**DEPARTMENT OF CHILDREN AND FAMILIES**   
Division of Family and Economic Security

WLCM

# SCHOOL ENROLLMENT AND ATTENDANCE INFORMATION RELEASE

Personal information you provide may be used for secondary purposes [Privacy Law, s. 15.04 (1)(m), Wisconsin Statues]. The provision of your Social Security Number (SSN) is mandatory under Wisconsin Statutes 49.145 (2)(k). Your SSN may be verified through computer matching programs and may be used to monitor compliance with program regulations and program management. Your SSN may be disclosed to other Federal and State Agencies for official examination. If you do not provide your social security number, your application for benefits will be denied.

|  |  |  |
| --- | --- | --- |
| Case Name | Case Number | |
| Student’s Name | Student’s Date of Birth | |
| Student’s Social Security Number | | |
| **INFORMATION MAY BE RELEASED TO:** | | |
| W-2 Agency Name | **Fax Number** | |
| **Address** | | |
| **City** | **State** | **Zip Code** |
| **Attention** | | |

As evidence by my signature below, I hereby authorize disclosure of all enrollment and attendance information regarding the student identified above for the purposes of Learnfare. **This release expires one year from the date of signature.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Signature of person legally authorized to consent to disclosure | | | | | |
| Relationship to the above mentioned student | | | | | Date Signed |
| TO BE COMPLETED BY THE SCHOOL | | | | | |
| *Please check the appropriate box(es) and fill in all other applicable information.* | | | | | |
| Preceding Semester – Enrollment and Attendance *(Please provide a copy of student’s attendance record.)* | | | | | |
| Student was  enrolled /  not enrolled | If not enrolled, date last enrolled: | | | | |
| Student attended school regularly | Name of school: | | | | |
| Student missed part or all of 5 or more days on which school was held during a semester, without an acceptable excuse. | | | | | |
| Student was enrolled but has ceased to attend\* | | Date last attended: | | | |
| *\*Ceased to attend means the student is not in school now and has been absent without an acceptable excuse for at least 20 consecutive days and has not formally withdrawn from school.* | | | | | |
| Current Semester – Enrollment and Attendance *(Please provide a copy of student’s attendance record.)* | | | | | |
| Student is currently  enrolled /  not enrolled | If not enrolled, date last enrolled: | | | | |
| Student is attending school regularly | Name of school: | | | | |
| Student missed part or all of 5 or more days on which school was held during a semester, without an acceptable excuse. | | | | | |
| Student is still enrolled but has ceased to attend\* | | | Date last attended: | | |
| *\*Ceased to attend means the student is not in school now and has been absent without an acceptable excuse for at least 20 consecutive days and has not formally withdrawn from school.* | | | | | |
| Signature of School Official Providing Information | | | | Date Signed | |
| Title of School Official Providing Information | | | | Telephone Number | |

Re: s. 49.26 (1) (ge)

Copies to: School, Returned to Agency/Parent, Case Record