

eWiSACWIS Release 4.2

July 4th, 2011

Within this document you will find the release summary of eWiSACWIS (Release 4.2) system changes and enhancements. This summary includes changes that impact workflow, data entry, procedures, and reporting. Some of the changes are the result of: policy change(s), Wisconsin's Program Enhancement Plan (PEP), Program Team input, and issues reported to the helpdesk by system users. As a direct result of user feedback, the incidents have been arranged into 4 main eWiSACWIS genres: **General Application, Financial, Provider, and Report** changes. Within these genres the incidents are grouped by topic. The intent of the change is to allow you to quickly focus in on those areas which affect your work the most. Overall, the purpose of this information is to provide users with an overview of pertinent eWiSACWIS changes. Where appropriate, "How Do I" and "Quick Reference" guides will be created and can be accessed on the eWiSACWIS Knowledge Web for more specific usage of the application and new functionality.

Among other information, the eWiSACWIS Knowledge Web will continue to host the following:

- **Release Highlights**
- **Detailed Release Summaries**
- **Program Activity Workshop/Technical Activity Workshop (PAW/TAW) Content**
- **Operational Memos**
- **Numbered Memos**
- **CPS Standards**
- **Template Mapping Documents**
- **Quick Reference Guides**
- **"How Do I" Guides**
- **Contact Information**

General Application

Topic	Incident	Description
Access Report	28761	As a result of the changes that have been made to the CPS Safety Intervention Standards, eWiSACWIS has been updated by removing, adding, and updating Safety Threat information. Changes have been made to the Present Danger Threats and Impending Danger Threats.
Assessment	25532	<p>The purpose of this eWiSACWIS enhancement is to accommodate the Community Response Pilot (CRP) which has been implemented in BMCW in July of 2011. When the Initial Assessment page is saved (on a Milwaukee case), eWiSACWIS will automatically refer families to Community Response and will assign the family to either the Treatment or Control group. In addition, a new Excel report will be developed to identify the families that have been assigned to the Treatment and Control groups. This report will be used by the State to initially contact the family prior to providing names to the entities offering economic support to the eligible families.</p> <p>Note: Supervisors will not make decisions to refer the family to Community Response. Additionally, the Assessment page will not display whether the family is or is not a part of the Community Response Pilot.</p>
	28761	<p>As a result of the changes that have been made to the CPS Safety Intervention Standards, eWiSACWIS has been updated by removing, adding, and updating Safety Threat information. Changes have been made to the following pages to reflect the CPS Standards changes:</p> <p>Initial Assessment – Primary (both Traditional and Alternative Response) Safety Assessment, Analysis and Plan</p>
Case Closure	28099	Cases will no longer be accepted for closure when there is a pending or open Voluntary Kinship Care Service. When a Voluntary Kinship Care Service exists, a case will be denied closure.
Desktop	29424	When viewing cases in Participant View, case participants are now grouped into two sections: Active Participants and Inactive Participants.
Eligibility	21073	In an effort to maximize IV-E claiming, IV-E Eligibility is now episode specific. You will now see one IV-E line per episode. In the past, a new IV-E line was created when a TPR occurred. Additionally, IV-E lines for all episodes will appear in each case a IV-E child is a participant in.
	30281	When a child is deactivated from a case for the reason of Subsidized Guardianship, the Adoption Funding Determination is now created in the Subsidized Guardianship case (in addition to the existing Adoption Assistance After 18 page that is created). This change was made because the Adoption Funding Determination is used in claiming costs for Subsidized Guardianship cases.
E-mail	29424	When a CPS Report has a response time of 'Same Day' or 'Within 24-48 Hours,' the Emergency Protective Services Report checkbox on the Assignment page will automatically be checked and disabled when the CPS Report is screened in. This will automatically trigger the Emergency CPS Report e-mail to be sent.
	28909	This enhancement to the assignment e-mail affects any user that receives assignments or is assigned to a case where a new report of abuse or neglect has been reported. The e-mail message has been enhanced to include the date and time marking when the initial face-to-face contact must be completed in order to comply with policy. Please note that this information is only included when the assignment is created through the Access Report process (screening in an Access Report). If an assignment is made to a user outside of the Access Report process, the e-mail message is not generated.

Topic	Incident	Description
Independent Living	29962	This change affects Independent Living workers, both county and tribal. Ho Chunk, Lac Courte Oreilles, and Lac du Flambeau Independent Living coordinators will now have access to eWiSACWIS and will be responsible for documenting services that they provide to Independent Living youth. To accurately report this, a change was made to the Independent Living page that will indicate whether the tribe is providing services for the youth. This checkbox will only be checked and editable if the child is a member of the Ho Chunk, Lac Courte Oreilles, or Lac du Flambeau tribe. If the checkbox is checked, the youth will show up on the report as a tribal child, and is not the counties' responsibility.
Maintain Case	29424	The Maintain Case page will be in edit mode when a screened out Access Report is linked to a closed case so that updates can be made when linking a screened-out Access Report to a closed case.
	29424	For any reason, other than Subsidized Guardianship, the Effective Date no longer pre-fills with today's date when deactivating a participant. This change has been made to accurately reflect the date the participant is no longer active in the case.
	29424	<p>This enhancement encompasses multiple smaller enhancements that have been logged for the Maintain Case page over the years. These changes involve all four tabs of the Maintain Case page. Highlights include:</p> <p>The following fields have been moved from the Participants tab to the top of the page (and will display on all tabs): Case Type, County, Site/Region (W-2 Region for Milwaukee), CARES Case Number, County Case Number, and Restricted Case.</p> <p>The "case name" is no longer a user entered field. The case name is now a drop-down which contains all active case participants. Users can select the person they wish the case name to be tied to from the list of active case participants.</p> <p>Participants tab: The participants are separated into two sections: Active and Inactive. Additionally, each case participant's name includes the person ID associated with the participant. Finally, the Legal column links to the Legal Record for the associated participant, if applicable.</p> <p>Address tab: A hyperlink labeled "Map this address" has been added. The hyperlink launches to Google Maps in a new window. On the Update Address page, the person ID, suffix, and DOB the DOB for each participant has been added. Furthermore, when the child is in an Out of Home Placement, the address will display c/o the provider's address.</p> <p>Collaterals tab: Telephone number extensions have been added to the Phone column to both the Collaterals and Other Contacts group boxes. Additionally, the Phone column in the Collaterals group box has been changed to a drop-down to display multiple phone numbers for the same collateral.</p> <p>Closing/Merge History tab: A column has been added to show the worker name in the Case History and Merged Cases group boxes. This name reflects the name of the worker who initiated the case closure.</p>
Ongoing Services and Safety Assessment	28761	<p>As a result of the changes that have been made to the CPS Safety Intervention Standards, eWiSACWIS has been updated by removing, adding, and updating Safety Threat information. Changes have been made to the following pages to reflect the CPS Standards changes:</p> <p>Safety Assessment, Analysis and Plan Family Assessment & Case Plan Case Progress Evaluation</p>

Topic	Incident	Description
Out of Home Placement / Service	30031	This tickler incident affects any user documenting a "Service" in the application. This change corrected an error whereby a person who documented a "Service" through the Service page was erroneously given a CANS tickler. CANS ticklers should not be generated as a result of the documentation of a Service. Only upon the approval of new Out of Home Placements will the CANS tickler generate. As part of this change, CANS ticklers that were generated for previously documented Services will be removed. Additionally, the CANS tickler will be removed for Out of Home Placements that were created after the February 2011 release with a Begin Date prior the February 2011 release.
Person Management	29424	When a participant is deactivated (via the Maintain Case page) for the reason of 'Death,' the date will pre-fill into the 'Death Date' field on Person Management if it is not already there.
	29424	When accessed through the Maintain Case page from Search, the Address tab on Person Management is editable for closed cases. This change enables users to insert or edit addresses in Person Management without an assignment to closed cases.
	29764	A Health Status Outcome Measures group box has been added to the Characteristics tab of the Person Management page. This section will be used by the BMCW Nurse Family Engagement Program. This allows staff to document Health Status Outcome Measures in the form of a defined Health Status Score and a defined Health Needs Score.
Planning	29267	This enhancement brings the necessary documentation of Permanency Consultation (PC) activities into eWiSACWIS. eWiSACWIS has added the following changes: a new Permanency Consultation page, a new template, and new reports.
	29936	<p>The Family Interaction Plan template has been modified and the changes have been incorporated into the Family Interaction Plan page in eWiSACWIS. The changes are as follows:</p> <p>A new description has been added to the Description tab: Plan to Transition Family Interaction. Describe what needs to happen in order to transition the family interaction plan. If supervised, describe what is needed to control impending danger threats in order to transition to unsupervised family interaction. If unsupervised, at what points will family interaction increase in frequency and duration. Be specific.</p> <p>Narrative has been added to the following existing descriptions:</p> <ul style="list-style-type: none"> • Rationale for Level of Supervision and Location: Describe each parent's/caregiver's diminished protective capacities that impact child safety warranting supervised family interactions. • Description of Sibling Interaction Plan: When siblings are not seeing each other as part of the family interaction plan, a sibling interaction plan is necessary. Describe how, when and at what frequency sibling interactions will occur. <p>Additionally, the case name and child name are hyperlinks to the Maintain Case page and Person Management page, respectively.</p>

Topic	Incident	Description
Subsidized Guardianship	29512	<p>To accommodate the statewide implementation of Subsidized Guardianship (SG), changes have been made to the existing SG module.</p> <p>The Agreements and Notices page has been modified to make the process easier. Additionally, a "Provider Relationship" field has been added. A Details flare is associated with the new field to help users in choosing the appropriate option. Additionally, the associated Guardian Subsidy Agreement template has been revised. Finally, when the agreement is approved, it will automatically add the unlicensed service type to the provider record associated with the agreement.</p> <p>The Subsidized Guardianship functionality in eWiSACWIS creates a Subsidized Guardianship case where the child is the only participant. In order to deactivate a child for the reason of Subsidized Guardianship, the child must have a Subsidized Guardianship Agreement and no outstanding AFCARS can exist. Once the edits are satisfied, the system copies child specific case information, creates a new Subsidized Guardianship case, assigns the new case to the worker (Milwaukee will continue to be assigned to the default worker), and creates a Subsidized Guardianship Service using the amount and effective date entered on the Subsidized Guardianship Agreement.</p> <p>Two additional templates associated with subsidized guardianship are available: Advance Notice of Termination of Subsidized Guardianship at Age 18 and Notice of Decision on Subsidized Guardianship Eligibility Status After 18. These templates will be available via the AA/SG Eligibility Notices and Decisions page.</p> <p>Finally, a Program Assignment is longer needed.</p>
Systemwide		<p>In addition to the normal enhancements associated with the release, eWiSACWIS has been modernized. This means the following:</p> <p>eWiSACWIS has a new log in page. You will automatically be redirected to the new URL, but you will have a new log in page. You will use the same username and password to access eWiSACWIS.</p> <p>You will see improved application response times. Counties should see improvement in performance, but there could be some limits due to your own local/county network.</p> <p>Due to the latest versions of hardware and software, you will see improved stability.</p> <p>Troubleshooting capabilities have been improved with new tools and technologies to assist with troubleshooting application issues. Additionally, DCF will be able to identify application issues before users.</p> <p>For additional information, please see the modernization newsletters and additional information here: http://dcf.wisconsin.gov/wisacwis/knowledge_web/technical/technical-support-home.htm.</p>

Reports

Report	Incident	Description
FM0706b Trust Account Drawdown	28020	This Financial Report enhancement affects anybody working with Trust Account data. The Trust Account Drawdown Report was modified to include prior-period reversals which occurred during the reporting period. This change allows for a more comprehensive picture of the Trust Account and the activity that occurred during the reporting period.