

Department of Health and Family Services  
Division of Children and Family Services

To: County Human and Social Service Directors  
DCFS/Bureau of Milwaukee Child Welfare  
County e-WiSACWIS Contacts

CC: DCFS/Bureau of Programs and Policies  
DHFS/DMT Bureau of Fiscal Services  
DHFS/OSF Area Administration  
eWiSACWIS Project Team

From: Division of Children and Family Services

Subject: Case Plan Service/Activity Values and Definitions

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**eWiSACWIS Program  
Operations Memo**

**No: 2007-01**  
**Date: April 17, 2007**

**Topic Areas:** Case Plan; Service Values

**Effective Date:** Immediate

**Purpose:** Historically, when child welfare staff developed a Case Plan in eWiSACWIS, hundreds of case plan services values were available via a drop down list. Many values were similar and had been added to the system to reflect a specific program or service at the local level. Policy developed through the Program Enhancement Plan (PEP) has led to more standardized case practice. As a result, the Child Welfare Case Process Committee was given the task of streamlining the case plan services list and defining each value. The proposed list and definitions were distributed for statewide review and comment which were incorporated in the final product.

Attached to this Operations Memo is the revised standardized drop down list of service/activity values with definitions. The service/activity values are currently available in the automated system.

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