



**Additional Treatment Foster Home File Requirements**

										Documentation that the applicant has at least 2 of the following 38.05(2)			Training 38.14(2)(a), (2)(d), (3)(a)		Notification to school district 38.10(3)(i)						
										(a) A minimum of one year experience as licensed foster parent with a child in the foster home for at least one year	(b) A minimum of 5 years experience working with or parenting children	(c) A minimum of 500 hours experience as a respite care provider for children under the supervision of a human services agency	(d) A high school diploma or equivalent	(e) A substantial relationship with the child to be placed through previous experience as a staff person or volunteer involved in the child's case or as a family member or friend of the family	Documentation of 18 hours of training and orientation received before placement of the first child	Written training plan	Documentation of annual training 38.14(3)(a) a. 24 hours of training in the first 12 months following licensure b. 18 hours of training in every subsequent 12 month period	1. Name of treatment foster home parents	2. Address and phone number of treatment foster parents	3. Type of children expected to be placed in the treatment foster home	4. Name, address and phone number of a contact person from the CPA with whom school staff can communicate when necessary
1.	Training 56.12	Employment history of applicant 5 years prior to application 56.04(4)(a)7.	Notification of any previous licensure as a foster parent or any other type of caregiver for children, the name of the licensing agency and the period during which the license was held 56.04(4)(a)8.	Licensing modification application if applicable 56.04(4)(c)2.	Written approval to combine the care of foster children with regular part-time care of other non-related children or adults or conduct business or provide services in the foster home if applicable 56.09(2)(a)	Documentation of twice monthly personal contact with foster child 38.10(2)(k)1.	Documentation of twice-monthly contact with foster parents 38.10(2)(k)2.	Evidence that information gathered on Part A face sheet, CFS-872A has been provided to foster parent 56.09(11)(a)	References from current and previous counties of residence or licensure 38.04(5)(e)												
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<b>SIGNATURE – Person Completing Form</b>										<b>Date Signed</b>											