

## Alternative Response Assessment

Case Name	Case Number
Referral Date	Date Worker Assigned

CHILD INFORMATION	
Child Name	Birthdate

PARENT INFORMATION	
Parental Role Name	Birthdate

**I. CONTACT**  
 Document the interview protocol, contacts, and meetings related to the completion of the initial assessment.

**First Contact**  
 Date – First face-to-face contact with family member      Time – First face-to-face contact with family member

**Contacts** (Include first contact listed above)

Date / Time	Participant	Note Type	Location	Result	Case Note ID

**II. NARRATIVE FIELDS**

**Describe the Presenting CPS Issue, Family Strengths and Needs**  
 Describe the issues occurring in the family that have brought them to the attention of CPS. Describe both the strengths and needs identified in the family.

**Safety Assessment**

One or both parents / caregivers intend(ed) to seriously hurt the child.  
 Living arrangements seriously endanger the child's physical health.

**Child(ren)'s Functioning**  
 Describe the child(ren)'s general functioning and effects of any maltreatment.

Child Name

Description

**Safety Assessment**

The child is profoundly fearful of home situation or people within the home.

**Adult's Functioning**  
 Describe each adult's general functioning, daily life management, mental health functioning and substance use.

Parental Role Name

Description

**Safety Assessment**

One or both parents' / caregivers' behavior is dangerously impulsive or they will not / cannot control their behavior.  
 One or both parents / caregivers are violent.

**Disciplinary Approaches and Parenting Practices**  
 Describe the disciplinary approaches generally used by the parent and the typical context within which they are used.  
 Describe the parents' general parenting practices (nurturing, limit setting, protectiveness, provision of basic care, etc.).

Parental Role Name

Description

- Comment [TM1]:** This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: Update the Name field on the Maintain Case page.
- Comment [TM2]:** This field is pre-filled (system generated). This field is not editable on the template.
- Comment [TM3]:** This field is pre-filled (system generated). This field is not editable on the template.
- Comment [TM4]:** This field is pre-filled. This field is not editable on the template. The data cannot be corrected. The Date Worker ... [1]
- Comment [TM5]:** This field is pre-filled. This field is not editable on the template. The ... [2]
- Comment [TM6]:** This field is pre-filled. This field is not editable on the template. The ... [3]
- Comment [TM7]:** This field is pre-filled. This field is not editable on the template. The ... [4]
- Comment [TM8]:** This field is pre-filled. This field is not editable on the template. The ... [5]
- Comment [TM9]:** This field is pre-filled. This field is not editable on the template. This ... [6]
- Comment [TM10]:** This field is pre-filled. This field is not editable on the template. This ... [7]
- Comment [TM11]:** This field is pre-filled. This field is not editable on the template. This ... [8]
- Comment [TM12]:** This field is pre-filled. This field is not editable on the template. ... [9]
- Comment [TM13]:** This field is pre-filled. This field is not editable on the template ... [10]
- Comment [TM14]:** This field is pre-filled. This field is not editable on the template ... [11]
- Comment [TM15]:** This field is pre-filled. This field is not editable on the template ... [12]
- Comment [TM16]:** This field is pre-filled. This field is not editable on the template ... [13]
- Comment [TM17]:** This field is pre-filled. This field is not editable on the template. The ... [14]
- Comment [TM18]:** This field is pre-filled. This field is not editable on the template. The ... [15]
- Comment [TM19]:** This field is pre-filled. This field is not editable on the template. The ... [16]
- Comment [TM20]:** This field is pre-filled. This field is not editable on the template. The ... [17]
- Comment [TM21]:** This field is pre-filled. This field is not editable on the template. The ... [18]
- Comment [TM22]:** This field is pre-filled. This field is not editable on the template. The ... [19]
- Comment [TM23]:** This field is pre-filled. This field is not editable on the template. The ... [20]
- Comment [TM24]:** This field is pre-filled. This field is not editable on the template. The ... [21]
- Comment [TM25]:** This field is pre-filled. This field is not editable on the template. The ... [22]
- Comment [TM26]:** This field is pre-filled. This field is not editable on the template. The ... [23]
- Comment [TM27]:** This field is pre-filled. This field is not editable on the template. The ... [24]
- Comment [TM28]:** This field is pre-filled. This field is not editable on the template. The ... [25]

**Safety Assessment**

- The child has exceptional needs which the parents / caregivers cannot or will not meet.
- No adult in the home will perform parental duties and responsibilities.
- One or both parents / caregivers fear they will maltreat the child and / or request placement.
- One or both parents / caregivers lack parenting knowledge, skills or motivation necessary to assure the child's basic needs are met.
- One or both parents / caregivers have extremely negative perceptions of the child.
- Family does not have or use resources necessary to assure the child's basic needs.

Comment [TM29]: This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The checkbox can be updated by selecting the Yes or No radio button for the 'Child has exceptional needs which parents/caregivers cannot/will not meet' field on the ParentalPractices tab of the Initial Assessment – Primary page.

Comment [TM30]: This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The checkbox can be updated by selecting the Yes or No radio button for the 'No adult in the home will perform parental duties and responsibilities' field on the ParentalPractices tab of the Initial Assessment – Primary page.

Comment [TM31]: This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The checkbox can be updated by selecting the Yes or No radio button for the 'One or both parents/caregivers fear they will maltreat child and/or request placement' field on the ParentalPractices tab of the Initial Assessment – Primary page.

Comment [TM32]: This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The checkbox can be updated by selecting the Yes or No radio button for the 'One or both parents / car... [26]

**III. CONCLUSIONS**

**Safety Assessment and Conclusion:**

Yes No

One or more factors that negatively affect safety.

Date of Safety Assessment:

If the answer to the above is "No", then the child(ren) is / are safe. Proceed only with required documentation of contacts, interview, content or observations, and supervisory approval.

If the answer to the above is "Yes", then the child(ren) may be unsafe. Proceed to the Safety Assessment and Planning to consider the parent / caregiver protective capacities and the need to control for safety.

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Comment [TM40]: This field is pre-fill... [34]

Comment [TM41]: This field is pre-fill... [35]

Comment [TM42]: This field is pre-fill... [36]

Comment [TM43]: This field is pre-fill... [37]

Comment [TM44]: This field is pre-fill... [38]

Comment [TM45]: This field is pre-fill... [39]

Comment [TM46]: This field is pre-fill... [40]

Comment [TM47]: This field is pre-fill... [41]

Comment [TM48]: This field is pre-fill... [42]

Comment [TM49]: This field is pre-fill... [43]

Comment [TM50]: This field is pre-fill... [44]

Comment [TM51]: This field is pre-fill... [45]

Comment [TM52]: This field is pre-fill... [46]

Comment [TM53]: This field is pre-fill... [47]

Comment [TM54]: This field is pre-fill... [48]

Comment [TM55]: This field is pre-fill... [49]

Comment [TM56]: This field is pre-fill... [50]

Comment [TM57]: This field is pre-fill... [51]

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**IV. ASSESSMENT RESULTS**

Alleged Victim	Relationship of Alleged Maltreater to Victim	A / N Code	Description	Assessment Results

**V. DISPOSITION**

**Case Closed**

- Child(ren) Safe
- Child(ren) Safe – Referred to Community Services
- Clients Unavailable or Cannot be Located
- Family Refuses Services – No Court Jurisdiction

**Case Opened**

- Case opened for on-going CPS services: Voluntary
- Case opened for on-going CPS services: Petitioned
- Case opened for non-CPS services
- Case currently open for on-going CPS services: Voluntary
- Case currently open for on-going CPS services: Petitioned
- Case opened – BMCW safety services

**VI. CLOSING SUMMARY / SUPERVISOR COMMENTS**

Include any referral to community resources that were made:

**VII. CORRESPONDENCE**

**Mandated Reporter**

Not applicable (non-mandated reporter)

Date mandated reporter given feedback:

**Relative Reporter**

Not applicable

Documented request for information received from relative reporter:



<b>Page 1: [1] Comment [TM4]</b>	<b>Template Mapping</b>	<b>5/19/2011 4:34:00 PM</b>
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This field is pre-filled. This field is not editable on the template. The data cannot be corrected. The Date Worker Assigned is the actual date when the worker was assigned.

<b>Page 1: [2] Comment [TM5]</b>	<b>Template Mapping</b>	<b>5/19/2011 4:34:00 PM</b>
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This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The Child Name can be corrected by selecting the Add/Edit button and selecting the desired Child Name(s) from the list of Case Participants on the Participants tab of the Initial Assessment – Primary page. The spelling of a child's name can be modified on the child's Person Management page.

<b>Page 1: [3] Comment [TM6]</b>	<b>Template Mapping</b>	<b>5/17/2011 8:50:00 AM</b>
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This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The Date of Birth can be corrected in the Birth Date field on the Basic tab of the Person Management page.

<b>Page 1: [4] Comment [TM7]</b>	<b>Template Mapping</b>	<b>5/19/2011 4:34:00 PM</b>
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This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The Parental Role can be corrected by selecting the Add/Edit button and selecting the desired Parental Role(s) from the list of Case Participants on the Participants tab of the Initial Assessment – Primary page. The spelling of a parent's name can be modified on the parent's Person Management page.

<b>Page 1: [5] Comment [TM8]</b>	<b>Template Mapping</b>	<b>5/17/2011 8:51:00 AM</b>
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This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The Date of Birth can be corrected in the Birth Date field on the Basic tab of the Person Management page

<b>Page 1: [6] Comment [TM9]</b>	<b>Template Mapping</b>	<b>5/19/2011 4:34:00 PM</b>
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This field is pre-filled. This field is not editable on the template. This field will pre-fill from the Initial Face-to-Face Documented field on the Assessment page. The data can only be corrected on the existing case note if the note has not been finalized. If the field does not pre-fill, a new case note must be created. The case note must have a Category of "Initl Assess Contact" and Type of "Initial Face-to-Face Contact."

<b>Page 1: [7] Comment [TM10]</b>	<b>Template Mapping</b>	<b>5/19/2011 4:34:00 PM</b>
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This field is pre-filled. This field is not editable on the template. This field will pre-fill from the Initial Face-to-Face Documented field on the Assessment page. The data can only be corrected on the existing case note if the note has not been finalized. If the field does not pre-fill, a new case note must be created. The case note must have a Category of "Initl Assess Contact" and Type of "Initial Face-to-Face Contact."

<b>Page 1: [8] Comment [TM11]</b>	<b>Template Mapping</b>	<b>5/19/2011 4:34:00 PM</b>
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This field is pre-filled. This field is not editable on the template. This field will pre-fill from the Initial Face-to-Face Documented field on the Assessment page. The data can only be corrected on the existing case note if the note has not been finalized. If the field does not pre-fill, a new case note must be created. The case note must have a Category of "Initl Assess Contact" and Type of "Initial Face-to-Face Contact."

<b>Page 1: [9] Comment [TM12]</b>	<b>Template Mapping</b>	<b>5/19/2011 4:34:00 PM</b>
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This field is pre-filled.

This field is not editable on the template.

The data can only be corrected on the existing case note if the note has not been finalized. The contacts can be added/deleted on the Assessment contact note in the Assessment Contact Information group box before the note is finalized. If the Participant (Contacts) does not pre-fill, a new case note must be created. The case note must have a Category of "Initl Assess Contact" and a Type of "Face-to-Face Contact" or "Initial Face-to-Face Contact."

<b>Page 1: [10] Comment [TM13]</b>	<b>Template Mapping</b>	<b>5/19/2011 4:34:00 PM</b>
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This field is pre-filled.

This field is not editable on the template.

The data can be corrected as follows: update the "Face-to-Face Location" field on the existing case note if the note has not been finalized.

**Page 1: [12] Comment [TM15]                      Template Mapping                      5/17/2011 8:56:00 AM**

This field is pre-filled.

This field is not editable on the template.

The data can be corrected as follows: update the "Face-to-Face Result" field on the existing case note if the note has not been finalized

**Page 1: [13] Comment [TM16]                      Template Mapping                      5/19/2011 4:34:00 PM**

This field is pre-filled.

This field is not editable on the template.

The Case Note ID data cannot be corrected.

**Page 1: [14] Comment [TM17]                      Template Mapping                      5/19/2011 4:34:00 PM**

This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The narrative can be updated in the 'Presenting CPS Issue' field on the Presenting Issue tab of the Initial Assessment – Primary page.

**Page 1: [15] Comment [TM18]                      Template Mapping                      5/19/2011 4:34:00 PM**

This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The checkbox can be updated by selecting the Yes or No radio button for the 'One or both parents/caregivers intend(ed) to hurt the child' field on the Maltreatment tab of the Initial Assessment – Primary page.

**Page 1: [16] Comment [TM19]                      Template Mapping                      5/19/2011 4:34:00 PM**

This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The checkbox can be updated by selecting the Yes or No radio button for the 'Living arrangements seriously endanger the physical health of the child' field on the Maltreatment tab of the Initial Assessment – Primary page.

**Page 1: [17] Comment [TM20]                      Template Mapping                      5/19/2011 4:34:00 PM**

This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The Child Name pre-fills from the Child Name field on the ChildFnctng tab of the Initial Assessment – Primary page and can be updated in the First Name/MI/Last Name field on the Basic tab of the child's Person Management page.

**Page 1: [18] Comment [TM21]                      Template Mapping                      5/19/2011 4:34:00 PM**

This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The Description can be updated in the 'Describe the child's general functioning and effects of any maltreatment' field on the ChildFnctng tab of the Initial Assessment – Primary page.

**Page 1: [19] Comment [TM22]                      Template Mapping                      5/19/2011 4:31:00 PM**

This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The checkbox can be updated by selecting the Yes or No radio button for the 'The child is profoundly fearful of home situation or people within the home.' field on the AdultFnctng tab of the Initial Assessment – Primary page.

**Page 1: [20] Comment [TM23]                      Template Mapping                      5/19/2011 4:34:00 PM**

This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The Parental Role Name pre-fills from the Parental Role Name field on the AdultFnctng tab of the Initial Assessment – Primary page and can be updated in the First Name/MI/Last Name field on the Basic tab of the adult's Person Management page.

**Page 1: [21] Comment [TM24]                      Template Mapping                      5/19/2011 4:34:00 PM**



This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The assignment of Alleged Victim role can be changed on the Roles page accessed on Participants tab of the Assessment page.

Page 2: [33] Comment [TM39]	Template Mapping	5/19/2011 4:35:00 PM
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This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The Relationship can be updated in the 'Relationship to Victim' field on the Allegations tab of the Assessment page.

Page 2: [34] Comment [TM40]	Template Mapping	5/23/2011 7:53:00 AM
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This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The A/N Code can be updated in the 'A/N Code' field on the Allegations tab of the Assessment page.

Page 2: [35] Comment [TM41]	Template Mapping	5/19/2011 4:35:00 PM
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This field is pre-filled. This field is not editable on the template. This data can be updated in the 'Description' field on the Allegations tab of the Assessment page.

Page 2: [36] Comment [TM42]	Template Mapping	5/19/2011 4:35:00 PM
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This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The Assessment Results can be updated in the Determination dropdown in the Maltreater(s) group box on the Allegations tab of the Assessment page.

Page 2: [37] Comment [TM43]	Template Mapping	5/19/2011 4:35:00 PM
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This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: 'Case Closed' checkbox can be updated by selecting the Case Closed radio button on the Summary tab of the Initial Assessment – Primary page.

Page 2: [38] Comment [TM44]	Template Mapping	5/19/2011 4:35:00 PM
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This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The 'Child(ren) Safe' checkbox can be updated in the Reason Case Closed field on the Summary tab of the Initial Assessment – Primary page.

Page 2: [39] Comment [TM45]	Template Mapping	5/19/2011 4:35:00 PM
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This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The 'Child(ren) Safe - Referred to Community Services' checkbox can be updated in the Reason Case Closed field on the Summary tab of the Initial Assessment – Primary page.

Page 2: [40] Comment [TM46]	Template Mapping	5/19/2011 4:35:00 PM
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This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The 'Clients Unavailable or Cannot be Located' checkbox can be updated in the Reason Case Closed field on the Summary tab of the Initial Assessment – Primary page.

Page 2: [41] Comment [TM47]	Template Mapping	5/19/2011 4:35:00 PM
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This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The 'Family Refuses Services – No Court Jurisdiction' checkbox can be updated in the Reason Case Closed field on the Summary tab of the Initial Assessment – Primary page.

Page 2: [42] Comment [TM48]	Template Mapping	5/17/2011 9:52:00 AM
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This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The Case Opened checkbox can be updated by selecting the Case Opened radio button on the Summary tab of the Initial Assessment – Primary page.

Page 2: [43] Comment [TM49]	Template Mapping	5/19/2011 4:35:00 PM
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This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The

This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The 'Case opened for on-going CPS services: Petitioned' checkbox can be updated in the Reason Case Opened field on the Summary tab of the Initial Assessment – Primary page.

Page 2: [45] Comment [TM51]                      Template Mapping                      5/19/2011 4:35:00 PM

This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The 'Case opened for non-CPS services' checkbox can be updated in the Reason Case Opened field on the Summary tab of the Initial Assessment – Primary page.

Page 2: [46] Comment [TM52]                      Template Mapping                      5/19/2011 4:36:00 PM

This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The 'Case currently open for on-going CPS services: Voluntary' checkbox can be updated in the Reason Case Opened field on the Summary tab of the Initial Assessment – Primary page.

Page 2: [47] Comment [TM53]                      Template Mapping                      5/19/2011 4:36:00 PM

This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The 'Case currently open for on-going CPS services: Petitioned' checkbox can be updated in the Reason Case Opened field on the Summary tab of the Initial Assessment – Primary page.

Page 2: [48] Comment [TM54]                      Template Mapping                      5/17/2011 9:57:00 AM

This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The 'Case opened - BMCW safety services' checkbox can be updated in the Reason Case Opened field on the Summary tab of the Initial Assessment – Primary page.

Page 2: [49] Comment [TM55]                      Template Mapping                      5/17/2011 9:57:00 AM

This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The 'Case opened - BMCW safety services' checkbox can be updated in the Reason Case Opened field on the Summary tab of the Initial Assessment – Primary page.

Page 2: [50] Comment [TM56]                      Template Mapping                      5/19/2011 4:36:00 PM

This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: The narrative can be updated in the Closing Summary field on the Summary tab of the Initial Assessment – Primary page.

Page 2: [51] Comment [TM57]                      Template Mapping                      5/19/2011 4:36:00 PM

This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: This checkbox can be updated in the 'Not Applicable (non-mandated reporter)' field on the Summary tab of the Initial Assessment – Primary page.

Page 2: [52] Comment [TM58]                      Template Mapping                      5/19/2011 4:36:00 PM

This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: This field can be updated in the 'Date mandated reporter given feedback' field on the Summary tab of the Initial Assessment – Primary page.

Page 2: [53] Comment [TM59]                      Template Mapping                      5/17/2011 10:02:00 AM

This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: This checkbox can be updated in the 'Not Applicable (relative reporter)' field on the Summary tab of the Initial Assessment – Primary page.

Page 2: [54] Comment [TM60]                      Template Mapping                      5/19/2011 4:36:00 PM

This field is pre-filled. This field is not editable on the template. The data can be corrected as follows: This field can be updated in the 'Documented request for information received from relative reporter' checkbox on the Summary tab of the Initial Assessment – Primary page.

Page 2: [55] Comment [TM61]                      Template Mapping                      5/19/2011 4:36:00 PM