of the order, the debts for which payment is ordered and the payee (person or agency) that receives the payment. Monthly ordered amounts and debt balances are included for the **CURRENT COURT ORDER OBLIGATION** only. A percentage order will usually not have an amount in the **MONTHLY ORDERED AMOUNT** column.

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\* **PAYMENT HISTORY** \*  
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### (For the Report Period)

This report provides very detailed information related to all payments or adjustments made on a court case during the report period. The Payment History is divided into three sections.

- **RECEIPT INFORMATION** – shows receipt (payment) information including the date of the transaction, a receipt or disbursement transaction number, the amount of the receipt and the collection source that shows if the payment came from a payor, an employer, federal tax intercept, state tax intercept or another state's child support agency. (See Collection Source COLL SRCE Abbreviations.) This section also shows any adjustments made along with a brief explanation of the adjustment.
- **DISTRIBUTION INFORMATION** – shows which KIDS IV-D case and debt the payment was applied to. This column may also show payments that were recovered from a particular debt. If a payment was posted to a wrong payor or to a wrong debt, the amount will be shown with quotations (" ") around it.
- **DISBURSEMENT INFORMATION** – shows the checks issued and the name of the person or agency that received the check. The Check Type (TP) code is also shown. (See Disbursement Type (TP) Abbreviations.) This column may also show payments that were recovered from a particular debt. If a payment was posted to the wrong payor or to the wrong debt, the amount will be shown with quotations (" ") around it.

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\* **DISBURSEMENT SUMMARY** \*  
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The Disbursement Summary lists all checks issued to, or on behalf of, the payee on all court cases regardless of the payor. The name of the **DISBURSEMENT PAYEE** is shown near the top of the Disbursement Summary. After the payee's name, the following information is shown for each payment:

- **DATE** – the date the check or the Electronic Fund Transfer (EFT) was issued to the payee.
- **CHECK/EFT NUMBER** – the check number or EFT number if the payment was electronically transferred to the payee's bank account.
- **DEBT** – the debt or debts the payment was paid on or applied to.
- **AMOUNT** – the amount paid on or applied to each debt. If only one debt, such as current child support is being paid, there will be only one amount. If the check amount is applied to more than one debt, such as current child support and custodial arrears, there will be a line for the amount applied to each debt and a **CHECK TOTAL** line that reflects the total amount paid by the check or EFT.
- **STATUS** – the status of the check or EFT and the status date. If the check has not been cashed or has not cleared the bank, this column will show "Issued" and the date the check was issued. If the check has cleared, the column will show "Cleared" and the date the check cleared.