

**OUT-OF-HOME PLACEMENT OR RECOMMENDED PLACEMENT NOTIFICATION**

**Use of form:** Child placing agencies are required to notify school districts when a child is placed in the district pursuant to ss. 48.64(1r) and 115.81(3), Stats. In addition, agencies are required to notify the school district in which a child resides prior to placement in a Residential Care Center (RCC) whenever the agency recommends to a court that a child be placed in an RCC. Use of this form is voluntary; however, the information must be provided.

DATE: MM DD, YYYY

TO: Clerk, School District

FROM:

RE: Notification of the Placement of a Child in a Group Home / Foster Home / Residential Care Center or Recommended Placement of a Child in a Residential Care Center.

This is to notify you, pursuant to s. 48.64(1r), Stats., that a child has been placed in the Group Home in your school district in the city of . The effective date of the child's placement is .

This is to notify you, pursuant to s. 115.81(3), Stats., that a recommendation has been made to the juvenile court that a child be placed in the Residential Care Center located in the city of . The date of recommendation to the court is .

This is to notify you, pursuant to s.115.81(3), Stats., that a child has been placed in the Residential Care Center located in the city of . The effective date of the child's placement is .

The following information relates to that child:

Name: Age: Gender:

Current School: City: State:

Contact me at the following address or telephone number if you have questions regarding this child or the placement.

Address: Telephone:

Copy: Group Home or Residential Care Center Administrator / Foster Parent / Treatment Foster Parent

Signature lines for Group Home/Residential Care Center Administrator, Foster Parent, and Treatment Foster Parent.

