**Subsidized Guardianship Successor Guardian Eligibility Determination**

**Use of form:** Completion of this form is required pursuant to Wis. Admin. Code s. DCF 55.125(2). The agency shall use this form to determine if a prospective successor guardian(s) are eligible for subsidized guardianship by answering the following questions. The prospective successor guardian(s) must be deemed eligible for subsidized guardianship prior to the agency entering into a subsidized guardianship agreement with the prospective successor guardian(s). Personal information you provide may be used for secondary purposes [Privacy Law, s. 15.04(1)(m), Wisconsin Statutes].

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| --- | --- |
| Agency Name      | Today’s Date      |
| Child’s Full Name      | Child’s Birthdate      |
| Prospective Successor Guardian 1 Full Name      | Prospective Successor Guardian 2 Full Name      |
| Prospective Successor Guardian(s)’s Address (Street, City, State, Zip Code)      |
| **PROSPECTIVE SUCCESSOR GUARDIAN ELIGIBILITY** |
| **Yes** | **No** |  |
| [ ]  | [ ]  | Was the prospective successor guardian(s) named on the subsidized guardianship agreement or amended subsidized guardianship agreement before death/incapacitation of the guardian(s)? |
| [ ]  | [ ]  | Did the child’s guardian(s) die or has a determination been made that the child’s guardian(s) is/are incapacitated? |
| [ ]  | [ ]  | If the child is age 14 years or older, have they been consulted regarding the successor guardianship agreement? Describe how the child has been consulted and their thoughts on this potential arrangement below.      |
| [ ]  | [ ]  | Does the prospective successor guardian(s) demonstrate a strong commitment to caring permanently for the child? |
| [ ]  | [ ]  | Has the agency inspected the home of the prospective successor guardian(s), interviewed the prospective successor guardian(s), and determined that placement of the child with the prospective successor guardian is in the best interests of the child? If the child is an Indian child and subject to the jurisdiction of a circuit court, the best interests of the Indian child shall be determined in accordance with Wis. Stat. s. 48.01(2)) |
| [ ]  | [ ]  | Does the proposed successor guardian(s) and any nonclient residents in the home meet the background check requirements in Wis. Stat. s. 48.685 and Wis. Admin. Code s. DCF 55.13 or in accordance with 42 USC 671 (a) 20)? |
|  |  |  |  |
| Agency Representative’sSignature |  | Date Signed |  |
|  |  |  |  |
| Agency Supervisor’s Signature |  | Date Signed |  |
| **ELIGIBILITY DETERMINATION** |
|  [ ]  Prospective successor guardian(s) is/are eligible for subsidized guardianship. |
|  [ ]  Prospective successor guardian(s) is/are not eligible for subsidized guardianship. |
| **APPEALS PROCESS** |
| If you are the prospective successor guardian and you disagree with this determination, you may request a hearing in writing or in person, within 45 days of the date of this notice. A written request should be sent to: Division of Hearings and Appeals, P.O. Box 7875, Madison, WI 53707. Appeals may be delivered in person to that office at 4822 Madison Yards Way 5th Floor, Madison, WI 53705. You should include a short statement about the matter you are appealing and the reason for your appeal. |