

Initial Assessment – Primary

Case Number			
Referral Date Assigned			
CHILD INFORMATION			
Child Name			
PARENT INFORMATION			
Parent Role Name			
CONTACT			
Document the interview protocol, contacts, and meetings related to the completion of the initial assessment.			
First Contact			
Date – First face-to-face contact with family member			
Contacts (Include first contact listed above)			
Case Number	Parent Name	Phone Number	Address
NARRATIVE FIELDS			
Maltreatment			
Describe the Maltreatment			
Describe the maltreatment that occurred. Be specific about the injuries and / or conditions. If the child(ren) received medical attention, describe the findings.			
Rating			
Maltreatment Rating:			
Describe the Surrounding Circumstances			
Describe the surrounding circumstances accompanying or leading up to the maltreatment. Note: This narrative section should always include the parents' explanation of circumstances even if the findings are no maltreatment.			
Rating			
Surrounding Circumstances Rating:			
Safety Assessment			
One or both parents / caregivers intend(ed) to seriously hurt the child.			
Living arrangements seriously endanger the child's physical health.			
Family Conditions			
Child(ren)'s Functioning			
Describe the child(ren)'s general functioning and effects of any maltreatment.			
Child Name	Description		
Safety Assessment			
The child is profoundly fearful of home situation or people within the home.			
Adult's Functioning			
Describe each adult's general functioning, daily life management, mental health functioning and substance use. (You may include but not rate pertinent childhood history information.)			
Parent Role Name	Description		

- Comment [TM1]:** This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: Update the Name field on the Maintain Case page.
- Comment [TM2]:** This field is pre-filled (system generated). This field is not editable on the template.
- Comment [TM3]:** This field is pre-filled. This field is not editable on the template. This ... [1]
- Comment [TM4]:** This field is pre-filled. This field is not editable on the template. The ... [2]
- Comment [TM5]:** This field is pre-filled. This field is not editable on the template. The ... [3]
- Comment [TM6]:** This field is pre-filled. This field is not editable on the template. The ... [4]
- Comment [TM7]:** This field is pre-filled. This field is not editable on the template. The ... [5]
- Comment [TM8]:** This field is pre-filled. This field is not editable on the template. The ... [6]
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- Comment [TM26]:** This field is pre-filled. This field is not editable on the template. The ... [24]
- Comment [TM27]:** This field is pre-filled. This field is not editable on the template. The ... [25]
- Comment [TM28]:** This field is pre-filled. This field is not editable on the template. The ... [26]

Description

Safety Assessment

- One or both parents' / caregivers' behavior is dangerously impulsive or they will not / cannot control their behavior.
- One or both parents / caregivers are violent.

3. Disciplinary Approaches

Describe the disciplinary approaches generally used by the parent and the typical context within which they are used.

Parental Role Name	Rating
Description	

4. Parenting Practices

Describe the parents' general parenting practices (nurturing, limit setting, protectiveness, provision of basic care, etc.).

Parental Role Name	Rating
Description	

Safety Assessment

- The child has exceptional needs which the parents / caregivers cannot or will not meet.
- No adult in the home will perform parental duties and responsibilities.
- One or both parents / caregivers fear they will maltreat the child and / or request placement.
- One or both parents / caregivers lack parenting knowledge, skills or motivation necessary to assure the child's basic needs are met.
- One or both parents / caregivers have extremely negative perceptions of the child.
- Family does not have or use resources necessary to assure the child's basic needs.

5. Family's Functioning

Describe the family's general functioning, strengths, and current stresses. Consider the family's cultural context.

Rating

Family's Functioning Rating:

III. CONCLUSIONS

Risk and Safety

Risk Ratings By Category

Enter the rating for each category. If there is more than one rating, enter the highest.

Category	Rating
Maltreatment	
Circumstances	
Child Functioning	
Adult Functioning	
Parenting – Discipline	
Parenting – General	
Family's Functioning	
Total	

Risk Level Based On Rating Total

Based on the rating total, the level of family problems associated with risk are:

- High (21 to 28)
- Significant (14 to 20.9)
- Moderate (7 to 13.9)

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Minimal To Low (0 to 6.9)

Safety Assessment and Conclusion:

Yes No

One or more factors that negatively affect safety.

Date of Safety Assessment:

If the answer to the above is "No", then the child(ren) is / are safe. Proceed only with required documentation of contacts, interview, content or observations, and supervisory approval.

If the answer to the above is "Yes", then the child(ren) may be unsafe. Proceed to the Safety Assessment and Planning to consider the parent / caregiver protective capacities and the need to control for safety.

V. ASSESSMENT RESULTS

Alleged Victim	Relationship of Alleged Maltreater to Victim	A / N Code	Description	Assessment Results
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

VI. DISPOSITION

Case Closed

- Child(ren) safe
- Child(ren) safe – referred to community services
- Clients unavailable or cannot be located
- Family refuses services – no court jurisdiction

Case Opened

- Case opened for on-going CPS services: Voluntary
- Case opened for on-going CPS services: Petitioned
- Case opened for non-CPS services
- Case currently open for on-going CPS services: Voluntary
- Case currently open for on-going CPS services: Petitioned
- Case opened – BMCW safety services

VII. CLOSING SUMMARY / SUPERVISOR COMMENTS

Include any referral to community resources that were made:

VIII. FAMILY SUPPORT NETWORK

If case is to be:

- **opened** for services, complete the following narrative.
- **closed**, proceed to **IX. CORRESPONDENCE** below.

Support Network

Describe the family's support network, taking into account the family's cultural context.

IX. CORRESPONDENCE

Mandated Reporter

Not applicable (non-mandated reporter)

Date mandated reporter given feedback:

Relative Reporter

Comment [TM57]: This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The Minimal to Low field on the Risk Rating tab of the Initial Assessment – Primary page and will be system checked if the Total Risk Score falls between 0 and 6.9. This data can be updated by changing the Rating field selections on the previous tabs.

Comment [TM58]: This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The Yes checkbox can be updated by selecting the Yes or No radio button for the 'One or more factors that negatively affect safety are identified' field on the Risk and Safety tab of the Initial Assessment – Primary page.

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Page 1: [1] Comment [TM3]	Template Mapping	5/23/2011 7:45:00 AM
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Page 1: [2] Comment [TM4]	Template Mapping	5/23/2011 7:45:00 AM
This field is pre-filled. This field is not editable on the template. The data cannot be corrected. The Date Worker Assigned is the actual date when the worker was assigned.		
Page 1: [3] Comment [TM5]	Template Mapping	5/23/2011 7:45:00 AM
This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The Child Name can be corrected by selecting the Add/Edit button and selecting the desired Child Name/s from the list of Case Participants on the Participants tab of the Initial Assessment – Primary page. The spelling of a child's name can be modified on the child's Person Management page.		
Page 1: [4] Comment [TM6]	Template Mapping	5/23/2011 7:45:00 AM
This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The Date of Birth can be corrected in the Birth Date field on the Basic tab of the Person Management page.		
Page 1: [5] Comment [TM7]	Template Mapping	5/23/2011 7:45:00 AM
This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The Parental Role can be corrected by selecting the Add/Edit button and selecting the desired Parental Role/s from the list of Case Participants on the Participants tab of the Initial Assessment – Primary page. The spelling of a parent's name can be modified on the parent's Person Management page.		
Page 1: [6] Comment [TM8]	Template Mapping	5/17/2011 1:54:00 PM
This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The Date of Birth can be corrected in the Birth Date field on the Basic tab of the Person Management page.		
Page 1: [7] Comment [TM9]	Template Mapping	5/23/2011 7:45:00 AM
This field is pre-filled. This field is not editable on the template. This field will pre-fill from the Initial Face-to-Face Documented field on the Assessment page. The data can only be corrected on the existing case note if the note has not been finalized. If the field does not pre-fill, a new case note must be created. The case note must have a Category of "Initl Assess Contact" and Type of "Initial Face-to-Face Contact."		
Page 1: [8] Comment [TM10]	Template Mapping	5/23/2011 7:45:00 AM
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Page 1: [9] Comment [TM11]	Template Mapping	5/17/2011 1:57:00 PM
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Page 1: [10] Comment [TM12]	Template Mapping	5/23/2011 7:45:00 AM

This field is pre-filled.

This field is not editable on the template.

The data can only be corrected on the existing case note if the note has not been finalized. The contacts can be added/deleted on the Assessment contact note in the Assessment Contact Information group box before the note is finalized. If the Who (Contacts) does not pre-fill, a new case note must be created. The case note must have a Category of "Initl Assess Contact" and a Type of "Face-to-Face Contact" or "Initial Face-to-Face Contact."

This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The Rating can be updated in the Family's Functioning Rating field on the ParentalPractices tab of the Initial Assessment – Primary page.

Page 2: [44] Comment [TM46]	Template Mapping	5/23/2011 7:48:00 AM
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This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The Maltreatment Risk Rating can be updated in the Maltreatment Rating field on the Maltreatment tab of the Initial Assessment – Primary page.

Page 2: [45] Comment [TM47]	Template Mapping	5/23/2011 7:48:00 AM
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This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The Circumstances Risk Rating can be updated in the Surrounding Circumstances Rating field on the Maltreatment tab of the Initial Assessment – Primary page.

Page 2: [46] Comment [TM48]	Template Mapping	5/23/2011 7:48:00 AM
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This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The Child Functioning Rating can be updated in the Child Functioning Rating field on the ChildFnctng tab of the Initial Assessment – Primary page.

Page 2: [47] Comment [TM49]	Template Mapping	5/23/2011 7:48:00 AM
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This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The Adult Functioning Rating can be updated in the Adult Functioning Rating field on the AdultFnctng tab of the Initial Assessment – Primary page.

Page 2: [48] Comment [TM50]	Template Mapping	5/23/2011 7:48:00 AM
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This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The Parenting - Discipline Rating can be updated in the Disciplinary Approaches Rating field on the ParentalPractices tab of the Initial Assessment – Primary page.

Page 2: [49] Comment [TM51]	Template Mapping	5/23/2011 7:48:00 AM
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This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The Parenting - General Rating can be updated in the ParentalPractices Rating field on the Parenting Practices tab of the Initial Assessment – Primary page.

Page 2: [50] Comment [TM52]	Template Mapping	5/23/2011 7:48:00 AM
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This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The Family's Functioning Rating can be updated in the Family Functioning Rating field on the ParentalPractices tab of the Initial Assessment – Primary page.

Page 2: [51] Comment [TM53]	Template Mapping	5/23/2011 7:48:00 AM
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This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The Total Risk Rating pre-fills from the Total field on the Risk and Safety tab of the Initial Assessment – Primary page and is a system calculated sum of the individual risk ratings. This data can be updated by accessing the Ratings fields on the prior tabs.

Page 2: [52] Comment [TM54]	Template Mapping	5/23/2011 7:48:00 AM
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This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The High Risk Level pre-fills from the High field on the Risk Rating tab of the Initial Assessment – Primary page and will be system checked if the Total Risk Score falls between 21 and 28. This data can be updated by changing the Rating field selections on the previous tabs.

Page 2: [53] Comment [TM55]	Template Mapping	5/23/2011 7:48:00 AM
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This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The Significant Risk Level pre-fills from the Significant field on the Risk Rating tab of the Initial Assessment –

This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: This field can be updated in the 'Date mandated reporter given feedback' field on the Summary tab of the Initial Assessment – Primary page.