

APPENDIX E TO 2011 STATE AND COUNTY CONTRACT  
COVERING CHILDREN AND FAMILIES PROGRAMS

Title: Youth Independent Living Program

It is further understood and agreed by both parties through this attachment to the 2011 State and County Contract Covering Children and Families Programs that:

I. Additional Funds Provided/Period Covered

Funds in the amount identified in this contract are provided for the period January 1, 2011 through December 31, 2011.

II. Purpose and Service Conditions on the Use of the Additional Funds

These additional funds may be used by the County only for the following purposes and under the following service conditions:

These funds may be used by the County only for the purpose of establishing and carrying out Independent Living Programs for eligible youth in out-of-home care. The use of these funds must be consistent with the restrictions and requirements as described in the federal Chaffee Foster Care Independence Act of 1999 and set forth in Public Law 106-169 and in DCFS Memo Series 2001-06 dated April 11, 2001, and DSP Memo Series 2008-08 dated November 14, 2008 and all subsequent memos.

Failure to meet these purposes and conditions will result in the loss of these funds by the County and their repayment by the County to the Department.

III. Fiscal Conditions on the Earnings of the Additional Funds

These additional funds are earned under the following conditions:

These funds may be used for all approved purposes, as specified in Section II above, and may be earned without regard to other funding sources. These funds may not be used to supplant existing funds for case management, administration, or ongoing case management responsibilities, etc..

Further, the County is required to provide matching funds for Independent Living funding to cover 20% of funds expended (allocation/.80 X 20%). The total allocation and County's match requirement are identified in the 2011 State/County Allocation schedule.

The matching contribution may be cash or in-kind but may not include other federal funds. Community Aids or county tax levy dollars not used to match any other program may be used for the funding requirement.

The County may be asked to participate in a deobligation/reobligation survey to determine if fluctuations in the spending pattern of the annual award will result in a shortage or surplus of the contracted funding. The completed survey form with authorized representative signature will be

used as documentation to deobligate and/or reobligate funds through the unilateral contract process. The County will receive a notification of the amount and date of the contract change.

The Department shall apply these conditions in determining the close of the contract. The amount of a subsequent audit on the adjustment of these funds in this contract shall be based exclusively upon these conditions.

#### IV. Fiscal and Client Reporting on the Use of the Additional Funds

These additional funds and the clients served by them must be reported to the Department as follows:

The County must report expenses incurred for services on the CORE Expenditure Report Line 3360. The County's matching contribution (cash or in-kind) shall be reported separately on CORE Line 9360. The amount reported on CORE Line 9360 is an informational line which represents the local match required for the County to properly earn the amount shown on CORE Line 3360.

Detailed worksheets shall be maintained in the agency to identify the local match according to source, amount, program activity description where support was provided and dates. The local share requirement must become a part of the fiscal audit performed on the program.

Annual program reporting for the 2011 calendar year must be completed and submitted to the Division of Safety and Permanence by early February 2012. Clients served and services received must be entered into the Independent Living page in eWiSACWIS. Additional paper reports may also be requested.

An annual work plan with information regarding program policy, organization, budget, etc. shall be provided to the Department in order to audit the program. The format and due date for the plan will be provided to the County by the Department in advance of the due date.

Failure to report these funds and the clients served by them as specified above will result in the loss of these funds by the County and their repayment by the County to the Department.

Further, failure to provide funding and program reports may result in the repayment or withholding of contracted funds for the contract year. The County may also be required to participate in an on-site program audit to review past services and ascertain the County's level of readiness for the provision of future Independent Living Program services.

#### V. Payment Procedures

These funds shall be paid in accordance with the State and County Contract.