











Re: Administrative Review Hearing -

Dear Participants:

 Administrative Review hearing has been scheduled for _____ on _____ at _____ AM at _____.

The review content includes:

-  1. Determination of continuing need for and the safety and appropriateness of the current placement.
-  2. Review the extent of compliance with the Permanency Plan by this agency and any other service providers, parent, guardian and child.
-  3. Review efforts to involve  service providers and agency staff in planning to meet the needs of the child and child's parent.
4. Assess progress made toward eliminating causes for out of home placement and returning the child home or other permanent placement.
5. Projection of a likely date for the child to re  home  to be  ce  r a  on, legal guardianship or some other alternative permanent placement.
6. Assess whether reasonable efforts were made by the agency to achieve the goal of the permanency plan.
7. If placement outside the home has continued for 15 of the most recent 22 months, an assessment of the need to begin the process to terminate parental rights.

Enclosed please find the current permanency plan that will be reviewed by the panel. You may participate in the review by either appearing at the hearing or submitting written statements of your concerns to our agency at least ten (10) days prior to the review date.

Sincerely,