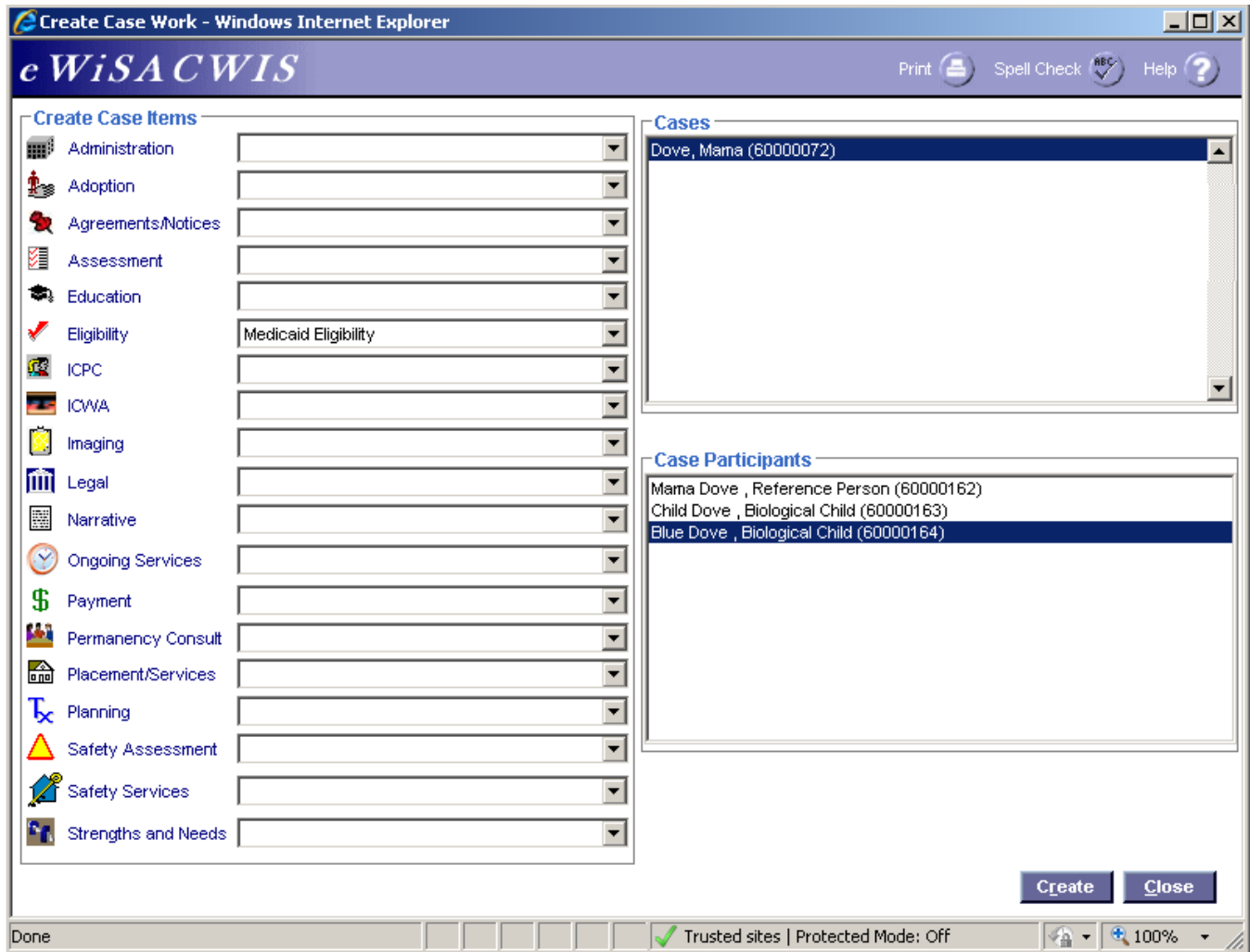


Medicaid Eligibility

Note: In order to create or update a Medicaid Eligibility Record, an assignment to the case is needed.

Creating a Medicaid Eligibility Record

1. Click Create > Case Work > Eligibility > Medicaid Eligibility. Click on the Case and the participant in the case that this record is for. Click the Create button. This will open the Medicaid Eligibility Determination page.



2. On the Medicaid Eligibility Determination page, the MA Number (MCI) will be automatically pre-filled and the MA State will default to Wisconsin. If the child does not already have an MCI ID number displayed on his/her Person Management record, the system automatically generates a temporary ID number and displays it in the MA Number (MCI) field (this number always begins with 91000...). Click the Save button; this will create the Medicaid record.

Basic Information
Child Name: [Dove, Blue \(60000164\)](#) DOB: 05/05/2000 Age: 11

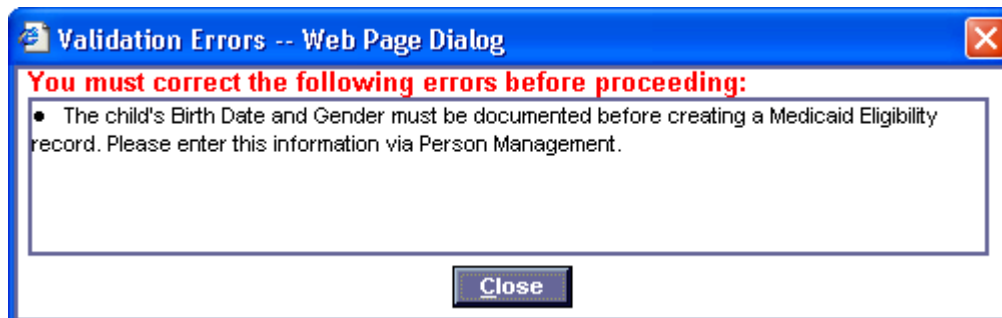
Eligibility Information
IV-E Eligibility Status: N/A Effective Date: [MMS Interface](#)
 Child Receives MA Child Receives SSI
MA State: Wisconsin AA State:
MA Number (MCI): 9100016010 Request Replacement Card Reason: [Details](#)

Medicaid History

Action:	Created On:	Status:	Worker:
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[Insert](#) [Save](#) [Close](#)

Note: In order to create a Medicaid record, the child’s Birth Date and Gender must be documented on the child’s Person Management page.



Documenting a Medicaid Certification record

1. On the Medicaid Eligibility Determination page, click the Insert button. This will open the Medicaid Certification page.

Medicaid Eligibility Determination - Windows Internet Explorer

eWiSACWIS Print Spell Check Help

Basic Information
Child Name: [Dove, Blue \(60000164\)](#) DOB: 05/05/2000 Age: 11

Eligibility Information
IV-E Eligibility Status: N/A Effective Date: [MMS Interface](#)
 Child Receives MA Child Receives SSI
MA State: Wisconsin AA State:
MA Number (MCI): 9100016010 Request Replacement Card Reason: [Details](#)

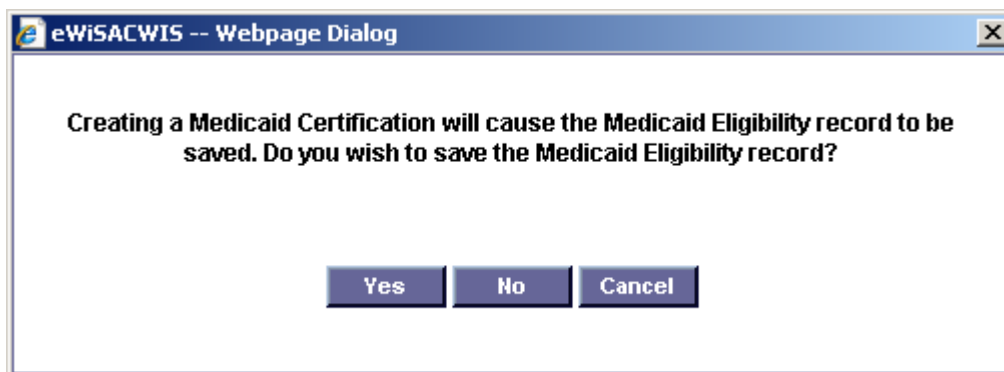
Medicaid History

Action:	Created On:	Status:	Worker:
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[Insert](#) [Save](#) [Close](#)

Done Trusted sites | Protected Mode: Off 100%

Note: Click 'Yes' to the pop-up message.



- On the Medicaid Certification page, the Certification Type will default to Certification (6). The Agency field will default to your county. If the Medicaid certification is for another county, update the Agency field.

- Select a Med Stat Code. The Details flare identifies what each code is for.

Med Stat Code Description:	
33	Children placed with foster care or court ordered kinship families through state, county, or privately licensed agencies. The foster care payment is made with state funds matched with federal Title IV-E foster care funds. These children are categorically eligible. (NOTE: This includes out of home care non-secure placement settings such as licensed foster homes, group homes, residential child care centers, etc.)
34	Children placed with foster care or court ordered kinship families through state, county, or privately licensed agencies. The foster care or kinship care payment is 100% state or TANF funds and is not matched by federal IV-E foster care funds. These children are categorically eligible. (NOTE: This includes out of home care non-secure placement settings such as licensed foster homes, group homes, residential child care centers, etc.)
37	Children with special needs placed in foster care in the custody or guardianship of the Department of Children and Families. These children are categorically needy and do not receive cash assistance.
KC	Subsidized Guardianship Waiver Program
56	Children with special needs who have been adopted under the state subsidized adoption program and receive Medicaid as part of that subsidy. These children are categorically eligible.

4. Enter the applicable Certification From and Certification To dates.
5. Enter any other applicable data.
6. In the Approval Status group box, select the Approved radio button.
7. Click the Save button. The nightly batch will send the information to MMIS.
8. Click the Close button. You will then be brought back to the Medicaid Eligibility Determination page. The new eligibility will now display in the Medicaid History group box.

Basic Information

Child Name: [Dove, Blue \(60000164\)](#) DOB: 05/05/2000 Age: 11

Eligibility Information

IV-E Eligibility Status: N/A Effective Date: [MMIS Interface](#)

Child Receives MA Child Receives SSI

MA State: AA State:

MA Number (MCI): 9100016010 Request Replacement Card Reason: [Details](#)

Medicaid History

Action:	Created On:	Status:	Worker:
Certification(6)	09/27/2011 16:11:04	Approved	Tester, SACWMS Edit

Canceling a Medicaid Certification

1. On the Medicaid Eligibility Determination page, click the Insert button. This will open the Medicaid Certification page.

Medicaid Eligibility Determination - Windows Internet Explorer

eWiSACWIS Print Spell Check Help

Basic Information
Child Name: [Dove, Blue \(60000164\)](#) DOB: 05/05/2000 Age: 11

Eligibility Information
IV-E Eligibility Status: N/A Effective Date: [MMIS Interface](#)
 Child Receives MA Child Receives SSI
MA State: Wisconsin AA State:
MA Number (MCI): 9100016010 Request Replacement Card Reason: [Details](#)

Medicaid History

Action:	Created On:	Status:	Worker:
Certification(6)	09/27/2011 16:11:04	Approved	Tester, SACWMS Edit

[Insert](#) [Save](#) [Close](#)

Done Trusted sites | Protected Mode: Off 100%

- On the Medicaid Certification page, the Certification Type will default to Certification (6). Select the Cancel (4) radio button.

Medicaid Certification -- Webpage Dialog

eWiSACWIS Print Spell Check Help

Basic Information
 Child Name: [Dove, Blue \(60000164\)](#) DOB: 05/05/2000 DOD: Gender: Female

Certification Information
 Certification Type: Certification(6) Cancel(4) Agency: Green
 Med Stat Code: Details Certification From: 09/30/2011 Certification To: 09/30/2011
 MCI ID: 9100016010 Temporary Number
 Cancel Date: 09/30/2011 Cancel Reason: Remove DOD from MMIS

Address
 C/O: SACWMS Project
 Street: 125 South Webster Street Apt:
 WI City: Madison, 53702 State: WI
 City: Madison
 Zip: 53702 Country: United States

FAST Unit Status
 Unit Status: Pending Completed
 Dt Fast Cmpl: 00/00/0000
 Worker Name:

Approval Status
 State/County Approval Status: Pending Approved Not Applicable
 Date of Approval: 00/00/0000
 Worker Name:

MMIS Interface Status
 Approval In-Progress Ready to Send Sent to MMIS

Save **Close**

Note: If a Death Date has been documented on the child’s Person Management record and a new Medicaid certification record is created, the system will automatically open the Medicaid Certification page with the Certification Type = Cancel (4). The Certification From, Certification To, and Cancel Date fields will default to the Death Date documented on the person record. The Cancel Reason will display ‘Death of Child’. These fields will be disabled.

- The Agency field will default to your county. If the Medicaid certification is for another county, update the Agency field.
- Select a Med Stat Code. The Details flare identifies what each code is for.
- The Certification From, Certification To, and Cancel Date fields will automatically pre-fill with the date that is the last day of the month.
- Select the appropriate value from the Cancel Reason drop-down field.
- Enter any other applicable data.
- In the Approval Status group box, select the Approved radio button.
- Click the Save button. The nightly batch will send the information to MMIS.

10. Click the Close button. You will then be brought back to the Medicaid Eligibility Determination page. The new eligibility will now display in the Medicaid History group box.

Medicaid Eligibility Determination - Windows Internet Explorer

e WiSACWIS Print Spell Check Help

Basic Information

Child Name: [Dove, Blue \(60000164\)](#) DOB: 05/05/2000 Age: 11

Eligibility Information

IV-E Eligibility Status: N/A Effective Date: [MMIS Interface](#)

Child Receives MA Child Receives SSI

MA State: Wisconsin AA State:

MA Number (MCI): 9100016010 Request Replacement Card Reason: [Details](#)

Medicaid History

Action:	Created On:	Status:	Worker:
Cancel(4)	09/27/2011 16:35:48	Approved	Tester, SACWMS Edit
Certification(6)	09/27/2011 16:11:04	Approved	Tester, SACWMS Edit

[Insert](#)

[Save](#) [Close](#)

Done Trusted sites | Protected Mode: Off 100%

To Request a Replacement Card

1. From the desktop, expand your Cases icon and expand the folder icon for the case you are working with. Expand the Eligibility icon and click on the Medicaid Eligibility Determination hyperlink for the child you wish to work with.

eWiSACWIS - Windows Internet Explorer

eWiSACWIS Case Work Provider Work Search Refresh

Create Maintain Utilities Adoption Search Help

Diane Door's Desktop

Date Restricted Participant View View Not Approved/Cancelled

Ticklers

Cases (24)

- Abby, Art (9221127) Actions
Child Welfare 07/14/2004 Door, Diane Milwaukee-Admin 111 Penntown Rd , Baraboo, WI 53913
- Abby, Art (20273) Restricted Case Actions
CPS Family - Initial Assessment & JJ 08/01/2000 Daisy, Dan Milwaukee-Admin 111 Penntown Rd , Baraboo, WI 53913
- Abby, Jane (9221271) Actions
Pre-Adoptive Child 11/12/2004 Cake, Caitlin Milwaukee-Admin
- Agate, Annie (20272) Actions
CPS Family - Initial Assessment 08/01/2000 Dietz, Dan Milwaukee-Admin 2415 Wilson Street , Madison, WI 53701 FSL: Low
- Altman, Simon (9220003) Actions
CPS Family - Initial Assessment 12/10/2001 Door, Diane (Supervisor) Milwaukee-Admin 33 Marion Ave. , Madison, WI 53705
- Anderson, Cathy (9221020) Actions
CPS Family - Initial Assessment 02/04/2003 Corn, Conn Milwaukee-Admin , , WI
- Apple, Eve (20279) Actions
CPS Family - Initial Assessment 08/02/2000 Darg, Dawn Milwaukee-Site 2 , , WI
- Agreements and Notices
- Assets and Income
- Assignment
- Eligibility
 - Adoption Funding Determination 07/09/2007 Apple, Sarah
 - Medicaid Eligibility Determination 10/14/2010 Apple, Sarah Approved
 - Title IV-E Eligibility Determination 09/01/2005 Apple, Josh
 - Title IV-E Eligibility Click to Maintain Medicaid Eligibility Determination
- Related People
- Apple, Josh (9221459) Actions
Pre-Adoptive Child 04/06/2006 Cake, Caitlin Milwaukee-Site 2 1085 Emerson Drive , Oconomowoc, WI 53066

- On the Medicaid Eligibility Determination page, select the appropriate value from the Request Replacement Card Reason drop-down.

Medicaid Eligibility Determination - Windows Internet Explorer

eWiSACWIS Print Spell Check Help

Basic Information
 Child Name: [Apple, Sarah \(21033\)](#) DOB: 01/01/2000 Age: 10

Eligibility Information
 IV-E Eligibility Status: N/A Effective Date: [MMIS Interface](#)
 Child Receives MA Child Receives SSI
 MA State: Wisconsin AA State:
 MA Number (MCI): 123456939 Request Replacement Card Reason:
 Details

Medicaid History

Action:	Created On:	Status:	Worker:	
Cancel(4)	10/14/2010 15:40:33	Approved	Door, Diane	Edit
Amended(3)	10/14/2010 15:33:43	Approved	Door, Diane	Edit
Initial(1)	10/14/2010 15:23:02	Approved	Door, Diane	Edit

Insert Save Close

Done Trusted sites 100%

3. Click the Save button. The Medicaid History will display the Replacement Card Request.

Note: A replacement card can only be requested every 7 days.

Basic Information
Child Name: [Apple, Sarah \(21033\)](#) DOB: 01/01/2000 Age: 10

Eligibility Information
IV-E Eligibility Status: N/A Effective Date: [MMIS Interface](#)
 Child Receives MA Child Receives SSI
MA State: Wisconsin AA State:
MA Number (MCI): 123456939 Request Replacement Card Reason: [Details](#)

Medicaid History

Action:	Created On:	Status:	Worker:	
Replacement Card Request	10/25/2010 08:44:14	Accepted (Damaged Card)	Door, Diane	Edit
Cancel(4)	10/14/2010 15:40:33	Approved	Door, Diane	Edit
Amended(3)	10/14/2010 15:33:43	Approved	Door, Diane	Edit
Initial(1)	10/14/2010 15:23:02	Approved	Door, Diane	Edit

[Insert](#) [Save](#) [Close](#)

4. The outliner will also display the status of the replacement card.

eWiSACWIS - Windows Internet Explorer

eWiSACWIS Case Work Provider Work Search

Create Maintain Utilities Adoption Search Help

Diane Door's Desktop

Date Restricted Participant View View Not Approved/Cancelled

Ticklers

Cases (24)

- Abby, Art (9221127) [Actions](#)
Child Welfare 07/14/2004 Door, Diane Milwaukee-Admin 111 Penntown Rd , Baraboo, WI 53913
- Altman, Simon (9220003) [Actions](#)
CPS Family - Initial Assessment 12/10/2001 Door, Diane (Supervisor) Milwaukee-Admin 33 Marion Ave. , Madison, WI 53705
- Anderson, Cathy (9221020) [Actions](#)
CPS Family - Initial Assessment 02/04/2003 Corn, Conn Milwaukee-Admin , WI
- Apple, Eve (20279) [Actions](#)
CPS Family - Initial Assessment 08/02/2000 Darg, Dawn Milwaukee-Site 2 , WI

Agreements and Notices

Assets and Income

Assignment

Eligibility

- [Adoption Funding Determination 07/09/2007 Apple, Sarah](#)
- [Medicaid Eligibility Determination 10/14/2010 Apple, Sarah Accepted \(Damaged Card\)](#)
- [Title IV-E Eligibility Determination 09/01/2005 Apple, Josh](#)
- [Title IV-E Eligibility Determination 10/05/2000 Apple, Josh](#)

Related People

- Apple, Josh (9221459) [Actions](#)

MMIS Interface

1. On the Medicaid Eligibility Determination page, click the MMIS Interface hyperlink to have eWiSACWIS send a call to MMIS. The call will request a list of matched people based upon specific criteria [Last Name, Medicaid ID, Social Security Number, Date of Birth, and Master Client Index (MCI) ID].

Medicaid Eligibility Determination - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS Print Spell Check Help

Basic Information
Child Name: [Badger, BabyGirl \(9037685\)](#) DOB: 06/13/2005 Age: 3

Eligibility Information
IV-E Eligibility Status: Pending Effective Date: [MMIS Interface](#)
 Child Receives MA Child Receives SSI
MA State: Wisconsin AA State: Wisconsin
MA Number (MCI): 1143919881 Request Replacement Card Reason: Details

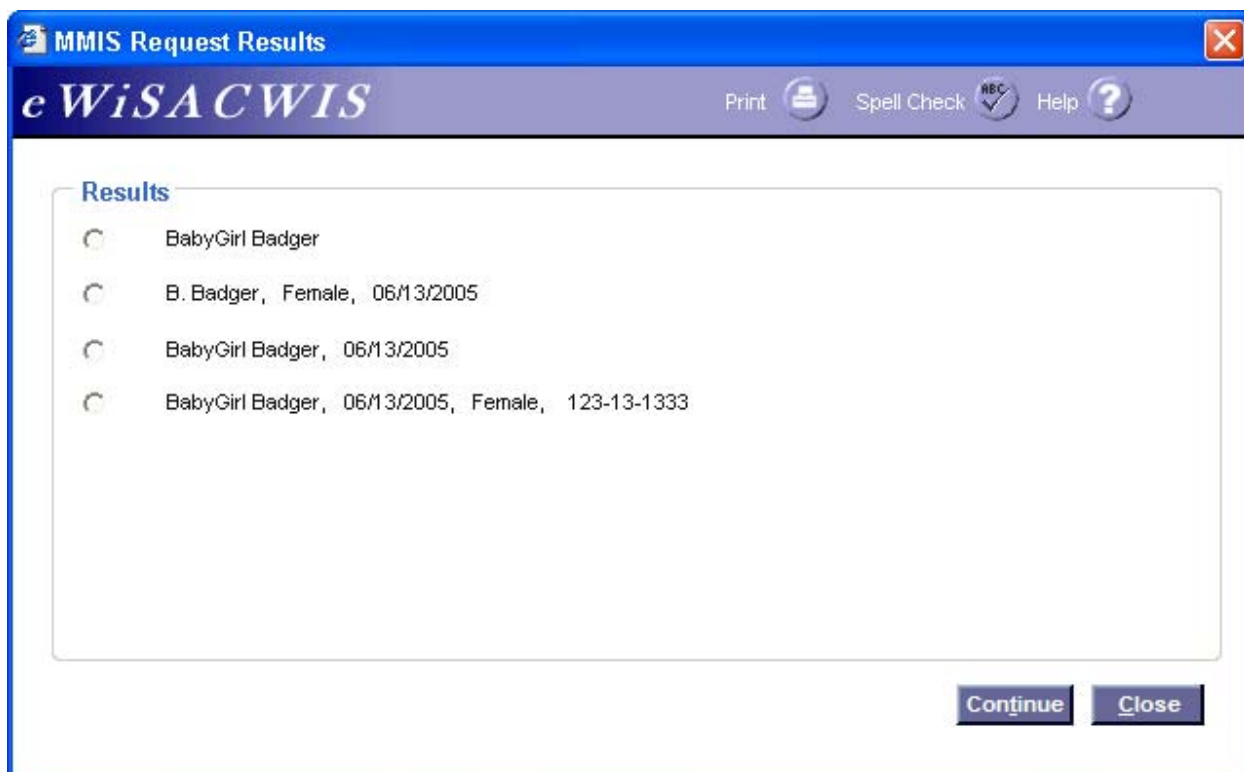
Medicaid History

Action:	Created On:	Status:	Worker:
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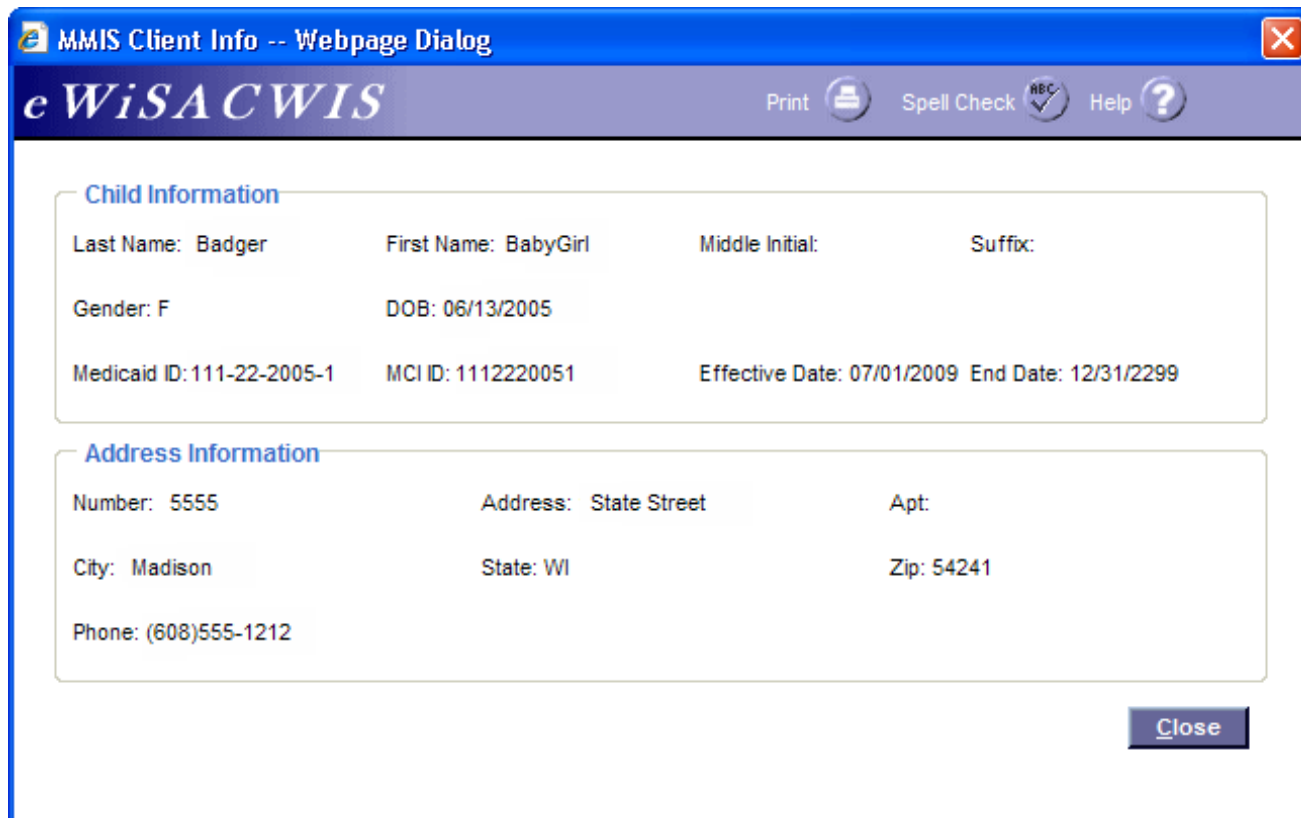
Insert Save Close

Done Trusted sites

2. Clicking the MMIS Interface hyperlink brings you to the MMIS Results Request page if there is more than one match from MMIS. To see the MMIS Client Info, select a radio button for one of the results and click the Continue button.



3. The MMIS Client Info page displays demographic, address, and current Medicaid Eligibility information. If only one person matches the request, this page will automatically open after clicking the MMIS Interface hyperlink.



4. After the Close button is clicked, you will be returned to the Medicaid Eligibility Determination page. The MA Number (MCI) field will be updated with the MCI ID. After you click on the Edit hyperlink for a current Medicaid History, the Medicaid Certification page will also update the temporary Current MA ID with the MCI ID.