

Entry-Level Training Requirements Group Child Care Centers

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| Director of a center licensed to care for 50 or fewer children DCF 251.05(3)(e)3. | | |
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| Column 1 Experience/Other | Column 2 Preservice Training | Column 3 Additional Training |
| <p>a. Be at least 21 years of age; and</p> <p>b. Have completed high school or its equivalent as determined by the Wisconsin department of public instruction; and</p> <p>c. Have at least 240 hours of experience as a teacher or assistant teacher in a group child care center or other approved setting or have at least 240 hours of experience as a licensee or provider of a family child care center under ch. DCF 250.</p> <p>d. Have completed at least one of the preservice training requirements in column 2. The center director shall also complete the corresponding additional training requirements in column 3 within the prescribed timeframe.</p> | Four credits in early childhood education | Within one year of assuming the position, one course in the Registry Administrator Credential or its equivalent |
| | The Registry Program Development Credential | Within one year of assuming the position, one course in the Registry Administrator Credential or its equivalent |
| | The Registry Preschool Credential | Within one year of assuming the position, one course in the Registry Administrator Credential or its equivalent |
| | The Registry Infant Toddler Credential | Within one year of assuming the position, one course in the Registry Administrator Credential or its equivalent |
| | Two noncredit department-approved courses in early childhood education | Within one year of assuming the position, one course in the Registry Administrator Credential or its equivalent |
| | One noncredit department-approved course and 2 credits in early childhood education | Within one year of assuming the position, one course in the Registry Administrator Credential or its equivalent |
| | Forty-eight credits from an accredited institution of higher education with at least 3 credits in early childhood education | Within one year of assuming the position, one course in the Registry Administrator Credential or its equivalent |
| | A Child Development Associate (CDA) credential issued by the Council for Professional Recognition | Within one year of assuming the position, one course in the Registry Administrator Credential or its equivalent |
| | A certificate from the Wisconsin Registry indicating the person is preliminarily qualified as a director for a center licensed to care for 50 or fewer children | Within one year of assuming the position, one course in the Registry Administrator Credential or its equivalent |
| | A one-year diploma in child care or early childhood education from an accredited institution of higher education | No additional training required |
| An associate degree in early childhood education or child care from an accredited institution of higher education | No additional training required | |

| Director of a center licensed to care for 50 or fewer children DCF 251.05(3)(e)3. | | |
|--|---|---|
| Column 1 Experience/Other | Column 2 Preservice Training | Column 3 Additional Training |
| | A bachelor's degree from an accredited institution of higher education in early childhood education, education, or child development | No additional training required |
| | A license issued by the Wisconsin department of public instruction or the appropriate authority in another state indicating that the person is qualified to act as a pre-kindergarten, kindergarten, or early childhood regular or special education teacher. The license may not be a one-year license with stipulations (formerly known as an emergency license); a 3-year, short-term substitute license; or a 5-year long-term substitute license, as defined by the Wisconsin department of public instruction | No additional training required |

Note: A person is not required to complete preservice training if the person was employed as the director of a center licensed to serve 50 or fewer children prior to September 30, 2019, and met the preservice training requirement with a certificate from The Registry indicating the person was on Registry Level 12 or above.

| Director of a center licensed to care for 51 or more children DCF 251.05(3)(e)4. | | |
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| Column 1 Experience / Other | Column 2 Preservice training | Column 3 Additional training |
| <p>a. Be at least 21 years of age; and</p> <p>b. Have completed high school or its equivalent, as determined by the Wisconsin department of public instruction; and</p> <p>c. Have at least 2 years of experience as a child care teacher or center director in a group child care center or other approved setting; and</p> <p>d. Have completed one of the preservice training requirements in column 2 prior to beginning work. The center director shall also complete the corresponding additional training requirement in column 3 within the prescribed timeframe.</p> | Eight credits in early childhood education. Up to 2 courses in the Wisconsin Registry Administrator Credential series may be used to meet the early childhood education requirement if taken prior to beginning to work as a center director | Within 3 years of assuming the position the Registry Administrator Credential |
| | The Registry Program Development Credential | Within 3 years of assuming the position, the Registry Administrator Credential |
| | The Registry Preschool Credential | Within 3 years of assuming the position, the Registry Administrator Credential |
| | The Registry Infant Toddler Credential | Within 3 years of assuming the position, the Registry Administrator Credential |
| | A combination of 4 credits and 2 noncredit department-approved courses in early childhood education. Up to 2 courses in the Registry Administrator Credential series may be used to meet the early childhood education requirement if taken prior to beginning to work as a center director | Within 3 years of assuming the position the Registry Administrator Credential |
| | A certificate from the Wisconsin Registry indicating that the person is preliminarily qualified as a director for a center licensed to care for 51 or more children | Within 3 years of assuming the position, the Registry Administrator Credential |
| | An associate degree in early childhood education or child care from an accredited institution of higher education | No additional training required |
| | A bachelor's degree in early childhood education, education, or child development from an accredited institution of higher education | No additional training required |
| A license issued by the Wisconsin department of public instruction or the appropriate authority in another state to be a pre-kindergarten, kindergarten, or early childhood regular or special education teacher. The license may not be a one-year license with stipulations (formerly known as an emergency license); a 3-year, short-term substitute license; or a 5-year long-term substitute license, as defined by the Wisconsin department of public instruction | No additional training required | |

Note: A person is not required to complete preservice training if the person was employed as the director of a center licensed to serve 51 or more children prior to September 30, 2019, and met the preservice training requirement with a certificate from The Registry indicating the person was on Registry Level 14 or above.

**Child Care Teacher
DCF 251.05(3)(f)**

| Column 1 Experience / Other | Column 2 Education |
|--|---|
| <p>2.a. Be at least 18 years of age; and</p> <p>2.b. Have completed high school or its equivalent, as determined by the Wisconsin department of public instruction; and</p> <p>2.c. Have at least 240 hours of experience as an assistant child care teacher in a group child care center, as a licensed family child care provider, or in another approved early childhood setting; and</p> <p>3. Have completed or obtained one of the items listed in column 2 prior to assuming the position.</p> | 3.a. Four credits in early childhood education or its equivalent from an institution of higher education. |
| | 3.b. Two noncredit department-approved courses in early childhood education. |
| | 3.bm. Two credits in early childhood education and one noncredit department-approved course in early childhood education. |
| | 3.c. A certificate from the Wisconsin Registry indicating that the person is qualified as a child care teacher. |
| | 3.d. The Registry Preschool Credential. |
| | 3.e. The Registry Infant Toddler Credential. |
| | 3.f. Forty-eight credits from an institution of higher education with at least 3 credits in early childhood education or its equivalent. |
| | 3.g. A one-year child care diploma in child care or early childhood education from an institution of higher education. |
| | 3.h. An associate degree in early childhood education or child care from an institution of higher education. |
| | 3.i. A Child Development Associate credential issued by the Council for Professional Recognition. |
| | 3.j. Certificate from American Montessori Society, Association Montessori International, or Montessori Accreditation Council for Teacher Education. |
| | 3.k. A license issued by the Wisconsin department of public instruction or the appropriate authority in another state to be a pre-kindergarten, kindergarten, or early childhood regular or special education teacher. The license may not be a one-year license with stipulations (formerly known as an emergency license); a 3-year, short-term substitute license; or a 5-year long-term substitute license, as defined by the Wisconsin department of public instruction. |
| | 3.L. A certificate from the department of workforce development, bureau of apprenticeship standards, as a child development specialist. |